



# Meeting Minutes

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Michelle Sadlier  
360.753.8031

---

**Wednesday, May 31, 2017**

**6:30 PM**

**City Council Chambers**

---

**1. CALL TO ORDER**

Chair Kelly called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

Commissioner Newmann arrived after the roll call was taken.

**Present:** 9 - Chair Kat Kelly, Commissioner Holly Davies, Commissioner Dwayne Harkness, Commissioner Tamara Hayes, Commissioner Benjamin Helle, Commissioner Rachel Newmann, Commissioner Suzanna Pratt, Commissioner Sheila Swalling and Commissioner Nicholas Vann

**Excused:** 2 - Vice Chair Stephen Austin and Commissioner Garner Miller

**OTHERS PRESENT**

Mayor Cheryl Selby  
City of Olympia Historic Preservation Officer Michelle Sadlier  
Office Specialists/Minutes Recorder Stacey Rodell

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A** [17-0595](#) Approval of April 26, 2017 Olympia Heritage Commission Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS**

Mayor Selby announced the City has opened a Request for Proposals (RFP) from firms to provide research, options and recommendations to enhance Olympia's programs, activities and events in arts, cultures and heritage (ARCH). Ms. Sadlier handed out a hard copy of the RFP to the Commission.

Ms. Sadlier handed out a current Heritage Commission roster.

Ms. Sadlier handed out the Thurston County Historical Journal's most recent publication to Commission. The City Council granted some funds towards this publication, which entitles each Commissioner to a copy when published.

## 6. BUSINESS ITEMS

- 6.A [17-0591](#) PUBLIC HEARING & DETERMINATION: Nomination of Historical Downtown Square/Thorp Motors (222 Capitol Way N) for Listing on the Olympia Heritage Register (#17-0319)

Chair Kelly opened the public hearing.

Ms. Sadlier presented an overview of the nomination to place the Historical Downtown Square/Thorpe Motors, located at 222 Capitol Way North, on the Olympia Heritage Register. Ms. Sadlier recommended approval of the property.

The hearing was opened up to public comment. Mr. Graham, applicant and owner of the property, spoke on behalf of his proposal. There being no additional oral public comment, Chair Kelly closed the public hearing and deliberation of the Commission was opened.

**Commissioner Davies moved, seconded by Commissioner Vann, to recommend that Thorpe Motors, located at 222 Capitol Way North, be added to the Olympia Heritage Register under the designation Criterion A, for being part of the auto service industry that developed Highway 99 in Downtown Olympia and Criterion B, for embodying the distinctive architectural characteristics of the Art Moderne style (OMC 18.12.080). The motion passed unanimously.**

- 6.B [17-0594](#) Draft Plaque Text: Avalon Store Building & Christensen Radio Repair Shop

Ms. Sadlier reviewed two different versions of draft plaque text for the Avalon Store Building and Christensen Radio Repair for the Commission to discuss. After some edits the Commission agreed on the final draft text for each plaque.

**The discussion was completed.**

## 7. REPORTS

### 7.A Downtown Committee

Commissioner Newmann reported City Council approved the Downtown Strategy.

Commissioner Vann reported on the Downtown Strategy Design Guideline Technical Work Group meeting he attended in April. Ms. Sadlier noted that she and Commissioner Miller are also on the work group.

### **7.B Heritage Review Committee**

Commissioner Davies reported on the past two meetings of the Heritage Review Committee. Both meetings were about a proposed Comprehensive Plan amendment for Maple Park Avenue to change the street classification. The Committee drafted a letter to Council indicating that the proposed neither conforms nor conflicts with the U.S. Secretary of the Interior's Standards.

### **7.C Outreach Committee**

Commissioner Helle reported on the events of Historic Preservation Month. Ms. Sadlier showed some photos of the events and reminded the Commission of the scavenger hunt event on June 1, 2017 that starts out in City Hall.

### **7.D Policy & Ordinance Committee - None**

### **7.E Preservation Award Committee**

2017 Preservation Awards will be discussed at the June Olympia Heritage Commission meeting.

### **7.F Survey & Inventory Committee - None**

### **7.G Staff**

Ms. Sadlier announced:

- She submitted a grant application to the Department of Archeology and Historic Preservation for an archeological survey of Priest Point Park. The grant amount applied for is \$20,000. She will also be applying for a Thurston County grant. Both grants would be used to hire a qualified consultant. She attended a conference last week at the Suquamish Reservation regarding cultural resource management protection. This survey would result in a cultural resource management plan for the park.
- She also attended the Revitalize Washington conference. Commission Vann took the attendees on an upstairs/downstairs downtown tour in Ellensburg. Commission Vann provided details of the tour and Ms. Sadlier shared photos.

## **8. OTHER TOPICS - None**

## **9. ADJOURNMENT**

The meeting adjourned at 8:42 p.m.