

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON
APPROVING AN AGREEMENT TO EMPLOY STEVEN J. ("JAY") BURNEY AS INTERIM CITY
MANAGER FOR THE CITY OF OLYMPIA.**

WHEREAS, the City's current City Manager, Steven R. Hall, has given the City of Olympia notice of his retirement at the conclusion of business on November 7, 2019, after sixteen years of service with the City as its City Manager; and

WHEREAS, pursuant to RCW 35A.13.150, the Olympia City Council is vested with the lawful authority to designate a qualified administrative officer for the City to perform the duties of manager as prescribed by law; and

WHEREAS, the Olympia City Council has the powers and authority granted to any code city organized under the council-manager plan as provided in RCW Chapter 35A.13 and granted to legislative bodies of cities governed by the Optional Municipal Code as more particularly described in RCW Chapter 35A.11, except insofar as such power and authority is vested in the position of city manager as provided by law; and

WHEREAS, it is the duty of the Olympia City Council to provide for an interim city manager with the appropriate executive and administrative qualifications, and knowledge of the accepted practice in respect to the duties of a city manager, following the retirement of the City's current City Manager; and

WHEREAS, the powers and duties of the interim city manager shall be as provided in RCW 35A.13.080, to wit: (1) to have general supervision over the administrative affairs of the City; (2) to appoint and remove at any time all department heads, officers, and employees of the City, except members of the council, and subject to the provisions of any applicable law, rule or regulation relating to civil service; provided that the council confirm a city planning commission, and other advisory citizens' committees, commissions, and boards; (3) to attend all meetings of the council at which attendance may be required; (4) to see that all laws and ordinances are faithfully executed, subject to the authority which the council may grant the mayor to maintain law and order in times of emergency; (5) to recommend for adoption by the council such measures as may be deemed necessary and expedient; (6) to prepare and submit to the council such reports as may be required by that body or as the interim city manager may deem advisable to submit; (7) to keep the council fully advised of the financial condition of the City and its future needs; (8) to prepare and submit to the council a proposed budget for the fiscal year, as required by RCW Chapter 35A.33, and to be responsible for its administration upon adoption; and (9) to perform such other duties as the council may determine by ordinance or resolution; and

WHEREAS, the Olympia City Council desires to appoint an interim city manager following the retirement of City Manager, Steven R. Hall, and wishes to enter into this agreement to employ Steven J. ("Jay") Burney, as Interim City Manager;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE as follows:

1. The Olympia City Council hereby approves the Interim City Manager Employment Agreement between the City of Olympia and Steven J. ("Jay") Burney, upon the agreed terms within the aforesaid Agreement.
2. The Mayor is directed and authorized to execute on behalf of the City of Olympia the Interim City Manager Employment Agreement between the City of Olympia and Steven J. ("Jay") Burney and to make any minor modifications as may be required and are consistent with the intent of the aforesaid Interim City Manager Employment Agreement, or to correct any clerical or scrivener's errors.

PASSED BY THE OLYMPIA CITY COUNCIL this _____ day of _____ 2019.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



CITY ATTORNEY