

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE 2015 DRAFT WORK PLAN  
(Last Updated 03/07/2015)**

**COMMUNITY AND ECONOMIC REVITALIZATION CALENDAR SUMMARY:**

1. Review CRA Request for Proposals (RFP). March - June
2. Public Finance Seminar. March, April, May
3. Review Responses to RFP. August, September, October, November
4. Conduct RFP Open House. October
5. Review Regional and Local Economic Indicators and Opportunity Sites. April
6. Conduct Second Development Roundtable. April, June
7. Consider Focus Area Planning Efforts for the Kaiser/Harrison and Division/Harrison Opportunity Areas. December
8. Finalize the CR Plan. October, November, December
9. Review Development Agreement. January and February 2016
10. Section 108 Loan Program Oversight - Ongoing, as needed.
11. Proactive Community Development Process - Ongoing.

**PROPOSED CITY COUNCIL COMMUNITY RENEWAL SCHEDULE SUMMARY:**

1. Consider draft of RFP and next steps in the CRA process. April
2. Conduct Public Finance Seminar and Special Study Session. May?
3. Finalize the RFP. June
4. RFP Open House. October
5. RFP Recommendations. November
6. Review Draft CR Plan. December
7. CR Plan Open House. December
8. Conduct CR Plan Public Hearing. December
9. Council Adopt CR Plan. January 2016
10. Council Review Development Agreement. February 2016

Blue Items are CERC Meeting, Yellow are City Council with significant CERC business and Green are other important dates.

All meetings of the Community and Economic Revitalization Committee are scheduled for the fourth Monday of the month at 5:30 PM unless otherwise noted. This calendar is subject to change subject to the CERC's and City Council's readiness and approval to move forward.

<b>Agenda Item</b>	<b>Staff Responsible</b>	<b>Referred By</b>	<b>Status, Notes and Resources</b>
<b>Tuesday March 5, 2014 @ 5:30 PM</b>			
1. Consider Meeting Schedule and Work Plan	Keith Stahley	Community Economic Revitalization Committee	Staff
2. Consider Draft RFP	Keith Stahley	Community Economic Revitalization Committee	Staff
3. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>Monday March 23, 2015</b>			
1. Finalize Draft of the RFP	Keith Stahley	Community Economic Revitalization Committee	Consulting Team
2. Consider Outline of Public Finance Seminar	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC
3. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>City Council April 7, 2015</b>			
3. Consider Draft RFP and Next Steps in CRA Process	Keith Stahley	Community Economic Revitalization Committee	Consulting Team
<b>City Council April 14, 2015</b>			
4. Public Finance Overview	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC
<b>Monday April 27, 2015</b>			
1. Finalize Public Finance Seminar	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC
2. Review Regional and Local	Keith Stahley	Community Economic	EDC

Economic Indicators and Opportunity Sites.		Revitalization Committee	
3. Consider Second Development Roundtable Format and Objectives	Keith Stahley	Community Economic Revitalization Committee	EDC
4. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>City Council Special Meeting May XX, 2015?</b>			
1. Public Finance Seminar for City Council, Staff, Public	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
<b>Monday June 1, 2015 (Special Meeting Due to Memorial Day)</b>			
1. Debrief Public Finance Seminar	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
2. Finalize RFP and Consider RFP Communication Plan	Keith Stahley	Community Economic Revitalization Committee	Consulting Team
3. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>City Council Meeting June 16, 2015</b>			
1. Finalize RFP	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>Bidders Conference and Release of RFP June 22 -- 26, 2015</b>			
<b>Monday June 22, 2015</b>			
1. Conduct Second Development Roundtable	Keith Stahley	Community Economic Revitalization Committee	EDC
<b>Monday July 27, 2015</b>			
1. Debrief Second Development Roundtable	Keith Stahley	Community Economic Revitalization	Consulting Team

		Committee	
2. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>Responses to Solicitation Due August 6, 2015</b>			
<b>Monday August 24, 2015</b>			
1. Consider Responses to RFP and next steps in RFP Process	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
2. Prepare for RFP Open House	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
3. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>Monday September 28, 2015</b>			
1. Consider RFPs and Selection of Finalist	Keith Stahley		Consulting Team, NDC, EDC
2. Prepare for RFP Open House	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
3. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>October 6, 2015</b>			
1. Prepare for RFP Open House	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
<b>Monday October 12, 2015</b>			
2. Conduct RFP Open House	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
<b>October 26, 2015</b>			
1. Consider Draft of the CR Plan	Keith Stahley	Community Economic	Consulting Team - may include RFP

		Revitalization Committee	recommendations
2. Consider CR Plan Public Involvement Process	Keith Stahley	Community Economic Revitalization Committee	Consulting Team
3. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>City Council November 10, 2015 -- RFP Recommendations</b>			
1. Review RFP Responses and Draft CR Plan	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
<b>November 23, 2015</b>			
1. Consider Draft of the CR Plan	Keith Stahley	Community Economic Revitalization Committee	Consulting Team
2. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>City Council December 1, 2015 - CR Plan Review</b>			
1. Review Draft CR Plan	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
<b>Monday December 7, 2015</b>			
1. Public Open House for CR Plan	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
<b>City Council December 15, 2015 - CR Plan Public Hearing</b>			
2. Conduct CR Plan Public Hearing	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
<b>Monday December 21, 2015</b>			

1. Finalize Draft of the CRA Plan	Keith Stahley	Community Economic Revitalization Committee	Consulting Team
2. Consider Focus Area Planning Efforts for the Kaiser/Harrison and Division/Harrison Opportunity Areas	Keith Stahley	Community Economic Revitalization Committee	EDC
3. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>City Council January 18, 2016 - Adopt CRA Plan</b>			
1. Adopt CR Plan	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC
<b>Monday January 25, 2016 (Special Meeting Due to Holidays)</b>			
1. Review Proposed Development Agreement with RFP Finalist	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC
2. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	Staff
<b>City Council February 2016 - Review Proposed Development Agreement with RFP Finalist</b>			
1. Review Dev. Agreement with RFP Finalist	Keith Stahley	Community Economic Revitalization Committee	Consulting Team, NDC, EDC