



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, June 10, 2025**                      **6:00 PM**                      **Council Chambers, Online and Via  
Phone**

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### Register to Attend:

[https://us02web.zoom.us/webinar/register/WN\\_nhXyt\\_UUTLaEG03kxGoSLw](https://us02web.zoom.us/webinar/register/WN_nhXyt_UUTLaEG03kxGoSLw)

#### 1. ROLL CALL

**Present:** 6 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green and Councilmember Robert Vanderpool

**Excused:** 1 - Councilmember Dani Madrone

#### 1.A ANNOUNCEMENTS

Assistant City Manager Debbie Sullivan announced the retirement of Police Chief Rich Allen after 40 years of public service. Chief Allen shared some words regarding his service to the City of Olympia. Public Works Director Mark Russell presented Chief Allen with a street sign. Councilmembers shared their appreciation for the Chief's work.

#### 1.B APPROVAL OF AGENDA

The agenda was approved.

#### 2. SPECIAL RECOGNITION - None

#### 3. PUBLIC COMMENT

The following people spoke: Suzanne Beadie and Courtney Holthouse

#### 4. CONSENT CALENDAR

**4.A**     [25-0517](#)                      Approval of June 3, 2025 Olympia City Council Meeting Minutes

**The minutes were adopted.**

**4.B**     [25-0520](#)                      Approval of Bills (April 24, 2025 - May 28, 2025) and Payroll (April 15, 2025 - May 15, 2025) Certification.

Payroll periods April 15, 2025 through May 15, 2025 and Direct Deposit transmissions:  
Total: \$6,484,647.52; Claim expenditures April 24, 2025 through May 28, 2025: Total:  
\$8,831,156.96.

The decision was adopted.

#### 4. SECOND READINGS (Ordinances) - None

#### 4. FIRST READINGS (Ordinances)

- 4.C [25-0516](#) Approval of an Ordinance Amending Ordinance 7419 (Year-End Budget Amendment)

The ordinance was approved on first reading and moved to second reading.

#### Approval of the Consent Agenda

**Councilmember Gilman moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:** 1 - Councilmember Madrone

#### 5. PUBLIC HEARING - None

#### 6. OTHER BUSINESS

- 6.A [25-0509](#) Acceptance of the Natural Environment Chapter of the Olympia 2045 Comprehensive Plan

Environmental Planner Kym Foley shared an overview of the Natural Environment Chapter of the Olympia 2045 Comprehensive Plan, reviewed the Chapter update process and key themes and edits.

Councilmembers asked clarifying questions.

**Councilmember Cooper moved, seconded by Councilmember Vanderpool, to approve a Resolution accepting the Natural Environment Chapter of the Olympia 2045 Comprehensive Plan. The motion carried by the following vote:**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:** 1 - Councilmember Madrone

- 6.B [25-0510](#) Acceptance of the Parks, Arts, and Recreation Chapter of the Olympia 2045 Comprehensive Plan

Interim Parks, Arts and Recreation Director Sylvana Neihuser shared an overview of the

Parks, Arts and Recreation Chapter of the Olympia 2045 Comprehensive Plan, reviewed the Department's accomplishments, influences on the Chapter, what was learned, and a review of the key themes and edits.

Councilmembers asked clarifying questions.

**Councilmember Gilman moved, seconded by Councilmember Cooper, to approve a Resolution accepting the Parks, Arts & Recreation Chapter of the Olympia 2045 Comprehensive Plan. The motion carried by the following vote:**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:** 1 - Councilmember Madrone

**7. CONTINUED PUBLIC COMMENT**

**8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended.

**9. CITY MANAGER'S REPORT AND REFERRALS**

Assistant City Manager Debbie Sullivan thanked Mayor Pro Tem Huỳnh for organizing the Habitat for Humanity work day and encouraged people to volunteer. Director Russell was asked to discuss the recent crosswalk paint refresh.

**10. ADJOURNMENT**

The meeting adjourned at 7:39 p.m.