

# ARTS COMMISSION - 2015 Work Plan

*During 2015 the Arts Commission will hold full committee meetings every month. In addition to full committee meetings, Art in Public Places and Community Events & Outreach subcommittees will meet as needed.*

## Section 1 - 2015 Policy and Program Recommendations to City Council

Consistent with past practice, committee recommendations are forwarded to the full Council as part of the report for relevant Council agenda items, often as an attached memo authored by the Chair or committee and/or an oral report by the Chair at a Council meeting. Staff estimates that there is sufficient professional and administrative staff time to accomplish the policy recommendation staff support to the committee in 2015.

*Professional staff liaison for the Arts Commission is Stephanie Johnson.*

Estimated Percent of Overall Committee Effort: 79%

Title Description	Committee Lead and Commitment  <i>Committee hours, not individuals.</i>	Staff Commitment  <i>Hours reflect working with the committee, not total project staff time.</i>	Schedule  <i>Estimated timeline from start to finish.</i>	Budget Implications
<p><b>1.1 2015 Municipal Art Plan to City Council</b>  <b>Description:</b> Pending budget process, recommend plan for 2015 dollar per capita funds and any potential capital projects where 1% funds might apply. The Arts Commission will review the Art in Public Places committee's recommendation and forward a formal recommendation to City Council.  <b>Deliverable:</b> Recommend 2015 Municipal Art Plan to City Council.</p>	APP 3 hours	3 hours	March	Municipal Art Fund
<p><b>1.2 Traffic Box Mural Wrap Public Art Project</b>  <b>Description:</b> Working in partnership with Public Works, 10 transit boxes in West Olympia and 10 in Downtown Olympia will be wrapped with artwork by local artists of all ages, printed on vinyl. Designs will be made available through OlySpeaks for online voting.  <b>Deliverable Project.</b></p>	APP 4 hours	4 hours	April	Municipal Art Fund

<p><b>1.3 Music Out Loud</b>  <b>Description:</b> Honoring past musicians and celebrating today's music, this project pairs artistic elements incorporated into the ground plane of several sidewalks in downtown Olympia, with a summer series of music performances.  <b>Deliverable:</b> Recommendation to GG Committee.</p>	<p>CEO/APP  10 hours</p>	<p>10 hours</p>	<p>Continuing into 2016</p>	<p>Municipal Art Fund</p>
<p><b>1.4 Percival Plinth Project</b>  <b>Description:</b> Review process and criteria for exhibition of sculpture on Percival Landing, as well as long-range vision for permanent installation of People's Choice purchases.  <b>Deliverable:</b> Program plinths for art exhibitions.</p>	<p>APP  4 hours</p>	<p>4 hours</p>	<p>September</p>	<p>Municipal Art Fund</p>
<p><b>1.5 Harrison/Black Lake Tree Guards</b>  <b>Description:</b> In 2008, designs for a series of five tree guards along Black Lake Boulevard at Harrison were acquired through a selective process, and approved by Council. The structures were never fabricated. Now the formerly vacant lot has been developed into the West Central Park, and the time seems appropriate to pursue this neighborhood-scaled project.  <b>Deliverable:</b> Fabrication and installation of 5 tree guards.</p>	<p>App  4 hour</p>	<p>4 hours</p>	<p>September</p>	<p>Municipal Art Fund</p>
<p><b>1.6 City Gateways</b>  <b>Description:</b> Development of a RFP to master plan a series of gateway elements, based on locations identified in the City's Comprehensive Plan.  <b>Deliverable:</b> RFP and public engagement process.</p>	<p>APP  16 hours</p>	<p>16 hours</p>	<p>November</p>	<p>None</p>
<p><b>1.7 Artspace\Arts Center Support</b>  <b>Description:</b> Assist the Olympia Artspace Alliance in their efforts in bringing an affordable artist housing project to Olympia and in developing opportunities for artists and art organizations in the community.  <b>Deliverable:</b> Facilitate continued communication with Olympia's arts community.</p>	<p>Entire Commission  2 hours</p>	<p>2 hours</p>	<p>December</p>	<p>None</p>

<p><b>1.8 Guidelines for Temporary Display of Art at City Hall &amp; Programming</b>  <b>Description:</b> Develop policy, programming, schedule, selection process and criteria for loaned, rotating exhibitions at City Hall.  <b>Deliverable:</b> Guidelines for GG review.</p>	APP 6 hours	6 hours	June	Municipal Art Fund for Arts Infrastructure
<p><b>1.9 Define Theater District</b>  <b>Description:</b> Define costs, benefits and community interest in establishing a formal theater district in downtown Olympia.  <b>Deliverable:</b> Recommendation to GG Committee.</p>	CEO/APP 4 hours	4 hours	November	TBD
<p><b>1.10 Music in the Neighborhoods</b>  <b>Description:</b> Determine feasibility of bringing music and performance programming into neighborhoods.  <b>Deliverable:</b> Recommendation to GG</p>	CEO 6 hours	6 hours	November	TBD
<p><b>1.11 Commission Retreat/Work Session</b>  <b>Description:</b> Develop agenda and speakers  <b>Deliverable:</b> Complete the retreat</p>	Entire Commission 3 hours	3 hours	May/June	None
<p><b>1.12 City Action Plan</b>  <b>Description:</b> Review a draft Action Plan to implement the Comprehensive Plan; provide comments on the draft actions and performance measures.  <b>Deliverable:</b> Recommendation to City staff.</p>	Entire Commission 2 hours	2 hours	May 14	None
<p><b>1.13 Park Plan</b>  <b>Description:</b> Meet with City staff in June to review initial public input from meetings and survey, and again in December to review initial Park Plan Draft.  <b>Deliverable:</b> Recommendation to City staff.</p>	Entire Commission 2 hours	2 hours	June 11, December 10	None

## SECTION 2. 2015 Arts Program Support

Arts Commission members provide valuable volunteer assistance to accomplish the City's annual arts program. Also, as programs are implemented and administrative procedures developed, staff often consults with Commissioners for their input and perspective. Input from the Commission is considered by staff in implementing the program or policy.

Unless noted under "Budget Implications," there is sufficient staff time/resource available in 2015 to accomplish or advance these items.

Estimated Percent of Overall Committee Effort: 21%

Title Description	Committee Lead and Commitment	Staff Commitment	Schedule	Budget Implications
<b>2.a Arts Walk 50 &amp; 51</b> <b>Description:</b> Provide input on policies, procedures, and marketing. Assist with map distribution. <b>Deliverable:</b> Community event.	CEO/ Entire Commission 5 hours	5 hours	April 24 & 25 October 2 & 3 November: Poster Jury	None
<b>2.b Art Ambassador Program</b> <b>Description:</b> Continue development of Art Ambassador program to provide regular tours of waterfront public art, and access to information when tours are not available. <b>Deliverable:</b> Assist in Cultural Tourism and general community ownership and education of the public art collection. Work with Downtown Ambassadors for cross-promotion.	APP & CEO 2 hours	2 hours	July-September	None
<b>2.c Public Art Assessment</b> <b>Description:</b> Based on developed process for assessing City public art, periodically review the public art collection for vandalism, cleanliness and repair. <b>Deliverable:</b> Assist staff in determining what pieces require repair, removal or conservation efforts.	Commission 2 hours	2 hours	March	Public Art Maintenance Fund

<p><b>2.d Arts Day at the Capitol</b>  <b>Description:</b> Participate in the Washington State Arts Alliance's Arts Day at the Capitol.  <b>Deliverable:</b> Set meetings and invite constituents of the 20th, 22nd, and 35th districts - participate in the day's events.</p>	<p>Commission  4-6 hours</p>	<p>4-6 hours</p>	<p>March 4</p>	<p>None</p>
<p><b>2.e Area Arts Promotion</b>  <b>Description:</b> Helping build community awareness of area arts events for youth and adults.  <b>Deliverable:</b> Advise to staff.</p>	<p>CEO  2 hours</p>	<p>2 hours</p>	<p>November</p>	<p>None</p>