



Meeting Minutes

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, August 11, 2020

5:30 PM

Via Zoom and Phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_koMeMAbfSI6z6Ci9arH2Ug

1. ROLL CALL

Present: 6 - Mayor Cheryl Selby, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

Excused: 1 - Mayor Pro Tem Jessica Bateman

1.A ANNOUNCEMENTS - None

1.B APPROVAL OF AGENDA

Mayor Selby noted Item 4B is removed from tonight's agenda.

The agenda was approved as amended.

2. SPECIAL RECOGNITION - None

3. PUBLIC COMMENT

The following people spoke: Allison Spector, Eleanor Steinhagen, Krystofer Brown, Tracey Carlos and Jessica Ryan.

4. CONSENT CALENDAR

4.A [20-0627](#) Approval of July 21, 2020 City Council Meeting Minutes

The minutes were adopted.

4.C [20-0617](#) Approval of a Resolution Authorizing a Lease Agreement with South Sound YMCA for the Use of Property Located at 108 State Ave NE

The resolution was adopted.

4.D [20-0618](#) Approval of a Resolution Authorizing Amendment No. 2 to a Contract with the Economic Development Council of Thurston County to Administer Services Related to COVID-19 Support for Small Businesses

The resolution was adopted.

- 4.E** [20-0625](#) Approval of a Resolution Authorizing an Interlocal Agreement with Thurston County for Grant Funding Through the CARES Act to Support Hygiene Best Practices During the COVID-19 Pandemic

The resolution was adopted.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

Excused: 1 - Mayor Pro Tem Bateman

4. SECOND READINGS (Ordinances) - None

4. FIRST READINGS (Ordinances) - None

PULLED FROM CONSENT CALENDAR

- 4.B** [20-0543](#) Approval of a Bid Award for the Reservoir Seismic Retrofit Project

The contract was postponed to a future meeting.

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A** [20-0620](#) Approval to Utilize a Participatory Leadership Process for Forming a Commission to Address Social Justice and Equity Issues

Equity and Inclusion Coordinator Olivia Salazar de Breaux highlighted the focus of her work, conversations with community members, and perspectives from the recent social justice and equity Town Hall forums. She reviewed the referral to the General Government Committee and provided information about the Participatory Leadership approach as a model to create the Social Justice & Equity Commission.

Strategic Planning and Performance Manager Stacey Ray explained how the Participatory Leadership approach has evolved from when it was first used last year for the Homeless Response Plan. She spoke about the process for establishing the Commission and a timeline for the process to appoint Commission members, create a charter, and draft a work plan.

Ms. Salazar de Breaux outlined communications and outreach strategies and discussed next steps.

Councilmembers asked clarifying questions.

Councilmember Cooper moved, seconded by Councilmember Parshley, to use a participatory leadership process to form a new advisory commission to address social justice and equity issues and allocate \$60,000 of Council goal money to support this process. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

Excused: 1 - Mayor Pro Tem Bateman

6.B [20-0585](#) Approval of a Timeline and Process for Hiring a Police Auditor

Assistant City Manger Debbie Sullivan provided background about police auditor qualifications, duties, and responsibilities as outlined in ordinance 6220. She reviewed options for hiring a police auditor, as well as processes and timelines for Council to consider.

Councilmembers asked clarifying questions and offered suggestions to update ordinance 6220.

Councilmember Cooper moved, seconded by Councilmember Parshley, to approve hiring a police auditor without revisions to the existing ordinance and consider updates to the ordinance during the one-year term before hiring the subsequent police auditor in 2021. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

Excused: 1 - Mayor Pro Tem Bateman

6.C [20-0604](#) Approval of a Recruitment Process for Community Representatives to the I-940-Required Independent Investigation Teams

Strategic Communications Director Kellie Purce Braseth provided background on requirements of I-940 to have Independent Investigation Teams (IIT) and noted the General Government Committee met in July to discuss recruitment for an IIT. She highlighted a proposed a timeline from recruitment to appointment for the new proposed advisory committee.

Councilmembers asked clarifying questions. City Manager Jay Burney agreed to follow up with Council following research of questions raised.

Mayor Selby moved, seconded by Councilmember Gilman, to approve the candidate application process and timeline for recruiting community representatives to the I-940-required independent investigation teams. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

Excused: 1 - Mayor Pro Tem Bateman

6.D [20-0619](#) Approval of the Proposed Agenda, Location, and Facilitator for the Mid-Year City Council Retreat on August 15, 2020

Mr. Burney reviewed the proposed retreat agenda, including options for doing the retreat as a Zoom meeting and logistical information regarding social distancing.

Mayor Selby moved, seconded by Councilmember Parshley, to approve the upcoming mid-year retreat details including location, agenda, and facilitator as recommended by the General Government Committee. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

Excused: 1 - Mayor Pro Tem Bateman

6.E [20-0621](#) Briefing on the Preliminary Capital Facilities Plan, 2021-2026 Financial Plan

Finance Director Nanci Lien gave a presentation on the preliminary Capital Facilities Plan and 2021-2026 Financial Plan. She highlighted changes from last year's document, revenue sources, project costs and funding, and next steps.

Councilmembers commented and asked clarifying questions.

The report was received.

7. CONTINUED PUBLIC COMMENT - None

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings attended.

Councilmember Cooper asked for Council consensus to draft a resolution asking the Governor to open the Capitol Campus to vehicles or at least remove the barricades and provide a more pedestrian-friendly way to access the campus. Mayor Selby agreed to

work with Councilmember Cooper to draft something.

8.B CITY MANAGER'S REPORT AND REFERRALS

Mr. Burney reported on recent Executive Department organizational changes.

9. ADJOURNMENT

The meeting was adjourned at 8:32 p.m.