



City of Olympia

City Hall
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Olympia, WA 98501

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Meeting Minutes City Council

Tuesday, April 8, 2014

5:30 PM

Room 207

Special Meeting - with Port of Olympia

1. ROLL CALL

Present: 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Cheryl Selby

1.A OTHERS PRESENT

Port of Olympia Commissioners George Barner, Bill McGregor, and Sue Gunn

2. OPENING REMARKS

Opening remarks and introductions of the topics were provided by Mayor Buxbaum and Commissioner McGregor.

3. ITEMS FOR DISCUSSION

3.A [14-0351](#) Farmers Market Presentation

Mayor Buxbaum introduced the topic and stated there are three steps needed to help aid the Market into the future:

- Creation of a Business Plan
- Parking Plan
- Process for determining the long-term ownership and operation of the facility

Eric Hovee, with E.D. Hovee & Company, LLC, presented a Best Practices Assessment for the Farmers Market. Potential areas of focus for the Market include vendors, marketing, patron responsiveness, business and financial management, site control, organizational capacity, community engagement, and public-private partnerships.

The Council and the Commission engaged in a question and answer session about items to consider for the creation of a Business Plan and partnerships.

The report was received.**3.B** [14-0352](#) Port Stormwater Upgrades

Alex Smith, Director of Environmental Programs with the Port, provided an update on the Port's plans for expansion of stormwater facilities to deal with contaminants generated from the Port's activities. The Port is focusing on a system that uses hydrogen peroxide to aid in cleaning the water before it is released into the Inlet. Hydrogen peroxide is added to the stormwater and is run through a series of filters that will take solid materials and metals out prior to discharge.

The Council and Commission engaged in a question and answer session about how the system works, other treatment options, and system costs.

The report was received.**3.C** [14-0353](#) Real Estate Development Planning

Mike Reid, Senior Manager for Business Development with the Port, provided an overview of the Port's preparation of a Real Estate Development Master Plan to guide future development of Port-owned property. The plan will guide future planning events such as the formation of Local Improvement Districts, assist in necessary municipal comprehensive plan updates, define infrastructure investments, Planned Action SEPA's, and any necessary environmental reviews for activities and projects identified.

The Council and Commission engaged in a question and answer session about the areas to be included in the plan and potential joint planning efforts.

The report was received.**4. ADJOURNMENT**

The meeting adjourned at 6:45 p.m.