



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Joyce Phillips
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Monday, April 4, 2016

6:30 PM

Room 207

1. CALL TO ORDER

Chair Richmond called the meeting to order at 6:30 p.m.

1.A ROLL CALL

There was not a quorum at this meeting.

Present: 4 - Chair Carole Richmond, Commissioner Darrell Hoppe,
Commissioner Jerome Parker, and Missy Watts

Excused: 1 - Commissioner Robert Ragland

OTHERS PRESENT

Community Planning and Development Senior Planner Joyce Phillips
Planning Commission Candidate Brian Mark

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [16-0438](#) Approval of March 21, 2016, Olympia Planning Commission Meeting Minutes.

Due to the lack of quorum the minutes were postponed and referred to the Planning Commission due back on 4/18/2016.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Phillips made the following announcements:

- There is no City Council meeting this week.
- General Government Committee has made a recommendation for five open seats on the Planning Commission. The recommendation will be considered by the City Council on Tuesday - April 12, 2016.
- Land Use Boot Camp, an all-day training offered by the Planning Association of Washington, will be on Friday - April 15, 2016. Commissioners are

encouraged to attend.

- Kaiser-Harrison Public Workshop on Thursday - March 31, 2016 was successful. A variety of comments regarding the three scenarios proposed were received.
- Intercity Transit's Bicycle Commuter Contest will be in May.
- She asked the current Commission for helpful information for the new Commission members in their orientation materials.

6. BUSINESS ITEMS

6.A [16-0425](#) 2016 Comprehensive Plan Amendment Final Docket Briefing

Ms. Phillips provided an update:

On March 15, 2016, the City Council completed the screening of preliminary Comprehensive Plan Amendment applications received for 2016. Four of the five applications were approved for additional review and consideration, which makes up the final docket for the year. The proponents of the items approved for the final docket have until April 22, 2016 to submit formal applications. Although four proposals were approved for the final docket, only three of those applications are likely to proceed with the final application. The Washington State Historical Society, which owns the Lord Mansion site in the South Capitol neighborhood, will likely not pursue their original request for a Comprehensive Plan amendment and rezone. The three applications moving forward at this time include:

- The Kaiser-Harrison Opportunity Area Plan, which includes a Comprehensive Plan Amendment and rezone of approximately 150 acres.
- A plan text amendment to align the Comprehensive Plan with the recently adopted Parks, Arts, and Recreation Plan.
- A plan text amendment to address design review. As proposed, this would require the City to periodically review and update its design review standards and process to better align with the Comprehensive Plan.

The information was provided.

6.B [16-0441](#) Approved Olympia Planning Commission Work Plan for April 1, 2016 - March 31, 2017.

Ms. Phillips presented the adopted 2016 Work Plan.

The discussion was completed.

7. REPORTS

Commissioner Parker reported:

- Attended an Arts Commission meeting on gateways.
- Attended a bicycle corridor meeting.
- Attended the most recent Kaiser-Harrison public meeting.

Commissioner Hoppe reported:

- Attended the bicycle corridor open house.

Chair Richmond reported:

- Attended the General Government Committee meeting. Seventeen candidates for the vacant Planning Commission seats were interviewed. The Committee agreed on five names for recommendation and those names have been forwarded on to the Council for approval. Recommended candidates are Paula Ehlers, Travis Burns, Negheen Kamkar, Brian Mark and Mike Auderer.
- Downtown Strategy meeting is on April 6, 2016.

8. ADJOURNMENT

The meeting was adjourned at 7:20 p.m.