

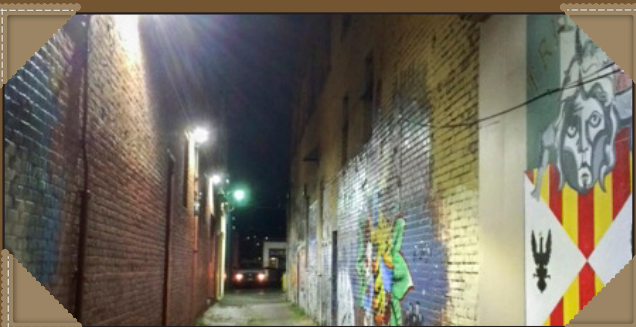


# Community Development Block Grant Program

2018 Action Plan | Citizen Summary



[olympiawa.gov/cdbg](http://olympiawa.gov/cdbg)



# Program Year 2018 Community Development Block Grant Annual Action Plan

## OVERVIEW

The federal Community Development Block Grant (CDBG) Program, administered by the Department of Housing and Urban Development (HUD), is a flexible program intended to develop viable urban communities by providing: 1) decent housing; 2) a suitable living environment; and 3) expanding economic opportunities, principally for low- and moderate-income people.

## STRATEGIC GOALS

The City of Olympia identified two strategic goals for this program year: **#1- Public Facilities (Day Center); and #2 - Housing Activities** and; however, the City will continue to work on **Economic Development** as well. Following is a four-page “Citizen Summary” with key information from the **Olympia Community Development Block Grant Program Year (PY) 2018 Annual Action Plan**, which runs from September 1, 2018 through August 31, 2019.

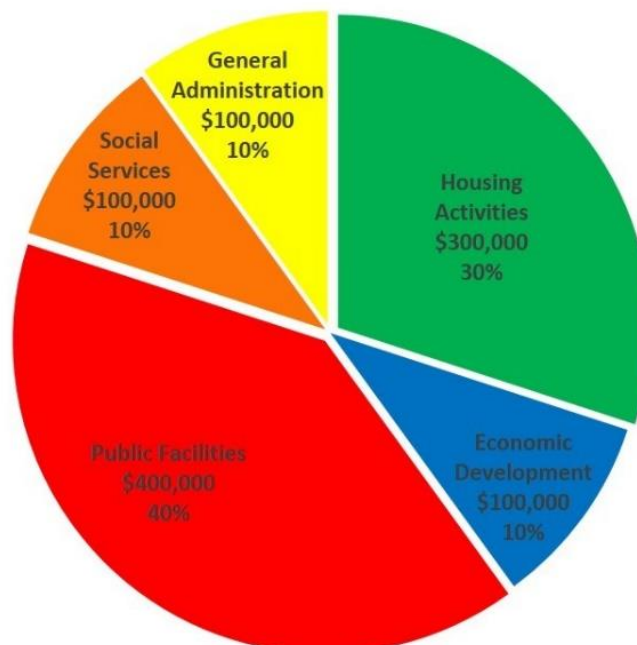
## PROPOSED CDBG-FUNDED ACTIVITIES

The following activities will receive funding during the PY 2018 Program Year:

\$400,000	Public Facilities – Day Center
\$300,000	Housing Activities
\$50,000	Micro-Enterprise Assistance/Business Training and Technical Assistance
\$50,000	Crime Prevention Through Environmental Design (CPTED)
\$55,000	Downtown Ambassador Program
\$45,000	Day Center Staffing
<u>\$100,000</u>	<u>Program Administration - <b>Required</b></u>
<b>\$1,000,000</b>	<b>TOTAL PROPOSED PY 2018 CDBG FUNDING</b>

*\* Includes estimated 10% “Activity Delivery Costs” (ADC) necessary for managing these programs*

**Proposed PY 2018 Strategic Goals by Percentage**





## PUBLIC COMMENT

The public comment period runs from May 23 - June 23, 2018, offering the following options:

- **Written comments** in care of the Olympia City Council, 601 4<sup>th</sup> Ave E, Olympia, WA 98501
- **Emails** via [cdbg@ci.olympia.wa.us](mailto:cdbg@ci.olympia.wa.us),
- **Phone calls** to the City Council at 360-753-8244
- **Public hearing** – 7:00 p.m., Tuesday, June 12 at Olympia City Hall.

## ANTICIPATED RESOURCES

The City anticipates the following financial resources:

\$370,737	New CDBG entitlement funds will be allocated to Olympia for PY 2018
\$129,263	Anticipated Program Income ( <i>Reduced from prior estimates</i> )
\$500,000	Unspent Prior Year
<b>\$1,000,000</b>	<b>Total anticipated resources</b> for the PY 2018 CDBG Program

## OTHER RESOURCES

In calendar year 2018, the City of Olympia also allocated \$91,810 from the general fund to address emergency shelter, transitional housing, daycare, homeless outreach, and other anti-poverty programs through the Community Investment Program (CIP) in partnership with the cities of Lacey and Tumwater and Thurston County.

### Federal Regulatory Caps on CDBG Expenditures

The federal CDBG Program operates with a number of regulatory caps intended to balance the use of funds. Following are the key regulatory caps affecting the Olympia CDBG Program:

**Social Services Cap:** Federal CDBG regulations require a 15% cap on social services spending, calculated by adding the prior program year's actual program income received to the current program year's grant award. For PY 2018 the following calculation summarizes social services spending:

<b>\$515,737</b>	<b>Total CDBG funds for Social Service cap calculation</b>
	<i>Potential 15% maximum available for social service allocations = \$77,360</i>
<b>\$77,360</b>	<b>15% Proposed Social Services Allocations</b>
<b>\$22,640</b>	<b>Prior year funds</b>
<b>\$100,000</b>	<b>\$55,000 - Downtown Ambassador Program, \$20,000 – Day Center Staffing</b>

**Administration Costs Cap:** CDBG regulations provide for up to 20% general administrative costs. Following is a breakdown of these recommended categories of expenditures:

\$ 900,000	CDBG Activities ( <i>identified above</i> )
\$ 100,000	General Administration – 19% of total funds ( <i>regulatory cap = 20%</i> )
\$ 0	Direct Service Delivery Expenses ( <i>included in allocated activities</i> )
<b>\$1,000,000</b>	<b>Total PY 2018 Projected Expenditures</b>

## Geographic Distribution

The City of Olympia will direct 100% of CDBG funds to projects and programs benefiting those with low- to moderate-incomes (LMI). All projects benefiting geographical areas will be located in designated low- to moderate-income areas.

**70% Benefit to Low and Moderate Income People:** CDBG is intended to primarily benefit low- and moderate-income people, defined as people with incomes less than 80% of Thurston County’s median family income. This includes people who are presumed eligible because they are severely disabled, homeless, along with others. This 70% benefit ratio is determined over the City’s three-year certification period.

### **BENEFICIARIES**

Federal regulations require that CDBG funds primarily benefit low- and moderate-income (LMI) people, with 70% of the funds assisting LMI people and households. The following chart presents those that this year’s funding will benefit:

Recipient	Project	Outcomes	Goal(s) Met	Objectives Met	Proposed Allocation
TBD	Community Center	New Day Center. Purchase/Tenant Improvements/15+ Year Lease.	Public Facilities	LMC - Low/mod Limited Clientele Benefit	\$400,000
TBD	Housing Rehabilitation/Land Acquisition	Housing rehabilitation or conversion of an existing building, purchase land to support housing efforts.	Housing	LMH - Low/Mod Housing Benefit	\$300,000
Enterprise for Equity	Micro-Enterprise Assistance	Assistance for businesses with fewer than 4 employees.	Economic Development	LMC - Low/mod Limited Clientele Benefit	\$20,000
Thurston Economic Development Council & Olympia Downtown Alliance	Business Training & Technical Assistance	Assistance for businesses with greater than 4 employees.	Economic Development	LMJ - Low/Mod Job Creation & Retention	\$30,000
Multiple/TBD	Crime Prevention Through Environmental Design (CPTED)	Downtown Safety Projects	Economic Development	LMJ - Low/Mod Job Creation & Retention	\$50,000
City of Olympia	Downtown Ambassador Program	Outreach for street-dependent persons.	Social Services	LMC - Low/mod Limited Clientele Benefit	\$55,000
TBD	Day Center Staffing	Funding assistance for Day Center staff.	Social Services	LMC - Low/mod Limited Clientele Benefit	\$45,000
City of Olympia	General Administration	Planning and administrative activity required to run a compliant program.	N/A	N/A	\$100,000



This page left intentionally blank.

## Olympia City Council

Cheryl Selby, Mayor • Jessica Bateman • Jim Cooper • Clark Gilman • Nathaniel Jones • Lisa Parshley • Renata Rollins

## City of Olympia Staff | Community Planning & Development Department

Director, Keith Stahley • Deputy Director, Leonard Bauer • Business Manager, Karen Kenneson • Housing Program Manager, Anna Schlecht  
Housing Program Assistant, Tiffany Cox

### To Request a Copy

To request a copy of this publication in an alternative format, please contact Tiffany Cox at 360.753.8062, [tcx@ci.olympia.wa.us](mailto:tcx@ci.olympia.wa.us).

Last Updated 5.10.2018

**Public Comments** can be submitted via email: [cdbg@ci.olympia.wa.us](mailto:cdbg@ci.olympia.wa.us)

**[olympiawa.gov/cdbg](http://olympiawa.gov/cdbg)**

