



# Meeting Minutes - Draft

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cari Hornbein  
360.753.8048

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**Monday, August 16, 2021**

**6:30 PM**

**Online or via phone:**

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**1. CALL TO ORDER**

Chair Millar called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 9 - Chair Candi Millar, Vice Chair Aaron Sauerhoff, Commissioner Paula Ehlers, Commissioner Tammy Adams, Commissioner Rad Cunningham, Commissioner Carole Richmond, Commissioner Zainab Nejati, Commissioner Tracey Carlos and Commissioner Greg Quetin

**1.B OTHERS PRESENT**

Community Planning and Development Staff:  
Senior Planner Cari Hornbein  
Principal Planner Joyce Phillips

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [21-0800](#) Approval of August 02, 2021 Planning Commission Meeting Minutes

**Attachments:** [08022021 Minutes\\_Draft](#)

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Ms. Hornbein made announcements.

**6. BUSINESS ITEMS**

**6.A**     [21-0775](#)            2022-2027 Capital Facilities Plan Briefing

Ms. Phillips shared a Powerpoint presentation regarding the 2022-2027 Capital Facilities Plan.

**The information was received.**

**6.B**     [21-0783](#)            Neighborhood Centers - Briefing

**Attachments:**    [Designated Neighborhood Centers Map.pdf](#)  
[Neighborhood Centers - Descriptions.pdf](#)  
[Neighborhood Centers Webpage.pdf](#)

Ms. Hornbein shared a Powerpoint presentation regarding Neighborhood Centers.

**The information was received.**

**6.C**     [21-0708](#)            2021 Annual Comprehensive Plan Amendments - Recommendation

**Attachments:**    [Webpage with full application materials](#)  
[Staff Proposed Amendments](#)  
[Character Discussion](#)  
[Review Criteria Responses](#)  
[Public Comments](#)

Ms. Phillips shared a Powerpoint presentation and handouts regarding the recommendations for the 2021 Annual Comprehensive Plan Amendments.

**Motion 1:**

**Commissioner Carlos moved, seconded by Commissioner Cunningham to approve the addition of transportation multimodal concurrency language to the Comprehensive Plan, as submitted. The motion passed unanimously.**

**Motion 2:**

Commissioner Cunningham moved, seconded by Commissioner Adams to approve removal of the Log Cabin Road extension from the Comprehensive Plan, with the caveat that it be reviewed again in ten years.

Ms. Phillips asked the Commission for clarification. There were other future street connections in addition to the Log Cabin Road extension and staff wanted to know if the Commission intended for those to be included in the motion as well.

The motion was amended by Commissioner Cunningham, seconded by Commissioner Adams to approve removal of the Log Cabin Road extension from the Comprehensive Plan, with the caveat that it be reviewed again in ten years as proposed (in reference to the additional street connections). The motion passed unanimously.

**Motion 3:**

Commissioner Nejati moved, seconded by Commissioner Carlos to approve the amendments as proposed with the following modifications:

- a. In the definition of Neighborhood Character, in the first bullet, change “multi-mobility” to “multi-modal mobility”,
- b. Add a fourth bullet to the definition of Neighborhood Character, as proposed by staff, and
- c. Incorporate suggestions by Commissioner Richmond to the Values and Vision section of the Comprehensive Plan.

Action on this motion was delayed to the September 20 meeting.

**7. REPORTS - None****8. OTHER TOPICS- UW Code Amendments Recommendation Letter**

Commissioners approved by consensus the draft recommendation letter regarding the Urban Waterfront Code Amendments.

**9. ADJOURNMENT**

The meeting adjourned at 9:12 p.m.