



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Joyce Phillips  
360.570.3722

---

**Monday, June 19, 2017**

**6:30 PM**

**Room 207**

---

**1. CALL TO ORDER**

Chair Mark called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 7 - Chair Brian Mark, Vice Chair Mike Auderer, Commissioner Tammy Adams, Commissioner Travis Burns, Commissioner Paula Ehlers, Commissioner Darrell Hoppe and Commissioner Carole Richmond

**Excused:** 2 - Commissioner Rad Cunningham and Commissioner Negheen Kamkar

**OTHERS PRESENT**

Community Planning and Development:  
Senior Planner Joyce Phillips  
Associate Planner Michelle Sadlier  
Public Works:  
Deputy Director Debbie Sullivan

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A** [17-0662](#) Approval of the June 5, 2017 Olympia Planning Commission Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Ms. Phillips announced the following:

- Welcome Commissioner Tammy Adams.
- The City is hosting a community meeting on June 27, 2017 in City Hall to share information about the sea level rise response planning process and how to get involved. Staff will be available beginning at 6:30 p.m. to answer questions

about our current understanding of sea level rise and past work efforts. A presentation will begin at 7:00 p.m. focused on the current sea level response planning process, including project approach, schedule, community engagement opportunities and expected outcomes.

- We have public hearings tentatively scheduled for meetings in July and August, so please make every effort to attend all meetings. Again, if you have any planned vacations or absences, please let her know.
- The Land Use Application for Views of Fifth was submitted last week. This project proposes to create a multi-family residential and commercial complex located in the 400 block of 5th Avenue SW.
- The Planning Commission retreat will be on Saturday, September 30, 2017 from 10:00 a.m. - 2:00 p.m. at the Harbor House.

## 6. BUSINESS ITEMS

### 6.A [17-0663](#) Downtown Parking Strategy Briefing

Ms. Sullivan presented a Downtown Parking Strategy briefing via a PowerPoint presentation. She reviewed the following:

- Results of the online survey which was available Jan 24, 2017 thru March 6, 2017 - 2,623 responses & 5,000 comments
- Stakeholder interviews
- Key themes and experiences of travelers in regard to parking in Downtown
- Best strategies from travelers to improve parking experience in Downtown
  - Build (centrally located) garage
  - Free/inexpensive parking
  - Better signage and education of lots
  - Improve safety & crime issues
  - Provide more public parking
- Stakeholder suggestions to improve parking experience
  - Improve the pedestrian experience
  - Improve signage
  - Address employees parking on-street
  - Parking structure
  - Employee shuttle
- Public participation process & next steps in the strategy

**The information was received.**

### 6.B [17-0661](#) Drive-Through Restaurants in Olympia: Review of Olympia Municipal Code

Ms. Sadler presented a review of the Olympia Municipal Code (OMC) for Drive-through restaurants in Olympia via a PowerPoint presentation. She reviewed the following:

- Existing zoning conditions
- New zoning conditions

- Consideration for potential impacts
  - Traffic volume
  - Noise & air pollution
  - Visual impacts of car queues
  - Pedestrian safety
  - Pedestrian experience
- Intent of zoning
- Potential zones for further analysis
- Comprehensive Plan considerations
- Criteria/Standard potential
- Next steps

**The information was received.**

## **7. REPORTS**

Commissioner Richmond attended the neighborhood meeting for the proposed Avalon project in the former Griswold's building on June 14, 2017. The applicant wanted to have a neighborhood meeting to see if there were any issues with the proposed project prior to submitting an application. She reviewed some of the details of the proposed project. Commissioner Richmond also reported about a movie called *Citizen Jane*, she watched that was about an urban planner and urban planning.

Commissioner Hoppe asked Ms. Phillips if the City has a current list of property rental rates. She indicated she would gather further information about this inquiry.

## **8. OTHER TOPICS**

Chair Mark brought up the fact that he wouldn't be able to attend the Jurassic Parliament training at the City and asked if anyone would be willing to attend. It is on June 26, 2017 from 5:30 p.m. to 8:00 p.m. at City Hall. Commissioner Hoppe stated he would be able to attend.

## **9. ADJOURNMENT**

The meeting adjourned at 7:49 p.m.