



Meeting Minutes - Draft

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Amy Buckler
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Thursday, April 12, 2018

6:00 PM

Council Chambers

1. CALL TO ORDER

Chair Ruse called the meeting to order at 6:02 p.m.

1.A ROLL CALL

Present: 7 - Chair Danielle Ruse, Vice Chair Jeffrey Barrett, Boardmember Jacob David, Boardmember Janis Dean, Boardmember Kimberly Murillo, Boardmember Nathan Rocker and Boardmember Jeffrey Trinin

Excused: 3 - Boardmember Mary Corso, Boardmember Lindsay Galariada and Boardmember David Rauh

Absent: 2 - Boardmember Sandra Hall and Boardmember Connie Phegley

OTHERS PRESENT

City of Olympia Staff:

Amy Buckler, Community Planning and Development Downtown Programs Manager

Mark Rentfrow, Community Planning and Development Downtown Liaison

Lisa Parshley, Councilmember

Angel Nava, Parks Arts and Recreation Program Specialist

Todd Cutts, Olympia Downtown Alliance Executive Director

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [18-0365](#) Approval of March 8, 2018 PBIA Meeting Minutes

Chair Ruse noted that the incorrect Chair is referenced throughout the document. Chair Corso should read Boardmember Corso while Boardmember Ruse should read Chair Ruse.

Chair Ruse moved to amend the minutes, Boardmember Barrett seconded and the motion passed unanimously. The decision was approved as amended.

4. PUBLIC COMMENT - None**5. ANNOUNCEMENTS - None****6. BUSINESS ITEMS****6.A** [18-0363](#) Update about ODA's Third Thursday Events and Discussion of 2018 Event Sponsorships

Mr. Cutts presented the Olympia Downtown Alliance's Third Thursday sponsorship proposal.

Mr. Trinin moved to allocate \$1,500.00 to the Olympia Downtown Alliance for the 2018 event calendar, Ms. Murillo seconded. The motion passed with a vote of six in favor and one against.

6.B [18-0360](#) Update on Arts Walk 2018

Ms. Nava updated the Board on Arts Walk 2018.

The report was received.

6.C [18-0337](#) Clean Up for Arts Walk 2018

Mr. Rentfrow has arranged and will manage a focused Downtown volunteer community clean up the morning of Friday, April 27, 2018. The PBI is asked to help fund this cleanup effort in the amount of \$1,500.00.

Boardmember Rocker moved, seconded by Boardmember Dean, to allocate \$1,500.00 for Spring Volunteer Cleanup. The motion passed unanimously.

6.D [18-0361](#) Downtown Strategy Update

Ms. Buckler provided an update on the Downtown Strategy.

The report was received.

6.E [18-0352](#) Sanitation (Public Restroom) Master Plan Update

Ms. Buckler provided an update on the Sanitation (Public Restroom) Master Plan.

The report was received.

6.F [18-0362](#) Parking Pay-By-Phone and Online Services Update

Ms. Buckler provided information on the City's new Parking Pay-By-Phone and Online Services.

The report was received.

7. REPORTS

Boardmember Dean gave a report on the Marketing Committee.

Boardmember Barrett gave a report on attending the recent General Government Committee meeting.

8. OTHER TOPICS

8.A [18-0351](#) Round Table Discussion

The Board discussed results from the recent short survey sent to PBI ratepayers. Highlights of the discussion include:

- 96% response rate.
- Collect demographic information on the next survey.
- The information gained from the survey will be passed on to City Council.
- Send out a response to survey participants thanking them for participating in the survey.

Boardmember Murillo reported that the owners of Speakeasy Salon, Spa & Bistro are organizing a benefit fundraiser to assist in paying for broken windows at Burial Ground.

9. ADJOURNMENT

The meeting adjourned at 8:10 p.m.