



Meeting Minutes - Draft

Home Fund Advisory Board

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Darian Lightfoot
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Wednesday, November 10, 2021

2:30 PM

Room 207

1. CALL TO ORDER

Vice Chair Soucoup called the meeting to order at 2:30 p.m.

1.A ROLL CALL

Present: 11 - Chair Lisa Vatske, Vice Chair Trudy Soucoup, Boardmember Krosbie Carter, Boardmember Edward Cates, Boardmember Craig Chance, Boardmember Derek Harris, Boardmember Matt DeBord, Boardmember Candace Jenkins, Boardmember Ally Upton, Ex-Officio Boardmember Sam Costello and Ex-Officio Boardmember Mike Buchanan

1.B OTHERS PRESENT

City of Olympia staff:
Home Fund Manager Cary Retlin
CDBG Manager Darian Lightfoot

2. APPROVAL OF AGENDA

A discussion of the Oyo Hotel grant and progress was added during the Home Fund Manager's report.

The agenda was approved as amended.

3. APPROVAL OF MINUTES

3.A [21-1082](#) Approval of August 4, 2021 Home Fund Advisory Board Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Mr. Retlin announced his departure from the City and introduced Darian Lightfoot as the interim liaison for the Board.

6. BUSINESS ITEMS

6.A [21-1100](#) Approval of the 2022 Home Fund Construction Request For Proposals

Vice Chair Soucoup moved, seconded by Boardmember Cates, to approve the 2022 Home Fund Request for Proposal process and direct staff to solicit applications for the 2022 funding round. The motion passed unanimously.

6.B [21-1106](#) Approval of Support for Thurston County Home Fund

Boardmember Harris moved, seconded by Boardmember Cates, to approve the staff recommendation for the Olympia Home Fund Advisory Board to support the Thurston County Commission's consideration of creating a county-wide 1/10 of 1% sales tax levy for affordable housing. The motion passed unanimously.

6.C [21-1108](#) Approval of 2022 Home Fund Meeting Schedule

Boardmember Jenkins moved, seconded by Vice Chair Soucoup, to approve the 2022 Home Fund Advisory Board meeting dates and post them on the City of Olympia website. The motion passed unanimously.

6.D [21-1107](#) Home Fund Manager's Report

The group requested that staff coordinate a Home Fund Advisory Board letter to the Port of Olympia in support of the Housing Authority of Thurston County Oyo Hotel project, since Home Fund provided a \$150,000 award to that project in 2021.

The discussion was completed.

7. REPORTS - None**8. OTHER TOPICS - None****9. ADJOURNMENT**

The meeting adjourned at 4:16 p.m.