



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, April 16, 2024

6:00 PM

Council Chambers, Online and Via
Phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_yMobdYYzSwu_0BKVFBS0fA

1. ROLL CALL

Present: 6 - Mayor Dontae Payne, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Robert Vanderpool

Excused: 1 - Mayor Pro Tem Yên Huỳnh

1.A ANNOUNCEMENTS - None

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [24-0316](#) Special Recognition - Veteran Suicide Prevention Vehicle Emblems

Fleet Operations Supervisor Jaime Mastache shared that the City will be participating in the Veteran Suicide Prevention Vehicle Emblems that will be placed on City-owned vehicle license plates.

Department of Veteran Affairs Deputy Director Soloman Gilbert shared information regarding the program.

The recognition was received.

2.B [24-0321](#) Special Recognition - Proclamation Recognizing Olympia Bicycle Month

Councilmember Vanderpool read a proclamation recognizing Olympia Bicycle Month.

Program Specialist Kristin Gilkerson and Intercity Transit Bicycle Community Challenge Coordinator Duncan Green shared information regarding the 26th annual Thurston County Bicycle Community Challenge.

The recognition was received.

2.C [24-0329](#) Special Recognition - Proclamation Recognizing National Community Development Month

Councilmember Madrone read a proclamation recognizing National Community Development Month.

Community Development Block Grant (CDBG) Program Manager Anastasia Everett shared information regarding the City's CDGB Program and it's impact on the community.

The recognition was received.

3. PUBLIC COMMENT

The following people spoke: RJ Hershey, John Pettit, Mindy Reule, Crystal Beeler and Corey Hjalseth.

4. CONSENT CALENDAR

4.A [24-0330](#) Approval of April 9, 2024 City Council Meeting Minutes

The minutes were adopted.

4.B [24-0331](#) Approval of Bills and Payroll Certification

Payroll periods 2/29/24 through 3/31/24 and Direct Deposit transmissions: Total: \$6,142,524.70; Claim expenditures 2/2/24 through 3/21/24: Total: \$15,341,228.62.

The decision was adopted.

4.C [24-0324](#) Approval of an Appointment to the Social Justice and Equity Commission to Fill a Vacancy

The decision was adopted.

4.D [24-0320](#) Approval of Updates to the City of Olympia Investment Policy

The decision was adopted.

4.E [24-0274](#) Approval of a Resolution Authorizing a Land and Water Conservation Fund Grant Application to the Recreation and Conservation Office (RCO) for Yelm Highway Community Park Phase I

The resolution was adopted.

4.F [24-0275](#) Approval of a Resolution Authorizing a Youth Athletic Facilities Grant Application to the Recreation and Conservation Office for LBA Park Baseball Fields Renovation Phase 2

The resolution was adopted.

4. SECOND READINGS (Ordinances)

- 4.H [24-0282](#) Approval of an Ordinance Amending Ordinance 7382 (First Quarter Budget Amendment)

The ordinance was adopted on second reading.

- 4.I [24-0283](#) Approval of an Ordinance Adopting the 2023 Engineering Design and Development Standards Update

The ordinance was adopted on second reading.

- 4.J [24-0299](#) Approval of an Ordinance Granting a Master Permit to Ziplly Fiber

The ordinance was adopted on second reading.

4. FIRST READINGS (Ordinances)

- 4.K [24-0311](#) Approval of an Ordinance Authorizing Acceptance of a Donation of “Life is Water” as a Gift of Art from the West Olympia Rotary Club

The ordinance was approved on first reading and moved to second reading.

- 4.L [24-0322](#) Approval of an Ordinance Amending Olympia Municipal Code Chapter 2.12 to include the Finance Director

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 6 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

Excused: 1 - Mayor Pro Tem Huynh

PULLED FOR SEPARATE ACTION

- 4.G [24-0279](#) Approval of an Ordinance Amending Olympia Municipal Code Related to Relocation Assistance and Additional Renter Protections

Councilmember Madrone moved, seconded by Councilmember Cooper, to approve on second reading the ordinance amending OMC 5.82 related to relocation assistance and additional renter protections, with the following amendment to the definition of family: “Immediate family member” means a

spouse, domestic partner, or partner in a committed intimate relationship; or a parent, grandparent, child, grandchild, sibling, aunt, uncle, niece, or nephew, including when related by law, such as through marriage, domestic partnership, or committed intimate relationship. The motion carried by the following vote:

Aye: 6 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

Excused: 1 - Mayor Pro Tem Huynh

5. PUBLIC HEARING - None

6. OTHER BUSINESS

6.A [24-0312](#) Approval of the Grass Lake Nature Park Public Art Concept Design

Arts Program & Planning Supervisor Stephanie Johnson gave an overview of the Grass Lake Nature Park Public Art Project.

Artist Gabe Singer discussed the design of the art piece.

Councilmembers asked clarifying questions.

Councilmember Gilman moved, seconded by Councilmember Madrone, to approve the Grass Lake Nature Park Public Art Concept Design. The motion carried by the following vote:

Aye: 6 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

Excused: 1 - Mayor Pro Tem Huynh

6.B [24-0285](#) Parking Strategy Briefing

Parking Services Program Specialist Chelsea Baker van Droom gave a briefing regarding the City of Olympia Parking Strategy.

Councilmembers asked clarifying questions.

The report was received.

6.C [24-0284](#) Approval for Continued Exploration for Creation of a Tax Audit Team

Tax and License Analyst Brandie Andrews shared an overview of the proposed creation of a Tax Audit Team.

Councilmembers asked clarifying questions.

Councilmember Parshley moved, seconded by Councilmember Cooper, to approve the continued exploration of a tax audit program, directing the Finance Department to continue working toward its creation, including approving necessary budgetary funding and FTE as part of a future 2024 budget adjustment ordinance. The motion carried by the following vote:

Aye: 6 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

Excused: 1 - Mayor Pro Tem Huynh

7. CONTINUED PUBLIC COMMENT - None

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meeting and events attended.

9. CITY MANAGER'S REPORT AND REFERRALS

Assistant City Manager Debbie Sullivan noted this meeting was the last one for Community Planning & Development Director Leonard Bauer before he retires in a few weeks.

10. ADJOURNMENT

The meeting adjourned at 9:03 p.m.