



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Amy Buckler
360.570.5847

Meeting Minutes - Draft Planning Commission

Saturday, June 21, 2014

10:00 AM

**LOTT Boardroom, 500 Adams
Street NE, Olympia**

Annual Retreat

1. CALL TO ORDER

The meeting was called to order at 10 a.m.

1.A ROLL CALL

Present: 9 - Commissioner Jessica Bateman, Commissioner Roger Horn, Commissioner Missy Watts, Chair Max Brown, Vice Chair Kim Andresen, Commissioner Judy Bardin, Commissioner Darrell Hoppe, Commissioner Jerome Parker, and Commissioner Carole Richmond

3. BUSINESS ITEMS

14-0597 Planning Commission Annual Retreat

Attachments: [1. Retreat Agenda](#)

[2. A Brief History of Downtown Policy 1950 to 1998](#)

[3. Heartland Downtown Housing Study \(2010\)](#)

[4. SERA Architects Best Design Practices \(2009\)](#)

[5. Selected pages from Waterfront Visioning Scoping Re](#)

The Commission heard from former regional planners Kathy McCormick and Pete Swensson about their biggest take-aways from a history of downtown planning.

Community Planning & Development Director Keith Stahley gave a briefing about what makes a great downtown, using examples from Buffalo, New York.

Downtown Code Enforcement Officer Brian Wilson provided an overview of the City's Downtown Project, various projects and services that are helping to make downtown safe and welcoming for all.

Mayor Stephen Buxbaum provided an overview about issues facing downtown Olympia, and his commitment to improving relationships as a way to help the

community achieve its goals.

The Commission broke for lunch at 12:00 p.m., and resumed at 12:30 p.m. with a discussion about Effective Communications, facilitated by Kendra Dahlen from The Athena Group.

The Commissioners broke into small groups and brainstormed ideas to improve communications with each other, staff, City Council and the community. This was followed by group report-outs and discussion about next steps.

4. ADJOURNMENT

The meeting was adjourned at 2:30 p.m.

Accommodations