



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Joyce Phillips
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Monday, April 2, 2018

6:30 PM

Room 207

1. CALL TO ORDER

Chair Cunningham called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 8 - Chair Rad Cunningham, Commissioner Tammy Adams, Commissioner Kento Azegami, Commissioner Jessica Blose, Commissioner Travis Burns, Commissioner Paula Ehlers, Commissioner Candis Millar and Commissioner Carole Richmond

OTHERS PRESENT

City of Olympia Community Planning and Development Staff:

Leonard Bauer, Deputy Director

Amy Buckler, Downtown Programs Manager

Stacey Ray, Senior Planner

Joyce Phillips, Senior Planner

City of Olympia Public Works Staff:

Sophie Stimson, Senior Planner

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[18-0319](#) Approval of the March 19, 2018 Olympia Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Phillips provided brief announcements.

6. BUSINESS ITEMS

[18-0324](#) Transportation Master Plan

Ms. Stimson provided information on the development of the Transportation Master Plan. This information included the purpose of the plan, the plan elements, draft vision and goal statements, the anticipated schedule and the public engagement process. At the conclusion of open houses, this item will be brought back to the Planning Commission.

The information was received.

[18-0297](#) Downtown Strategy Update

Ms. Buckler provided an update on the implementation of the Downtown Strategy. The Commission discussed.

The report was received.

[18-0323](#) Missing Middle Housing Analysis - Deliberations

Mr. Bauer provided a brief overview of public comments received throughout the Missing Middle Housing process. The Commission discussed and identified next steps:

- Check compliance with the Comprehensive Plan.
- Identify recommendations that require more discussion.
- Discuss and develop a framework for evaluating all of those identified.

The deliberations will continue at the next meeting.

7. REPORTS

Commissioner Richmond provided a report on attending the Multiple Listing Service Breakfast as well as a West Bay Plan Public Art meeting.

Chair Cunningham provided a report on attending a General Government Committee meeting.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 9:12 p.m.