



Thursday, January 5, 2023

City of Olympia Cultural Access Advisory Board Application

Advisory committees are a structured way for individual community members to share their opinions and perspectives, study issues, and develop recommendations in a focused small group. Their primary purpose is to provide judicious advice, from a community member's perspective, to the Olympia City Council.

The Olympia Cultural Access Program Advisory Board was established to ensure that the Cultural Access Program provides public benefits. The Board advises the City Council on the formulation of processes, procedures and criteria for carrying out the goals of the Cultural Access Program and ensures that the program's expenditures are invested based on the priorities and commitments made to Olympia voters.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory committee appointments.

To reduce barriers to community member participation the City offers stipends of \$25 per meeting attended to advisory committee members. Those members who certify as low income are eligible to receive stipends of \$50 per meeting attended. Advisory Committee members may waive the stipend upon request.

The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. Questions? Contact Dawn Carvalho, 360.753.8065, dcarvalh@ci.olympia.wa.us

If you saved or submitted an application and did not receive a confirmation, please check your spam folder. When filed with the City, your application and attachment documents are public records and may be subject to public release.

Name

Coral Garey

Email

[REDACTED]

Address

[REDACTED]

Select your neighborhood (Olympia residency is not required; however, it is a primary consideration.)

Eastside



Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes

Primary Phone Number

[REDACTED]

Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

Attach a Resume



CoralAGareyResume.pdf

Briefly describe why you wish to serve on Cultural Access Advisory Board.

I want to be appointed to the Cultural Access Advisory Board in order to serve my community and to help improve that community for all the citizens of Olympia. The pandemic taught me the importance of connections and social networks, not only for folx at large, but for my life and wellbeing. Although my background is performing arts, I appreciate all kinds of cultural institutions and learning communities.

Describe your experience, qualifications, and/or skills which would benefit the Cultural Access Advisory Board.

My most direct experience with cultural access is as a House Manager for the Washington Center for the Performing Arts in downtown Olympia. Until the pandemic started, I welcomed community members for music, cultural, and performing arts events - both downtown and through the theatre space at SPSCC. I have experience with grant writing, grant reporting, and contracting. I am great at survey administration, research and evaluation (and making excel spreadsheets). During my time at The Evergreen State College I attended trainings on microaggressions and implicit bias and more recently, attended the Governor's Equity Summit. In my work I make sure to pay attention and bring to the forefront the voices of historically marginalized people. I'm organized and efficient with a great sense of humor.

Share the ways you've been involved or have volunteered in the community.

My time in Olympia has been split between working for the State and working for The Evergreen State College. During most of that time I also worked for the Washington Center for the Performing Arts and took classes in Printmaking. I also work with a local artist on technology support and editing grant proposals. Much of my time recently has been caring for an elderly relative.

Describe your experience with and knowledge of the communities and organizations meant to be served by the Olympia's Cultural Access Program.

One of the biggest organizations that is meant to be served by the Cultural Access program is the schools. I don't have much history with the local K-12 schools, but I am familiar with working with students and teachers.

I have worked with SOGO, OSO, Ballet Northwest, Studio West, SPSCC's arts department, Masterworks, touring companies, and Olympia Family Theatre at The Washington Center for the Performing Arts.

I have taken my goddaughter on trips to the Hands-on Children's Museum, the Estuarium, and the Brewery Park at Tumwater Falls.

List your educational and/or professional background and area of study.

Theatre (UG), French(UG), Public Administration (Grad)

Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?

10-20 hours a month.

If you are not appointed to the Board at this time:

Do you wish to be considered for appointment to another Board or Commission?

Yes

Do you wish to be considered for future appointment to your preferred Board or Commission?

Yes

If you wish to be considered for another Board or Commission, please identify others you would be interested on being considered for in order of interest:

Arts Commission

Would you be willing to volunteer for other City activities? You can find opportunities here:

Yes

https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php

Thank you for your interest in serving on a City of Olympia Advisory Committee!

Please hit the "submit" button below when you have completed your application .

Coral A. Garey

360-920-6866 | coralgarey@gmail.com | 1055 Fir Street Southeast | Olympia, WA 98501

Experience

The Evergreen State College, Olympia, Washington

Research Associate

December 2017 to Present

Research Project Coordinator

January 2014 November 2017

- Gather, process, analyze and maintain data providing systematic and thorough information to enable The Evergreen State College (Evergreen) to carry out its mission.
- Serve as a research, planning, and student assessment guide working across organizational units of the college.
- Extract data and compile enrollment, retention, and graduation reports for multiple campuses and programs using Access, Excel, and SQL Server.
- Provide data, analysis, interpretation, trends, and synthesis to stakeholders by creating presentations, dashboards, and written reports with extensive data visualizations for multiple levels within the college.
- Coordinate with Provost, Curriculum Deans, and Chief Enrollment Officer to model new and continuing enrollment and build curriculum and programs.
- Retrieve data from external sources including IPEDS peer comparisons, American Community Survey, and the Washington Student Achievement Council's Statewide Public Four-Year Dashboard.
- Coordinate survey research for Evergreen including creating and updating research questions, selection of sample populations, managing outreach and recruitment, completing Human Subjects Review applications, and maintaining participant tracking databases, and analyzing and reporting quantitative and qualitative results.
- Manage data transfers to National Student Clearinghouse and analyze results to determine postsecondary outcomes for students.
- Perform complex curriculum analysis using Classification of Instructional Programs (CIP) Codes.
- Serve on Evergreen's accreditation team, security and data standards team, Standing Committee on the Curriculum, Professional School workgroup and various staff- and faculty-hiring committees.
- Maintain confidentiality of student information, track progress of multiple projects, meet internal and external deadlines, and update office records management procedures.
- Supervise student research assistants.
- Represent Evergreen to ERDC and participate in PCHEES steering meetings.
- Respond to ad hoc information requests from staff, faculty, internal and external stakeholders, and the state legislature.

Workforce Training and Education Coordinating Board, Olympia, Washington

Research Investigator 1

January 2011 to December 2013

Research Intern

July 2010 to December 2010

- Created annual performance measurement and trend reports for twelve state workforce programs using data from Office of Financial Management's Education Research and Data Center, the State Board for Community and Technical Colleges, Employment Security Department, Department of Labor and Industries, U.S. Census & American Community Survey, and private career schools.

Continued...

- Cleaned and organized student data from over 300 private career schools and over 40 state schools for inclusion on the Eligible Training Provider list for Washington state Workforce Investment Act (WIA) funds.
- Survey management, analysis including weighting, and development of presentation and explanation of results for biennial Employer and Participant surveys, and other one-time surveys.
- Coordinate data for Federal ARRA grants including tracking employment after training completion.

Washington Center for the Performing Arts, Olympia, Washington

Front of House Manager

November 2013 to Present

- Manage theatre spaces during shows and events - create a clean, inviting, and professional atmosphere.
- Responsible for the safety of the audience at events with up to 1000 patrons.
- Provide excellent customer service and solve patron problems while communicating clearly with other Washington Center employees, including stage management, box office, marketing, and tech crew.
- Supervise and train volunteer ushers.

Village Theatre, Issaquah, Washington

Box Office Assistant Manager

October 2006 to March 2010

- Assisted in the hiring, training, scheduling, and supervision of between four and eight Box Office staff members.
- Created and maintained data entry standards throughout the ticketing database.
- Ran ad-hoc database reports for marketing, finance, and development departments.

Centerstage Theatre, Baltimore, Maryland

Audience Development Intern and Customer Service Representative

August 2005 to July 2006

- Coordinated outreach and advertising efforts, helped with market research, promotions, prospect research, in-house mailings, patron survey collection, and completed survey data entry.

College of Fine and Performing Arts, Western Washington University, Bellingham, Washington

House & Stage Manager, Assistant to Facilities Manager
2005

October 2002 to August

- Coordinated rehearsals, design meetings, and communication for multiple productions.
- Assisted with billing and invoicing for internal and external renters of multiple event spaces.
- Oversaw scheduling, staffing, and operation of the house for over 350 annual events.
- Supervised stage managers, actors, crewmembers, and student and volunteer ushers.

Education

Master of Public Administration

March 2011

University of Washington, Daniel J. Evans School of Public Affairs

Related Coursework: Quantitative Analysis, Multivariate Analysis, Performance Management, Financial Management & Budgeting, and Audience Research and Evaluation.

Member of Pi Alpha Alpha, the National Honor Society for Public Affairs and Administration.

Bachelor of Arts Theatre Business Administration and French

June 2005

Western Washington University, College of Fine and Performing Arts

Graduated Cum Laude

Member of Golden Key National Honor Society

Selected Presentations

Institutional Research Training - How to Find and Use Our Data Geoduck Student Union (Evergreen's student government)	November 2020
Student Retention at Evergreen The Evergreen State College Board of Trustees	October 2019
Faculty Leadership Institute: Enrollment History and Student Choice Summer Faculty Institute at The Evergreen State College	June 2019
Who Are Our Students Evergreen New Student Orientation, New Staff Orientation	2014, 2015, 2016 2017, 2018
What Transcript Review Taught Us About Transfer Pathways <i>with Laura Coghlan</i> Assessment, Teaching, & Learning Conference (ATL) State Board for Community and Technical Colleges	May 2015
Assessing Diversity Learning to Encourage Action <i>with Jennifer Rodriguez</i> Assessment, Teaching, & Learning Conference (ATL) State Board for Community and Technical Colleges	May 2014

Training & Conferences

Applying Indigenous Knowledge Systems for Equity-Centered Assessment New England Educational Assessment Network	August 2021
Teaching and Learning National Institute Using Evidence for Improvement Washington Center for Improving Undergraduate Education	July 2019
Association for Institutional Research (AIR) Forum	2016, 2019
Fundamentals of SQL Server The Evergreen State College	July 2018
Race, Bias & Dissonance: Implicit Bias Workshop Principal Community Connection Consulting	October 2017
Evergreen's Coming Together Speaker Series Above the Surface: Dominant White Racial Narratives (Robin DiAngelo), Good Intentions Aren't Enough: The Damaging Effects of Racial Microaggressions (Gyasi Ross), Critical Trans Politics and the Limits of the Law (Dean Spade), Good Intentions Aren't Enough (Yoshiko Harden)	2015-2016
Census Training: What Policy Analysts and Budget Staff Should Know Department of Enterprise Services	August 2013
SQL Structured Query Language Level 1 South Puget Sound Community College Professional & Continuing Education	May 2012

Technology & Other Skills

Expert: SPSS, Excel, Access, Outlook, Word, PowerPoint, Office 365, Zoom, Adobe Acrobat, Apple OS
Intermediate: SQL, Microsoft Teams, Drupal (website management), Publisher, SAS, Banner
Novice: Stata, JMP, Tableau, Microsoft BI, Evisions by Argos

Other: Event Management, Customer Service, Conversational French, Project Management