



# OLYMPIA DESIGN REVIEW BOARD SPECIAL MEETING

Community Planning & Development  
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**Date:** 02/09/2017

**Meeting Date:** February 9, 2017

**Meeting Location:** Fire Department No. 1, Training Room

**Time:** 6:30 PM to 8:53 PM

**Special Meeting of the Design Review Board**

**Amy Buckler, Senior Planner, CPD**

**John Owen, Makers Architecture and Urban Design**

**BOARD MEMBER ATTENDEES:**

**P = Present; A = Absent; X = Excused**

<b>P</b>	THOMAS CARVER (Architect)	<b>P</b>	JANE LACLERGUE, Vice-chair (Citizen at Large)	<input type="checkbox"/>	CARI HORNBEIN (Senior Planner)
<b>A</b>	DUANE EDWARDS (Citizen at Large)	<b>P</b>	JOSEPH LAVALLE, Chair (Citizen at Large)	<input type="checkbox"/>	TIM SMITH (Principal Planner)
<b>P</b>	ROBERT FINDLAY (Architect)	<b>P</b>	MARNIE MCGRATH (Citizen at Large)	<input checked="" type="checkbox"/>	CATHERINE MCCOY (Associate Planner)
<b>P</b>	DAVID GOULARTE (Citizen at Large)	<b>P</b>	ANGELA RUSH (Citizen at Large)	<input type="checkbox"/>	NICOLE FLOYD (Senior Planner)
<b>P</b>	JAMI HEINRICHER (Citizen at Large)				

**MEETING NOTES:**

The Design Review Board had a number of ideas and input following the Downtown Olympia Design Guidelines Update presented by John Owen and Amy Buckler. The following is an itemized summary of the Board's feedback of the preliminary audit:

- Design should have integrity with itself – a cohesive style and well proportioned
- Include concrete language about materials allowed and not allowed (for example, efface does not work for Olympia's climate and should not be allowed)
- Residential building details should not be brought into large commercial projects
- Be explicit about what we value in each character
- Support types of pedestrian life that are unique to each character area
- Promote continuous canopies
- Provide guidance for parklets – these should use durable materials, and the design should be reviewed by DRB
- Incorporate historic look with contemporary
- Clarify vague terms
- Guidelines should prevent what we don't want, but not limit something amazing. Allow for departures when judged to meet objectives.
- After the update, consider making a video that explains what the design guidelines hope to accomplish