



# Meeting Minutes - Draft

## Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Eric Christensen  
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**Thursday, September 1, 2022**

**5:30 PM**

**Virtually**

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### 1. CALL TO ORDER

Chair Dennis Bloom called the meeting to order.

#### 1.A ROLL CALL

**Present:** 7 - Chair Dennis Bloom, Vice Chair Kristin Lamson, Committee member Dani Clark, Committee member Donald Krug, Committee member Arland Schneider, Committee member Eleanor (Pat) Vernon and Committee member Roger Wilson

#### 1.B. STAFF PRESENT

Water Resources Director/Staff Liaison Eric Christensen  
Waste ReSources Director Gary Franks  
Engineering and Planning Supervisor Susan Clark  
Interim Drinking Water Director Mike Vessey  
Program Assistant Lindsay Marquez

### 2. APPROVAL OF AGENDA

**The agenda was approved.**

### 3. APPROVAL OF MINUTES

[22-0797](#) Approval of August 4, 2022 UAC Meeting Minutes

**The minutes were approved as amended.**

### 4. PUBLIC COMMENT - No public comment

### 5. ANNOUNCEMENTS FROM UAC AND STAFF (6:00 - 6:15 pm)

Mr. Christensen provided the following updates:  
Currently no hybrid option for advisory committee meetings, but that may change. The biggest issue is uniform access for the public.  
Updates on grants and loans to be applied for by Public Works for numerous utility

projects.

Council proclaimed September as Puget Sound Starts Here month during the August 23rd meeting.

Staff is requesting a recommendation letter for Council adoption of the draft Drainage Design and Control Manual (DDECM). Chair Bloom and Vice Chair Lamson will review and approve/sign the letter.

Staff asked the UAC for ideas/topics for the Five Things utility publication. No topics were suggested during the meeting.

## 6. BUSINESS ITEMS

### [22-0798](#) 2023 Preliminary Utility Rates and Operating Budgets

Mr. Christensen and Mr. Franks provided the briefing. The UAC requested staff bring information to the October meeting on what is being deferred from the Drinking Water capital facilities plan.

The 2023 preliminary utility rate increases proposed by staff:

Drinking Water	6.60%
Wastewater	9.82%
Storm & Surface Water	11.80%
Waste ReSources	4.99%
LOTT	3.0%

Staff will brief the UAC on the operating budget and rates at the October UAC meeting.

**The information was provided.**

### [22-0799](#) Utilities - Quarterly Financial Updates

Staff provided a briefing on current finances for the City's utilities of Waste ReSources, Drinking Water, Storm and Surface Water and Wastewater. The UAC requested from staff year-to-year information on utility revenues, expenditures and available resources to the next meeting. The UAC thanked staff for the briefing.

**The information was provided.**

## 7. ADJOURNMENT

Chair Bloom adjourned the meeting at 7:18 pm.