



# Meeting Minutes - Draft

## Finance Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, February 18, 2025**

**5:30 PM**

**Room 207, Online and Via Phone**

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**Special Meeting**  
**Register to Attend:**

[https://us02web.zoom.us/webinar/register/WN\\_e7BJknehQFyS453XDpmnEA](https://us02web.zoom.us/webinar/register/WN_e7BJknehQFyS453XDpmnEA)

**1. CALL TO ORDER**

The meeting was called to order at 5:30 pm.

**2. ROLL CALL**

**Present:** 3 - Chair Clark Gilman, Committee member Jim Cooper and Committee member Kelly Green

**3. APPROVAL OF AGENDA**

**Committee member Cooper moved, seconded by Committee member Green,  
The motion carried by the following vote:**

**Aye:** 3 - Chair Gilman, Committee member Cooper and Committee member Green

**4. PUBLIC COMMENT**

The following people spoke: Maria Ruth and Karen Messmer.

**5. APPROVAL OF MINUTES**

**5.A** [25-0153](#) Approval of January 27, 2025 Finance Committee Meeting Minutes

**Committee member Cooper moved, seconded by Committee member Green,  
The motion carried by the following vote:**

**Aye:** 3 - Chair Gilman, Committee member Cooper and Committee member Green

**6. COMMITTEE BUSINESS**

**6.A** [25-0145](#) Discussion of Scope of Work for Budget Sustainability Research

City Manager Jay Burney spoke on B&O taxing options available to the city, and the limitations on sharing B&O Taxpayer data. Assistant City Manager Stacey Ray spoke on

comparable cities research that is being pursued. Committee members asked questions about creating B&O tax exemptions for certain types or sizes of businesses, and about how priority-based budgeting may affect revenue decisions.

**The discussion was completed.**

**6.B**     [25-0135](#)     Briefing on the Olympia Metropolitan Park District Interlocal Agreement

Parks, Arts and Recreation Director Paul Simmons spoke on the history of the interlocal agreement (ILA) that established a fixed percentage of the City's general fund revenue to support Olympia Metropolitan Parks District (OMPD). The agreement includes 11% of specific general fund revenue as identified in the ILA, and small percentages of voted and nonvoted utility tax. Committee members asked questions about other cities' models and about the affect of annexing new land to the City of Olympia.

**The briefing was received.**

**6.C**     [25-0134](#)     Discussion of a Scope for Research on Minimum Wage, Fair Scheduling and Workplace Safety

Assistant City Manager Stacey Ray spoke on the scope of research. The city council has expressed interest in ways to improve local economic opportunity and resiliency for community members. Ray discussed looking at other cities' economic impact from policies regarding workplace wages, sick and safe leave, and predictability of work scheduling. Committee members asked questions on the value of academic versus consultant research, and how to accommodate small businesses when developing such policies. Members also asked for more detailed information on numbers of people facing various issues.

**The discussion was completed.**

**7.        REPORTS AND UPDATES**

Budget and Finance Manager Joan Lutz explained a timing change for financial reporting.

**8.        ADJOURNMENT**

The meeting was adjourned at 7:37 pm.