



Meeting Minutes

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Michelle Sadlier
360.753.8031

Wednesday, June 25, 2014

6:30 PM

Room 207

1. CALL TO ORDER

Chair Davies called the meeting to order at 6:33 p.m.

1.A ROLL CALL

Present: 9 - Chair Holly Davies, Vice Chair Dwayne Harkness, Commissioner Mary Coacher, Commissioner Benjamin Helle, Commissioner Luke Howard, Commissioner Patricia McLain, Commissioner Garner Miller, Commissioner Rachel Newmann, and Commissioner Mark Rentfrow

Excused: 1 - Commissioner Nicholas Vann

OTHERS PRESENT

Community Planning and Development Principal Planner Steve Friddle
Associate Planner Michelle Sadlier
Planning Commissioner Judy Bardin

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [14-0635](#) Approval of May 28, 2014 Olympia Heritage Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Ms. Sadlier announced a roster for all Commissioners who have taken the Open Government Training and shared some options for Commissioners who have not taken the training. She distributed a flyer for a WA State Department of Archeology program on June 30, 2014 announcing the introduction of legislation to establish a Maritime Washington National Heritage Area. She encouraged Commissioners to think about who might be interested for consideration in filling the Commission

vacancy.

6. BUSINESS ITEMS

6.A [14-0634](#) Heritage Impacts of Proposed Code Amendments on Wireless Communications

Mr. Friddle discussed AT&T's proposal for a code amendment and the alternative code which staff is developing in the form of an ordinance.

Discussion:

- How City-owned structures will be permitted.
- Whether contributing properties in districts will be treated the same as registered.
- A WA state study of impacts on historic districts.
- Eligibility requirements of buildings fifty years or older.
- The appearance of the 1501 Capitol Avenue concealed facility.
- Need for staff proposal to be more comprehensive and clear.
- The recent trend of taking away local control to give authority to FCC.
- Challenges of each jurisdiction having a different status.
- Considering the approach used by other cities and creating consistency with those.
- Attending the Planning Commission public hearing to help clarify the issues.
- Challenge of defining what is important historically to the community without being unnecessarily prescriptive.
- How permitting may be appropriate for sites which locate facility in least conspicuous place.

List of principals to consider for inclusion in recommendation:

- 1) The expectations/requirements are clear to the applicants in advance
- 2) Contributing properties to be included as Register (including definition and rationale of contributing property).
- 3) Related to development to a designated Register property and/or historic district, rather than being prescriptive on the type of location/site, review and approval should be linked to the application of the U. S. Secretary of the Interior's Standards in our Heritage Review (e.g., granting a permit in a district where currently prohibited and can only be granted if found to meet the Secretary of the Interior's Standards).
- 4) The above applies to publicly and privately owned property
- 5) Local districts should be treated as national districts
- 6) For new location - conditional use permit; if it's existing - permitted use
- 7) Hierarchy - see Yakima language; demonstrate gap (in service) and unavailability/inappropriateness of another site
- 8) "Concealed" antenna - method must be clearly defined and acceptable within the Standards

Chair Davies will attend the PC meeting and provide staff with the recommended language by July 15, 2014.

The discussion was completed.

7. REPORTS

7.A Downtown Committee

Commissioner Newmann reported on the Isthmus charrette.

7.B Heritage Review Committee

Chair Davies reported on compliance with the Open Meetings Act.

7.C Maintenance Committee - None

7.D Outreach Committee

Commissioner Helle reported on additional buildings which are fifty years old.

7.E Policy & Ordinance Committee

Ms. Sadlier reported on the process for removing the language about inventory properties. She asked the Commission if they want new language regarding criteria.

Chair Davies urged development of better language for criteria and wants staff to put all properties on the inventory.

Ms. Sadlier recommends there be a public hearing before putting all properties on the inventory.

Chair Davies suggested sending another letter to inform property owners.

Chair Davies moved, seconded by Commissioner McLain, to develop criteria for the August meeting, put the Wildwood/Governor Stevens properties (as they have been notified by letter) on the inventory, but to wait on the information only properties until they have been notified by letter. The motion was approved.

7.F Planning Commission Update

Commissioner Bardin reported on the Planning Commission (PC) retreat.

7.G Staff Update

Ms. Sadlier discussed the recommendation of the Heritage Commission removal of ordinance language regarding inventory properties and discussed the next step of

bringing it before the PC. She reported on the Lord Mansion roof replacement, a meeting to review the applications of consultants who have applied to do the mid-century modern survey, and the demolition of the county health building on the Isthmus.

8. OTHER TOPICS

9. ADJOURNMENT

The meeting adjourned at 9:00 p.m.