



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
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Monday, November 19, 2018

6:30 PM

Room 207

1. CALL TO ORDER

Chair Cunningham called the meeting to order at 6:32 p.m.

1.A ROLL CALL

Present: 6 - Chair Rad Cunningham, Commissioner Kento Azegami,
Commissioner Joel Baxter, Commissioner Paula Ehlers,
Commissioner Candi Millar and Commissioner Carole Richmond

Excused: 1 - Commissioner Travis Burns

Absent: 1 - Commissioner Tammy Adams

OTHERS PRESENT

City of Olympia Community Planning and Development Staff:

Senior Planner Stacey Ray
Planning and Engineering Supervisor Tim Smith
Downtown Programs Manager Amy Buckler
Senior Planner Joyce Phillips

Thurston County Land Trust Chair Dan Rubin

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[18-1105](#) Approval of November 5, 2018 Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Ray made announcements.

6. BUSINESS ITEMS

[18-1104](#) Briefing on the Thurston Housing Land Trust (THLT)

Mr. Rubin briefed the Commission regarding the Thurston County Land Trust.

The information was received.

[18-1022](#) Briefing on a Proposed Text Amendment Related to Multifamily Housing along Lilly Road Northeast in the Medical Services (MS) Zoning District (CPD File 18-3886)

Mr. Smith briefed the Commission regarding a proposed text amendment related to multifamily housing.

The information was received.

[18-1097](#) Deliberation on an Ordinance for Emergency (Homeless) Housing Facilities Hosted by Faith-Based Organizations, Not-for-Profit Organizations or Units of Government

Ms. Buckler presented a draft emergency housing facilities ordinance for deliberation.

Chair Cunningham moved, seconded by Commissioner Azegami, to recommend approval of the recommendations in the emergency housing ordinance document as modified at the meeting and forward to Council for consideration. The motion passed unanimously.

[18-1096](#) Sign Code Update - Deliberations

Ms. Phillips reported on the sign code updates as proposed by staff.

Commissioner Ehlers moved, seconded by Commissioner Millar to approve forwarding the sign code update to Council for consideration of approval as proposed by staff. The motion passed unanimously.

7. REPORTS

Commissioner Richmond reported on meetings attended.

8. OTHER TOPICS

Chair Cunningham discussed having the Commission attend a retreat, team building, and a walking tour of new downtown development.

9. ADJOURNMENT

The meeting was adjourned at 8:52 p.m.

Upcoming Meetings

The next scheduled meeting is for December 3, 2018.