



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Meeting Minutes - Draft Planning Commission

Contact: Amy Buckler
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Monday, August 13, 2012

6:30 PM

Council Chamber

Comprehensive Plan Update Subcommittee

1. Call to Order (6:30 p.m.)

Subcommittee Chair Richards called the meeting to order at 6:35 p.m.

1.A Roll Call

Present: Subcommittee Chair Rob Richards, Amy Tousley, Judy Bardin, Paul Ingman, Jerome Parker and James Reddick.

1.B Acceptance of Agenda

The agenda was accepted.

1.C Announcements

Commissioner Bardin could not access the attachments to the agenda online. Associate Planner Jennifer Kenny asked that Commissioners notify staff if this occurs again so that it can be fixed.

1.D Approval of Minutes

Approval of the June 20, 2012 and July 11, 2012 minutes was deferred to the next full Commission meeting.

12-0463

Approval of June 20, 2012 Planning Commission Comprehensive Plan Sub-Committee Meeting Minutes

Attachments: [Minutes](#)

12-0464

Approval of July 11, 2012 Planning Commission Comprehensive Planning Sub-Committee Meeting Minutes

Attachments: [Minutes](#)

2. Public Communications (for items not on the agenda) (6:40 p.m.)

3. BUSINESS OF THE EVENING

12-0451

Comprehensive Plan Update Review Schedule (6:50 p.m.)

Attachments: [Letter to Councilmember Langer](#)
[OPC Work Schedule as of August 13](#)
[Topics for Review.Draft List from Aug 8](#)
[Initial Staff Comments on Draft Topics for Review](#)

Commissioners Parker and Ingman discussed the letter they submitted to Councilmember Langer regarding their concerns about the Comprehensive Plan deliberations schedule. Councilmember Langer reiterated the Council's desire to have the Comprehensive Plan adopted according to the agreed upon schedule so the City may move onto the implementation strategy. The Commissioners and Councilmember also discussed the role of the Coalition of Neighborhood's Memorandum of Understanding in the sub-area planning process.

Councilmember Langer and Commissioner Reddick left at 7:33 PM

The Commissioners discussed their deliberation schedule for the previously identified Comprehensive Plan topics and which issues should be included within each topic. There was a discussion about Commissioner Ingman's ideas around "programming documents." The agreed upon topics and dates for recommendation to the full Commission are: Foundations (Sept 17); Environment (Sept 24); Mobility and Land Use (Oct 1); Downtown (Oct 8); and Neighborhoods (Oct 15).

The Commissioners affirmed their earlier decision to allow public comments during the deliberations for 30 minutes in the middle of the meeting and 30 minutes at the end. Remarks will be limited to three minutes.

12-0450

Deliberation Process (7:40 p.m.)

Attachments: [Shoreline Master Program Deliberation Procedures](#)

The item was deferred to the September 5, 2012 meeting.

4. ADJOURNMENT (8:30 p.m.)

The meeting was adjourned at 9:25 p.m.