

City of Olympia
DRAFT 2025-2026 Utility Advisory Committee (UAC) Work Plan

NOTE: Meetings are first Thursday of the month; April being an exception as the second Thursday.

Month	Request/Description	Staff	Time Needed	UAC Action
April 2025 (2nd week of April - 04/10/25)	LOTT State of the Utility	LOTT Staff	40 minutes	Briefing
	Utility Assistance Program Update	UAC Liaison and relevant staff	30 minutes	Review and provide feedback to staff
May 2025	Comp Plan: Climate Chapter Update	Climate Program Staff	30 minutes	Briefing
	1st Quarter Finance Update	Finance Staff & Utility Directors	15 minutes	Briefing
June 2025	Seismic Upgrades to Drinking Water System	Drinking Water Utility Director	30 minutes	Briefing
	Affordable Housing Infrastructure Support Grants	City Housing Program Staff	30 minutes	Briefing
No Meetings July and August				
September 2025	Preliminary Discussion on 2026 Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges	Utility Directors	45 minutes	Briefing
	Capital Facilities Plan	Utility Staff	45 minutes	Review and provide feedback to Council in budget/rate letter in October
	2nd Quarter Finance Update	Finance Staff & Utility Directors	15 minutes	Briefing
October 2025	Waste ReSources Diversion Update/Briefing on AI camera pilot project	Waste ReSources Director	45 minutes	Briefing
	2025 Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges	Utility Directors	60 minutes	Review and provide feedback to Council in budget/rate letter
November 2025	3rd Quarter Finance Update	Finance Staff & Utility Directors	10 minutes	Briefing
	NPDES Reporting	Environmental Services Staff	45 minutes	Briefing
	Urban Forestry Management Plan	Water Resources & Urban Forestry Staff	30 minutes	Briefing
	UAC Officer Elections	UAC Liaison	15 minutes	Motion to elect officers

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No Meetings December and January				
February 2026	Carpenter Road Facility Update	Waste ReSources & Engineering Staff	40 minutes	Briefing
	Initial Discussion on UAC Work Plan 2026-2027	UAC Liason	40 minutes	Review and provide feedback to staff
March 2026	Utilities - 2024 Year End Financial Update	Finance Staff & Utility Directors	15 minutes	Review and provide feedback to staff
	Thurston Regional Planning Council (TRPC) Water Quality Road Retrofit Study	Thurston Regional Planning Council & Water Resources Staff	40 minutes	Briefing
	Finalize UAC 2026-2027 Work Plan	UAC Liason	20 minutes	Review and approve. Submit to Council's Community Livability and Public Safety Committee

Items to be Covered in Announcements

Watch Open Public Meetings Act video
Legislative Update - Utilities Related
Impacts of Federal Changes
Advisory Committee Guidebook
Drinking Water Main Breaks Report