



# Meeting Minutes

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, May 6, 2025**

**6:00 PM**

**Council Chambers, Online and Via  
Phone**

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**Register to Attend:**

[https://us02web.zoom.us/webinar/register/WN\\_2iMtmiESSfGB61PmyQ4seA](https://us02web.zoom.us/webinar/register/WN_2iMtmiESSfGB61PmyQ4seA)

**1. ROLL CALL**

**Present:** 5 - Mayor Dontae Payne, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green and Councilmember Robert Vanderpool

**Excused:** 2 - Mayor Pro Tem Y  n Hu  nh and Councilmember Dani Madrone

**1.A ANNOUNCEMENTS**

**1.B APPROVAL OF AGENDA**

The agenda was approved.

**2. SPECIAL RECOGNITION**

**2.A [25-0378](#) Special Recognition - Proclamation Recognizing Jewish American Heritage Month**

Councilmembers read a proclamation recognizing May as Jewish American Heritage Month.

Temple Beth Hatfiloh, President of the Congregation Daniel Farber and Chabad Jewish Center of Olympia Rabbi Yosef Schtroks accepted the proclamation.

**The recognition was received.**

**2.B [25-0386](#) Special Recognition - Proclamation Recognizing Asian American, Native Hawaiian, and Pacific Islander Heritage Month**

Councilmembers read a proclamation recognizing May as Asian American, Native Hawaiian, and Pacific Islander Heritage Month.

Asian Pacific Islander Coalition of South Puget Sound Co-Chair Lin Crowley and other member representatives of the organization accepted the proclamation.

**The recognition was received.**

**2.C**     [25-0420](#)     Special Recognition - Proclamation Recognizing Public Service Through the Month of May

Councilmembers read a proclamation recognizing Public Service through the month of May.

City Manager Burney discussed the contributions of the public servants who work for the City.

The Proclamation was accepted by City Clerk Sean Krier, Economic Development Director Jennica Machado, Sergeant Tyler Sparks, Firefighter Erin Johnson, and Public Works Director Mark Russell.

**The recognition was received.**

**3. PUBLIC COMMENT**

The following people spoke: Damia Bjurling and Larry Dzeiza.

**4. CONSENT CALENDAR**

**4.A**     [25-0427](#)     Approval of April 29, 2025 Olympia City Council Meeting Minutes

**The minutes were adopted.**

**4.B**     [25-0421](#)     Approval of Bills (March 13, 2025 - April 23, 2025) and Payroll (March 15, 2025 - March 31, 2025) Certification

Payroll periods March 15, 2025 through March 31, 2025 and Direct Deposit transmissions: Total: \$4,361,473.42; Claim expenditures March 13, 2025 through April 23, 2025: Total: \$15,427,960.02.

**The decision was adopted.**

**4.C**     [25-0428](#)     Approval of a Resolution Approving Amendment No. 5 to the City Manager Employment Agreement with Steven J. ("Jay") Burney and Authorizing Mayor Dontae Payne to Sign Amendment No. 5 on behalf of the Olympia City Council

**The resolution was adopted.**

**4.D**     [25-0424](#)     Approval of a Resolution Authorizing an Agreement with Psomas Inc. for the Mottman Road Improvements Project

**The resolution was adopted.**

**4. SECOND READINGS (Ordinances)**

- 4.E**     [25-0347](#)     Approval of an Ordinance Amending Ordinance 7418 (First Quarter Budget Amendment)

**The ordinance was adopted on second reading.**

**Approval of the Consent Agenda**

**Councilmember Vanderpool moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:**            5 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:**    2 - Mayor Pro Tem Huynh and Councilmember Madrone

**4.     FIRST READINGS (Ordinances) - None**

**5.     PUBLIC HEARING - None**

**6.     OTHER BUSINESS**

- 6.A**     [25-0425](#)     Approval of a Resolution Authorizing an Agreement with OIR Group for Civilian Police Auditor Services

Assistant City Manager Stacey Ray shared an overview of the work of the police auditor. She shared an overview of OIR Group's work and experience.

OIR Group representative Michael Gennaco introduced himself to the City Council.

**Councilmember Gilman moved, seconded by Councilmember Cooper Move to approve a resolution authorizing an agreement with OIR Group for civilian police auditor services. The motion carried by the following vote:**

**Aye:**            5 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:**    2 - Mayor Pro Tem Huynh and Councilmember Madrone

**7.     CONTINUED PUBLIC COMMENT**

**8.     COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended.

**9.     CITY MANAGER'S REPORT AND REFERRALS**

City Manager Burney had no reports.

**10.    ADJOURNMENT**

The meeting adjourned at 7:53 p.m.