

**AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATED TO CITY OFFICE HOURS OF OPERATION AND AMENDING OLYMPIA MUNICIPAL CODE CHAPTER 2.68**

**WHEREAS**, since 2020, it has been necessary for offices of the City of Olympia to be flexible on the hours of operation in order to comply with the changing direction of the COVID-19 response; and

**WHEREAS**, the hours of operation for the City of Olympia as designated in Olympia Municipal Code (OMC) Chapter 2.68 should be updated for this purpose; and

**WHEREAS**, the City Council determines it to be in the best interest of the residents and employees of the City of Olympia to amend OMC Chapter 2.68 to allow the City Manager the discretion to change City of Olympia hours of operation for the transaction of business if necessary;

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:**

**Section 1. Amendment of OMC Chapter 2.68.** Olympia Municipal Code Chapter 2.68 is hereby amended to read as follows:

**Chapter 2.68  
CITY OFFICE HOURS**

2.68.000 Chapter Contents

Sections:

[2.68.010](#) Designated.

2.68.010 Designated

The offices of the City shall be kept open for the transaction of business during weekdays from eight a.m. until five p.m.; provided, however, that the City Manager shall have the discretion to change said hours due to business needs; and provided further, that said offices shall remain closed during such holidays as may be prescribed by state law and/or City ordinance.

**Section 2. Corrections.** The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerk errors, references, ordinance numbering, section/subsection numbers and any references thereto.

**Section 3. Severability.** If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

**Section 4. Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 5. Effective Date.** This Ordinance shall take effect five (5) after passage and publication, as provided by law.

\_\_\_\_\_  
MAYOR

**ATTEST:**

\_\_\_\_\_  
CITY CLERK

**APPROVED AS TO FORM:**

Mark Barber  
\_\_\_\_\_  
CITY ATTORNEY

**PASSED:**

**APPROVED:**

**PUBLISHED:**