



# City of Olympia

City Hall  
601 4th Avenue E  
Olympia, WA 98501

## Meeting Minutes - Draft City Council

Information: 360-753-8447

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Tuesday, July 24, 2012

7:00 PM

Council Chambers

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### 1. Roll Call

**Present:** 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Julie Hankins, Councilmember Jim Cooper, Councilmember Jeannine Roe, Councilmember Karen Rogers and Councilmember Steve Langer

#### 1.A Announcements

*Mayor Buxbaum announced the Council met to hold a Study Session at 5:30 this evening to discuss the Ward Lake Master Plan. He also noted the flags are at half staff in solidarity with the Aurora, Colorado community after the weekend tragedy there.*

#### 1.B Changes to Agenda

*Item 4E (File ID 23-0379) - Appoint Pro and Con Committees for the 0.1% Public Safety Ballot Issue and Adopt Resolution Reflecting Council Decision - move from the Consent Calendar to Other Business Item 6D.*

#### 1.C Approval of Agenda

**Councilmember Roe moved, seconded by Mayor Pro Tem Jones, to approve the agenda. The motion carried by the following vote:**

**Aye:** 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Hankins, Councilmember Cooper, Councilmember Roe, Councilmember Rogers and Councilmember Langer

### 2. SPECIAL RECOGNITION

#### 2.A 12-0166 Recognition of Heart Resuscitation Rate

*Medic One Representative Steve Romines discussed how important partnerships are in administering continuous CPR to save victims of cardiac arrest and presented an award to the Mayor for the high cardiac arrest survivor rate achieved by the Olympia Fire Department.*

**The recognition was received.**

#### 2.B 12-0348 Community Youth Services (CYS) Work Program Presentation

*Planning Supervisor Joe Roush noted the establishment of the Olympia Conservation Corps this year to create unskilled manual labor internships to help cultivate natural resources in partnership with Community Youth Services. He highlighted work done by*

*participating interns over the last six weeks and introduced interns and mentors in the audience who contributed to the success of the program. A bench built from Legion Street trees was presented to the City.*

*Mayor Buxbaum and Councilmembers Roe and Cooper thanked Community Youth Services and participants for making this program a great success.*

**The recognition was received.**

### **3. PUBLIC COMMUNICATION**

*Ms. Carolyn Roos, 2109 Bush Ave NW, said the proposed Bing Street Apartments are too large for the site. She discussed ingress/egress concerns and general traffic impacts related to the project.*

*Mr. Tim Kelly, 2325 Jackson St NW, continued the discussion about the Bing Street Apartments project ingress/egress concerns and traffic impacts.*

*Ms. Lynne Geller, 2309 Jackson Ave NW, requested a site visit by Councilmembers and City planners to the Bing Street Apartments location. She expressed frustration in not getting a response to several e-mails asking for a site visit. She noted several concerns she and her neighbors have about the project and asked the Council to stay informed regarding staff review of the project.*

*Mr. Jim Reeves, 522 Franklin, discussed God and sin and stated it related to public safety. Mayor Buxbaum and Councilmember Roe asked Mr. Reeves to refrain from speaking on topics unrelated to City business.*

*Mr. Richard Burgess discussed air quality issues he's experienced in his apartment for over a year.*

*Ms. Gretchen Christopher Matzen, 27th Ave NW, spoke in support of a marquee for The Washington Center for Performing Arts.*

### **COUNCIL RESPONSE TO PUBLIC COMMUNICATION**

*Councilmember Rogers responded to Ms. Geller's request for a site visit to the Bing Street Apartments site and asked if there is a question of how Council ordinances are interpreted.*

*City Attorney Tom Morril noted that oversight for land use matters goes to the Hearing Examiner rather than the City Council. He said individual Councilmembers can do a site visit but cannot give directions to staff on site specific issues or weigh in on Hearing Examiner decisions.*

*Councilmember Roe asked for clarification about where the City is in the process of the Bing Street Apartments project.*

*City Manager Steve Hall provided an update about the Bing Street Apartments project.*

*Councilmember Cooper reported he has visited the Bing Street Apartments site and noted there does not seem to be an interface between high density developments and single family residences.*

*City Attorney Tom Morrill noted amendment to the Comprehensive Plan and follow-up amendments to the development code is a way to address how to transition between high density developments and single family homes.*

*Mayor Buxbaum reported he has walked the area near the Bing Street Apartments and offered comments. He asked Councilmember Hankins to bring the issues up to the Coalition of Neighborhood Associations to see if they can contribute to creative solutions.*

#### **4. CONSENT CALENDAR**

*Councilmember Roe posed questions about the July 17 minutes. On page 3 under Item 6A, Parking Strategic Plan, she asked whether the 10th bullet listed under Comments and questions "The City oversells its parking lots. They are usually 85% -90% full." was accurate. City Manager Steve Hall noted the City typically oversells its lots that are over capacity. The artesian well lot is not oversold because it is not full.*

*Councilmember Roe asked for a revision under Item 6C, Discussion of Isthmus Properties. On page 4 under Larida Parcels (Tri Way) she asked for the 5th bullet "- Move to get the building cleaned up as soon as possible" to be removed. The Council agreed to the change.*

**Councilmember Cooper moved, seconded by Mayor Pro Tem Jones, to adopt the Consent Calendar as amended. The motion carried by the following vote:**

**Aye:** 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Hankins, Councilmember Cooper, Councilmember Roe, Councilmember Rogers and Councilmember Langer

- 4.A 12-0340** Approval of July 17, 2012 City Council Meeting Minutes  
The minutes were adopted as amended.
- 4.B 12-0300** Approval of Bid Award for Cooper Point Road Overlay  
The decision was adopted.
- 4.C 12-0357** 2012 Interlocal Agreement with South Puget Sound Community College (SPSCC) for Stormwater Retrofit Project  
The contract was adopted.
- 4.D 12-0350** Approval of Contract Amendment #3 for Ward Lake Master Plan Design Services  
The contract was adopted.

**SECOND READINGS - None**

**FIRST READINGS - None**

#### **5. PUBLIC HEARING - None**

**6. OTHER BUSINESS****6.A 12-0168 Health and Human Services Planning Committee Recommendations**

*Councilmember Cooper introduced human services funding partners Don Krupp, Thurston County Administrator, and Jack Peters, Housing and Urban Development (HUD) representative. He outlined goals and work to date toward improving regional human services funding.*

*Community Planning & Development Program Manager Anna Schlecht reviewed the framework and timeline for a Thurston County Health & Human Services Plan.*

*Thurston County Administrator Don Krupp discussed a big picture view for a regional federal funding consortium and structure for a governing group to oversee funding and projects.*

*City Manager Steve Hall said the goal is to put more dollars into the community and recapped some of the funding sources outlined by Mr. Krupp. He outlined next steps and timelines for the Council.*

*Council Discussion:*

- The work that's been done so far may impact the next funding round.- The introduction of Treatment Sales Tax (TST) is a new funding source.*
- The plan being developed will look for new funding sources, as well as utilize current funding sources.*
- The plan will be a new structure for allocating funding resources; it will not result in a loss of funding.*
- More discussion may be needed to discuss mixing homeless dollars with TST dollars.*
- Discussion of phased regional funding opportunities.*
- Discussion of urban (Olympia, Lacey and Tumwater) and rural entitlement options.*
- Regional discussions going on now are timely because there are also national plan consolidation discussions occurring.*
- Discussion of resource allocation processes.*

*The Council acknowledged it's moving forward with next steps.*

**The report was received.**

**6.B 12-0349 Park Impact Fee Rate Study Review**

*Parks, Arts and Recreation Associate Planner Jonathon Turlove introduced the topic and gave a brief summary of what impact fees are and recent parks that have utilized the funding source.*

*FCS Group representative John Ghilarducci highlighted legal requirements regarding park impact fees and discussed using two methods for calculating them. He summarized proposed impact fees for various living units and compared Olympia fees with other Washington communities. He concluded with next steps leading up to Council consideration of the proposed park impact fees.*

*Council Discussion:*

- Rationale for 5 percent discount for park impact fees and potential result in shortfall*

*of park impact fee collection.*

*- Discussion for change in methodology using existing levels of service versus target outcome approach.*

*- Park impact fees are only used for land acquisition, not operations costs.*

**The report was received.**

**6.C 12-0388** Approval of Accord with the Squaxin Island Tribe

*City Manager Steve Hall discussed the difference between an Accord and Agreement or Memorandum of Understanding.*

**Councilmember Rogers moved, seconded by Mayor Pro Tem Jones, to approve the Accord. The motion carried by the following vote:**

**Aye:** 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Hankins, Councilmember Cooper, Councilmember Roe, Councilmember Rogers and Councilmember Langer

**6.D 12-0379** Appoint Pro and Con Committees for the 0.1% Public Safety Ballot Issue and adopt resolution reflecting Council decision.

*City Attorney Tom Morrill noted the Council asked the City Manager to solicit names to write Pro and Con statements for the ballot measure.*

*Mayor Buxbaum suggested discussing the Pro Committee first, followed by discussion of the Con Committee. The Council agreed to the process.*

*Mayor Buxbaum read the names of five people interested in serving on the Pro Committee: Cheryl Selby, Danielle Westbrook, Paul Seabert, Jill Severn, and Peter Guttchen. He suggested selecting three names to appear as the official Pro Committee on the ballot.*

*Councilmember Roe noted Cheryl Selby and Paul Seabert represent the downtown. Jill Severn works with the homeless community and represents non profit organizations. Peter Guttchen is associated with the Northeast Neighborhood Association, and Danielle Westbrook is a Thurston County employee. Mayor Buxbaum noted Paul Seabert also represents the business community.*

*Councilmembers discussed various combinations for Pro Committee members and reached consensus for Peter Guttchen, Paul Seabert, and Jill Severn.*

*City Attorney Tom Morrill noted that while the official committee is three members, there may also be an advisory committee of up to five members.*

*Mayor Buxbaum added his name for consideration on the Pro advisory committee.*

*City Attorney Tom Morrill clarified that the resolution being adopted is the resolution attached to the agenda item summary with the addition of the names for the Pro Committee.*

*Councilmember Hankins moved, seconded by Mayor Pro Tem Jones to appoint Jill Severn, Paul Seabert, and Peter Guttchen to the committee to prepare the Pro voters pamphlet statement for a ballot proposition authorizing a one-tenth of one percent increase in sales and use tax for public safety and criminal justice purposes and adopt a resolution for transmittal to Thurston County. Motion passed unanimously.*

Councilmember Rogers indicated she has a second name for the Con committee but asked how this would impact any action the County may take for additional slots on it. Following discussion, the Council agreed it would not take any action on the recommendation for the Con Committee so that the County could solicit Con Committee members. Councilmember Rogers agreed to call the citizen who had expressed interest in serving on the Con Committee and said she would direct him to the County for appointment consideration.

City Attorney Tom Morrill suggested that the Council make a motion to adopt a resolution for the Pro Committee and take no action for the Con Committee just to be clear about its intent.

Councilmember Roe moved, seconded by Councilmember Rogers, to adopt the Pro Committee with the names of Paul Seabert, Jill Severn, and Peter Guttchen and recommend the Con Committee be appointed by the County. Mayor Buxbaum recapped the motion and said the reason to withdraw it is that the City Attorney recommended identifying the individuals to serve on the Pro Committee and also adopt the resolution for transmittal to the County. The mover asked to withdraw the motion and the Council consented.

**Councilmember Rogers moved, seconded by Councilmember Hankins, to appoint Jill Severn, Paul Seabert, and Peter Guttchen to be the Committee to prepare the voters' pamphlet statement for a ballot proposition authorizing a one tenth of one percent increase in sales and use tax for public safety and criminal justice purposes and adopt a resolution for transmittal to the County. The motion carried by the following vote:**

**Aye:** 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Hankins, Councilmember Cooper, Councilmember Roe, Councilmember Rogers and Councilmember Langer

## **7. CONTINUED PUBLIC COMMUNICATIONS**

## **8. REPORTS AND REFERRALS**

### **8.A Council Intergovernmental/Committee Reports and Referrals**

*Councilmember Langer deferred his reports for this evening.*

*Councilmember Rogers noted she will be attending the Port of Olympia Board meeting tomorrow night and asked if other Councilmembers had questions they would like her to bring up. Mayor Buxbaum noted he and Mayor Pro Tem Jones are also attending. City Attorney Tom Morrill indicated it's acceptable for three Councilmembers to attend the Port Board meeting, but they cannot represent questions for other Councilmembers. Attending Councilmembers will be in attendance as individual members and not representing a City meeting body.*

*Councilmember Cooper apologized to Council Secretary Mary Nolan for being mistaken about a meeting schedule last week.*

*Councilmember Hankins commented about Lakefair.*

*Mayor Pro Tem Jones reported highlights from the Intercity Transit Board meeting he*

*attended and commented on Mayor Buxbaum's opening comments regarding the Aurora Colorado tragedy.*

*Councilmember Roe commented about Lakefair. She apologized to staff and thanked Parking Enforcement Officers for the great job they do. She said comments last week were directed to parking pay stations not employee work.*

*Mayor Buxbaum reported highlights from the Sustainable Thurston Taskforce meeting he attended.*

## **8.B City Manager's Report and Referrals**

*City Manager Steve Hall reported on the Urban Corridors Taskforce and noted the U.S. Environmental Protection Agency has selected Olympia, Lacey, and Tumwater for a Walkability Audit on Saturday, August 11 beginning at 8:00 a.m. Councilmembers are invited to participate in the Walkability Audits.*

*Communications Manager Cathie Butler reported the Canoe Journey will land in Olympia on July 29 and discussed parking options to accommodate the event. Each of the Councilmembers indicated they will be attending. City Attorney Tom Morrill noted Councilmembers are attending as individuals, so the event will not be noticed as a Council meeting.*

## **9. ADJOURNMENT**

*Mayor Buxbaum announced there will be a Council Shoreline Master Program Workshop on Saturday, July 28 and there will be no Council meeting on Tuesday, July 31. The next Council meeting will be on Monday, August 6, instead of Tuesday, August 7, due to the election primary.*

*Councilmember Roe noted she will be unable to attend the Community Renewal Area (CRA) meeting on July 30. She proposed to have Mayor Pro Tem Jones attend in her place. The Council agreed to the Committee member substitution.*

*The meeting adjourned at 10:27 pm.*