



# Meeting Minutes

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

Tuesday, December 14, 2021

7:00 PM

Online and Via Phone

---

### Last Meeting of the Year

#### Register to Attend:

[https://us02web.zoom.us/webinar/register/WN\\_zwCGrxzPT8uGmRBRvUtaGw](https://us02web.zoom.us/webinar/register/WN_zwCGrxzPT8uGmRBRvUtaGw)

## 1. ROLL CALL

**Present:** 7 - Mayor Cheryl Selby, Mayor Pro Tem Clark Gilman, Councilmember Jim Cooper, Councilmember Yến Huỳnh, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

## 1.A ANNOUNCEMENTS

Assistant City Manager Keith Stahley gave an update on the efforts to move the encampment at Ensign Road.

## 1.B APPROVAL OF AGENDA

Mayor Selby noted the addition of item 4.P.

**The agenda was approved as amended.**

## 2. SPECIAL RECOGNITION

### 2.A [21-1217](#) Special Recognition - Accepting the Governor's Smart Communities Award for the Transportation Master Plan

Planning and Engineer Supervisor Sophie Stimson discussed the Governor's Smart Communities Award to the City in the *Smart Climate Change Strategies* category received for the Transportation Master Plan. Department of Commerce Director of Growth Management Services Dave Anderson presented the award.

**The recognition was received.**

### 2.B [21-1216](#) Special Recognition - Councilmember Renata Rollins

Councilmembers read a proclamation honoring the service of outgoing Councilmember Rollins. Guests Steve Hall, Tye Gundel, Dontae Payne and Jeff Deluca spoke. City Manager Burney presented her with several gifts. Councilmembers shared reflections on serving with Councilmember Rollins. Councilmember Rollins shared her thoughts.

**The recognition was received.**

### 3. PUBLIC COMMENT

The following people spoke: John Hanson, Christina Janis, Haley Julkunen, Kathryn Simpson, Aryn Seiler, Brian Utley, Deborah Vinsel, Dan LaFreniere, Glenn Wells, Carol Riley, Joe Littlejohn-Matt, Justin McKaughan, Karen Messmer, Linnea Comstock, Chuck Fowler, Tom Schrader and Stacie Neiswanger.

### COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

City Manager Burney shared information regarding the purchase of a parcel on Franz Anderson Road. He noted ultimately the location would be used for long-term supportive housing and in the short-term would be a location for RV parking. He said the City will be in contact with residents after the first of the year and indicated there would be future opportunities for public input.

### 4. CONSENT CALENDAR

- 4.A [21-1205](#) Approval of December 7, 2021 City Council Study Session Meeting Minutes

**The minutes were adopted.**

- 4.B [21-1206](#) Approval of December 7, 2021 City Council Meeting Minutes

**The minutes were adopted.**

- 4.C [21-1207](#) Approval of Bills and Payroll Certification

Payroll check numbers 93400 through 93414 and Direct Deposit transmissions: Total: \$25,886.16; Claim check numbers 3741144 through 3741477: Total: \$4,809,138.80.

**The decision was adopted.**

- 4.D [21-1182](#) Approval of a Resolution Providing for Submission to the Voters at the April 26, 2022, Special Election of a Ballot Proposition Authorizing a One-Tenth of One Percent Increase in Sales and Use Tax for the Purpose of Funding Arts, Science, Cultural, and Heritage Programs

**The resolution was adopted.**

- 4.E [21-1204](#) Approval of a Resolution Supporting the Decision Durability Scorecard Identifying the City's Level of Support for Alternatives for Long-Term Management of Capitol Lake-Deschutes Estuary

**The resolution was adopted.**

- 4.F [21-1197](#) Approval of a Resolution Authorizing the Purchase of Real Property Located on Franz Anderson Road SE Owned by Kaufman Real Estate, LLC and Kaufman Holdings, Inc.

**The resolution was adopted.**

- 4.G**     [21-1201](#)     Approval of a Resolution Authorizing a Memorandum of Understanding with Thurston County Addressing Impacts of Unsheltered/Homeless Individuals Living in Vehicles along Ensign Road and Public Streets

**The resolution was adopted.**

- 4.H**     [21-1203](#)     Approval of a Resolution Authorizing a Lease Agreement with Senior Services of South Sound for Space at The Olympia Center

**The resolution was adopted.**

- 4.I**     [21-1211](#)     Approval of a Resolution Authorizing a Memorandum of Understanding with the Washington State Military Department for Real Estate Transfer of the Olympia Armory to the City of Olympia

**The resolution was adopted.**

#### **4.     SECOND READINGS (Ordinances)**

- 4.J**     [21-1157](#)     Approval of an Ordinance Amending Olympia Municipal Code Sections 15.16.030 and 15.16.040 Relating to Impact Fees

**The ordinance was adopted on second reading.**

- 4.K**     [21-1162](#)     Approval of an Ordinance Revising Fees for Engineering, Building and Land Use Permits, and Plan Review

**The ordinance was adopted on second reading.**

- 4.L**     [21-1164](#)     Approval of an Ordinance Adopting the 2022 Operating, Special Funds, Capital Budget, and Capital Facilities Plan: 2022-2027 Financial Plan

**The ordinance was adopted on second reading.**

- 4.M**     [21-1165](#)     Approval of an Ordinance Correcting the Historical Record Relating to Utility Services Tax Rates

**The ordinance was adopted on second reading.**

- 4.N**     [21-1167](#)     Approval of an Ordinance Amending Ordinance 7294 (Fourth Quarter 2021 Budget Amendment)

**The ordinance was adopted on second reading.**

- 4.O**     [21-1176](#)     Approval of an Ordinance Relating to Utility Fees and Charges and Amending Sections 4.24.010, 13.16.010 and 13.16.090 of the Olympia Municipal Code

**The ordinance was adopted on second reading.**

#### 4. FIRST READINGS (Ordinances)

- 4.P**     [21-1220](#)     Approval of an Ordinance Relating to Utility Services Tax Rates and Amending Olympia Municipal Code Chapter 5.84 Entitled “Utility Services Tax.”

**The ordinance was approved on first reading and moved to second reading.**

#### **Approval of the Consent Agenda**

**Councilmember Parshley moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:**         7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

#### **5. PUBLIC HEARING - NONE**

#### **6. OTHER BUSINESS**

- 6.A**     [21-1130](#)     Approval of the 2022 Grants to Arts and Culture Organizations

Arts Program Manager Stephanie Johnson and Arts Commission Chair Frederick Dobler gave an overview of the arts and culture grant proposals which included Indigenous Performance Productions (\$5,000), Olympia Artspace Alliance (\$5,000), and Olympia Family Theater (\$5,000). Commissioners also agreed to reduce the award for Window Seat Media and Harlequin Productions to \$2,500 each to meet the total of \$20,000 available.

Councilmembers asked clarifying questions.

**Mayor Pro Tem Gilman moved, seconded by Councilmember Parshley, to approve the grants to area arts and culture organizations for 2022, as recommended by the Arts Commission. The motion carried by the following vote:**

**Aye:**         7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

- 6.B**     [21-1212](#)     Review and Approve the Draft 2022 Legislative Agenda

Legislative Liaison Susan Grisham gave an overview of the draft 2022 City of Olympia Legislative Agenda.

Councilmembers asked clarifying questions and provided edits which included adding

language related to gun violence, editing "rent control" to read "rent stabilization, edits to the section related to the root cause of homelessness, and adding building electrification to the climate change section.

**Councilmember Cooper moved, seconded by Councilmember Huỳnh, to approve the draft 2022 City of Olympia Legislative Agenda. The motion carried by the following vote:**

**Aye:** 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huỳnh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

**6.C** [21-1213](#) Approval of the 2022 City Council Retreat Agenda

City Manager Burney gave an overview of the 2022 City Council Retreat agenda. Councilmembers asked clarifying questions.

**Councilmember Cooper moved, seconded by Councilmember Madrone, to approve the 2022 City Council Retreat Agenda. The motion carried by the following vote:**

**Aye:** 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huỳnh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

**6.D** [21-1210](#) 2021 Year-End Highlights

Strategic Communications Director Kellie Purce Braseth presented the year-end highlights.

**The information was received.**

**7. CONTINUED PUBLIC COMMENT - None**

**8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended.

**9. CITY MANAGER'S REPORT AND REFERRALS**

City Manager Burney presented the Council with their year-end gift.

**10. ADJOURNMENT**

The meeting adjourned at 10:14 p.m.