



Meeting Minutes

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, December 19, 2023 **6:30 PM** **Council Chambers, Online and Via
Phone**

Special Meeting
Register to Attend:

https://us02web.zoom.us/webinar/register/WN_HH0prBFdQdeEeLjBsC9GZA

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Clark Gilman, Councilmember Jim Cooper, Councilmember Yến Huỳnh, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Dontae Payne

1.A ANNOUNCEMENTS - None

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [23-1021](#) Special Recognition - 2023 Washington Governor's Smart Communities Award for the Armory Creative Campus

Armory Building Manager Valerie Roberts discussed the Armory Creative Campus Concept Plan and highlighted the work of Arts Program Specialist Angel Nava.

Washington State Department of Commerce Housing Section Manager Anne Fritzel presented the 2023 Washington Governor's Smart Communities Award to the City.

The recognition was received.

3. PUBLIC COMMENT - None

4. CONSENT CALENDAR

4.A [23-1095](#) Approval of December 12, 2023 City Council Meeting Minutes

The minutes were adopted.

4.B [23-1094](#) Approval of Bills January 1, 2023 Through December 7, 2023 and Payroll

Certification October 31, 2023 Through November 30, 2023

Payroll periods 10/31/23 through 11/30/23 and Direct Deposit transmissions: Total: \$5,893,558.62; Claim expenditures 1/1/23 through 12/7/23: Total: \$139,130,798.34.

The decision was adopted.

- 4.C [23-1069](#) Approval of Bid Award for the LBA Park Field 2 Renovations Project

The contract was adopted.

- 4.D [23-1096](#) Approval of a Resolution Authorizing Federal Highway Administration Grant Funding for Fones Road Project Construction

The resolution was adopted.

4. SECOND READINGS (Ordinances)

- 4.E [23-1010](#) Approval of an Ordinance Amending Olympia Municipal Code 3.04.200(I) to Restrict the Use of the Transportation Benefit District Sales and Use Tax Revenues to Bicycle, Pedestrian, and Active Transportation Projects

The ordinance was adopted on second reading.

- 4.F [23-1011](#) Approval of an Ordinance Imposing a Transportation Benefit District Sales and Use Tax of One-Tenth of One Percent (0.1%)

The ordinance was adopted on second reading.

- 4.H [23-1055](#) Approval of an Ordinance Revising Fees for Engineering, Building and Land Use Permits, and Plan Review

The ordinance was adopted on second reading.

- 4.I [23-1064](#) Approval of an Ordinance Updating Impact Fees

The ordinance was adopted on second reading.

- 4.J [23-1078](#) Approval of an Ordinance Amending Ordinance 7368 (Fourth Quarter Budget Amendment)

The ordinance was adopted on second reading.

- 4.K [23-1082](#) Approval of an Ordinance Adopting the 2024 Operating, Special Funds, Capital Budget and Capital Facilities Plan: 2024-2029 Financial Plan

The ordinance was adopted on second reading.

- 4.L [23-1076](#) Approval of an Ordinance Relating to Utility Rates, Fees, and Charges

The ordinance was adopted on second reading.

Approval of the Consent Agenda

Councilmember Cooper moved, seconded by Councilmember Parshley, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Payne

4. FIRST READINGS (Ordinances) - None

PULLED FOR SEPARATE ACTION

- 4.G** [23-1034](#) Approval of an Ordinance Amending the Municipal Code Chapter 5.86 Relating to the Multi-Family Tax Exemption Program

Councilmember Cooper moved, seconded by Councilmember Parshley, to adopt on second reading an ordinance amending the Olympia Municipal Code Chapter 5.86 relating to the Multi-Family Tax Exemption Program (MFTE). The motion carried by the following vote:

Aye: 6 - Mayor Selby, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Payne

Nay: 1 - Mayor Pro Tem Gilman

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A** [23-1102](#) Update Council Vacancy Recruitment and Application Process

Strategic Communications Director Kellie Purce Braseth provided an update regarding the process for recruiting and filling the soon-to-be vacant Council Position #6.

Councilmembers provided feedback regarding the process.

The information was provided.

- 6.B** [23-1101](#) 2023 Year-End Highlights

Ms. Purce Braseth presented the 2023 Year-End Highlights.

The information was received.

- 6.C** [23-1099](#) Farewell Remarks from the City Council and Outgoing Mayor Cheryl

Selby

City Manager Burney presented a video highlighting Mayor Selby's time in office. Each Councilmember shared their farewell remarks for the Mayor. Mayor Selby shared final thoughts.

The discussion was completed.

- 7. CONTINUED PUBLIC COMMENT - None**
- 8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS - None**
- 9. CITY MANAGER'S REPORT AND REFERRALS - None**
- 10. ADJOURNMENT**

The meeting adjourned at 7:27 p.m.