



# Meeting Minutes - Draft

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Information: 360.753.8244

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**Thursday, January 16, 2025**

**4:00 PM**

**Online and Room 112**

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**1. CALL TO ORDER**

Chair Madrone called the meeting to order at 4:00 p.m.

**2. ROLL CALL**

**Present:** 2 - Chair Dani Madrone and Committee member Robert Vanderpool

**Excused:** 1 - Committee member Jim Cooper

**2.B OTHERS PRESENT**

City Manager Jay Burney  
Interim CP&ED Director Tim Smith  
CP&ED Principal Planner Joyce Phillips  
Public Works Associate Planner Kym Foley

**3. APPROVAL OF AGENDA**

The agenda was approved.

**4. PUBLIC COMMENT - None**

**5. APPROVAL OF MINUTES**

- 5.A** [25-0051](#) Approval of November 21, 2024 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

**6. COMMITTEE BUSINESS**

- 6.A** [25-0042](#) Olympia 2045 - Natural Environment Chapter of the City of Olympia Comprehensive Plan Update

Ms. Foley presented the draft Natural Environment Chapter for the 2045 Comprehensive Plan update. Planner Foley summarized input received from the Planning Commission, Social Justice & Equity Commission, Squaxin Island Tribe, Parks & Recreation Advisory Committee and Utility Advisory Committee. Commissioners discussed the draft plan and recommended text revisions to the Introduction and Policies PN 3.1, PN 4.1, and PN 4.4.

**The discussion was completed.**

- 6.B**     [25-0031](#)     Community Planning and Economic Development 2025 Planning Work Program Discussion

Mr. Smith provided an overview of the 2025 work program for the Planning Division.

**The discussion was completed.**

- 6.C**     [25-0030](#)     Land Use and Environment Committee 2025 Work Plan Recommendation

Committee Members and Staff discussed and recommended to City Council approval of the LUEC 2025 work plan.

**Committee member Vanderpool moved, seconded by Chair Madrone, Committee member Vanderpool moved, seconded by Chair Madrone, to forward a recommendation to City Council for consideration to approve the Land Use and Environment Committee 2025 Work Plan. The motion carried by the following vote:**

**Aye:**            2 - Chair Madrone and Committee member Vanderpool

**Excused:**    1 - Committee member Cooper

**7.        REPORTS AND UPDATES - None**

**8.        ADJOURNMENT**

The meeting was adjourned at 5:29 p.m.