



**OLYMPIA DESIGN REVIEW BOARD
DOWNTOWN DESIGN REQUIREMENTS
WORK SESSION**

Community Planning & Development
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Date: March 22, 2018

To: Design Review Board Members

Meeting Date: March 22, 2018

Time: 6:30 PM

From: Catherine McCoy, Associate Planner

TOPIC: Discussion of Downtown Olympia Design Guideline Update

ATTENDEES: P = Present; A = Absent; X = Excused

P	THOMAS CARVER (Architect)	P	JOSEPH LAVALLE, Chair (Citizen at Large)	<input type="checkbox"/> CARI HORNBEIN (Senior Planner)
P	JANE LACLERGUE, Vice-chair (Citizen at Large)	P	JAMI HEINRICHER (Citizen at Large)	<input type="checkbox"/> TIM SMITH (Principal Planner)
P	DUANE EDWARDS (Citizen at Large)	E	MARNIE MCGRATH (Citizen at Large)	<input checked="" type="checkbox"/> CATHERINE MCCOY (Associate Planner)
P	ROBERT FINDLAY (Architect)	E	ANGELA RUSH (Citizen at Large)	<input type="checkbox"/> NICOLE FLOYD (Senior Planner)
				<input type="checkbox"/> PAULA SMITH (Assistant Planner)

WORK SESSION

CPD staff member Amy Bucker, Senior Planner, and consultant John Owen, Makers Architecture and Urban Planning, presented the Design Review Board with an overview of the draft Downtown Design Guidelines Update. The purpose of the work session was to engage the Board in discussion for feedback on the current draft, which they were able to review in detail prior to the meeting.

Mr. Owen explained that the new downtown design review chapter will integrate seven existing design chapters into one consolidated downtown-specific chapter, while leaving other citywide chapters unchanged. Site Planning, Site elements and Design, and Building Design form the basis for the new chapter, as does an updated hierarchy of street types, including “A”, “B”, “C”, and “Entry” streets. “Character Areas”, or sub-districts that correspond with unique areas in the downtown, have been identified that will provide specific guidance when considering design criteria.

During the post-presentation discussion, Vice Chair Laclergue suggested that the Board should see the draft once more before the Planning Commission moves the recommendations to the City Council for final decision. In general, the Board was quite satisfied with the guidelines thus far.

The next public engagement event will be a Public Open House held on April 18, City Hall Council Chambers, beginning at 6:00 PM.

The meeting adjourned at 8:30 PM.

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cc:

- DRB Record
- DRB Members