



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cari Hornbein
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Monday, February 22, 2021

6:30 PM

Online and via phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_UKNUJ9C_SIC2hi8FwYu8sQ

1. CALL TO ORDER

Chair Millar called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 6 - Chair Candi Millar, Commissioner Paula Ehlers, Commissioner Tammy Adams, Commissioner Rad Cunningham, Commissioner Carole Richmond and Vice Chair Aaron Sauerhoff

1.B OTHERS PRESENT

Community Planning and Development Staff:
Senior Planner Cari Hornbein
Strategic Projects Manager Amy Buckler

Port of Olympia Representative from Thomas Architecture Studio Amos Callender

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT

Public comment was received from Richard Wolfe and Barb LaForge.

4. STAFF ANNOUNCEMENTS

Ms. Hornbein shared announcements.

5. BUSINESS ITEMS

5.A [21-0189](#) Recreational Vehicle Parks in the Urban Waterfront District - Briefing

Ms. Hornbein shared a Powerpoint presentation. Mr. Callender answered questions from Commissioners.

The information was received.

5.B [21-0192](#) Housing Action Plan Briefing

Ms. Buckler shared a Powerpoint presentation and answered questions from Commissioners.

The information was received.

5.C [21-0092](#) 2021-2022 Planning Commission Work Plan

Commissioner Ehlers moved, seconded by Commissioner Adams to approve the 2021-2022 Planning Commission Work Plan with the following modifications to the February 17, 2021 Draft:

- 1. Move item 1.8 regarding parking to Section 4 and modify to provide two informational briefings, one with a focus on downtown, and the other, the rest of the city.**
- 2. Consolidate items 4.2 and 4.3 regarding TRPC and the Buildable Lands Report into a single briefing.**
- 3. Delete item 4.5 regarding Priorities, Performance, and Investment (PPI) Cycle for this year.**
- 4. Delete item 4.8 regarding Legislative Briefings.**
- 5. Delete item 4.12 regarding Equity and Social Justice.**
- 6. Delete item 4.14 regarding the Urban Greenprint Tool.**

The motion passed unanimously.

6. REPORTS - None**7. OTHER TOPICS**

The Planning Commission, led by Vice Chair Sauerhoff, discussed the content of a facilitated team building session; all agreed to defer further discussion until after new Commissioners have been appointed and whether the session can be held in person.

Commissioner Cunningham provided an update on House Bill 1099 regarding the state's climate response through updates to the state's comprehensive planning framework.

8. ADJOURNMENT

The meeting was adjourned at 9:16 p.m.