

UTILITY ADVISORY COMMITTEE (UAC)
2013-2014 FINAL DRAFT WORKPLAN

Month	Request/Description	Staff	Time Needed	UAC Action
Jan-13	Approve proposed 2013-2014 UAC Workplan & Officer Elections	Staff/UAC	30 minutes	Approve proposed 2013 workplan and forward to General Government Committee
	One side of street collections	Dan Daniels	45 minutes	Briefing - Information Only
	Plastic Shopping Bag Recommendations	Ron Jones	60 minutes	Recommendation to City Council
Feb-13	Zero Waste Plan Update Scope and Outreach	Ron Jones	60 minutes	Review & provide input
	Rake a Drain Neighborhood Project and Briefing on Local Flood Management	Gary Franks, Patricia Pyle/UAC	45 minutes	Review & provide input
Mar-13	NPDES Annual Report	Laura Keehan	30 minutes	Review & provide input
	Storm and Surface Water Utility Capital Planning	Andy Haub	60 minutes	Review & provide input
	Land acquisition updates	Joe Roush and Donna Buxton	30 minutes	Review & provide input
Apr-13	Draft Wastewater Master Plan (including volume based billing proposal)	Steve Sperr	60 minutes	Review & provide input
	2015-2020 Water System Plan Scope and Outreach (including reclaimed water program)	Liz Hoenig	45 minutes	Review & provide input
May-13	Comprehensive Plan Update (including urban forestry goals and policies)	Liz Hoenig	30 minutes	Recommendation to City Council
	Reclaimed Water Ordinance Update	Donna Buxton	60 minutes	Recommendation to City Council
	Final Wastewater Master Plan	Steve Sperr	45 minutes	Recommendation to City Council
Jun-13	Review Draft LOTT 2013 Capital Improvements Plan	LOTT staff	30 minutes	Review & provide input
	Review Draft City Utilities Capital Facilities Plan	Staff	90 minutes	Recommendation to Planning Commission and City Council
JULY & AUGUST - NO MEETINGS				

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Month	Request/Description	Staff	Time Needed	UAC Action
Sept-13 (Joint meeting with PRAC)	LOTT volume-based billing evaluation	LOTT staff	60 minutes	Review & provide input
	Urban Forestry Update from Parks Recreation Advisory Committee (PRAC)	UAC/PRAC Joint Mtg*	60 minutes	Briefing and Discussion
Oct-13	Annual Review of UAC Ordinance	Staff/UAC	30 minutes	Review & provide input
	Utility Budgets and Rates (including LOTT)	Staff	90 minutes	Budget: Briefing only Rates: Recommendation to City Council
Nov-13	Stormwater Drainage Manual - Modelling Runoff for New Development (including tree tracts)	Eric Christensen/Andy Haub	60 minutes	Briefing - Information Only
	LOTT Draft Water Conservation Plan	Erin Conine	60 minutes	Review & provide input
Dec-13	2013 UAC Workplan Development	Staff/UAC	60 minutes	Prioritize workplan items
	Draft Zero Waste Plan Update	Ron Jones	60 minutes	Review & provide input
Jan-14	Utility Performance Management: Water and WasteResources	Staff	60 minutes	Briefing on current efforts, and possible improvements
	2013 UAC Workplan & Officer Elections	Staff/UAC	30 minutes	Finalize draft workplan
	AVAILABLE		30 minutes	
Feb-14	AVAILABLE		60 minutes	
	Draft 2015-2020 Water System Plan (including financing of Reclaimed Water Program)	Liz Hoenig	60 minutes	Review & provide input
Mar-14	Utility Performance Management: Storm and Surface Water and Wastewater	Staff	60 minutes	Briefing on current efforts, and possible improvements
	Utility Information Technology Update and Preview of Billing Software Changes	Staff	60 minutes	Review & provide input

Color KEY:

UAC Member Request
City Staff Request
Time available

* Separate meeting from the regular UAC meeting.
Will be a joint meeting with PRAC and UAC members.