

**AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, ADOPTING THE CITY OF OLYMPIA’S 2021 OPERATING, SPECIAL, AND CAPITAL BUDGETS AND 2021-2026 CAPITAL FACILITIES PLAN; SETTING FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS**

**WHEREAS**, the tax estimates and budget for the City of Olympia, Washington for the 2021 calendar year have been prepared and filed as provided by the laws of the State of Washington; and

**WHEREAS**, the Olympia City Manager submitted to the City Council a recommended “Capital Facilities Plan,” herein referred to as “CFP,” for the fiscal years 2021 through 2026; and

**WHEREAS**, the preliminary budget was printed for distribution and notice published in the official newspaper of the City of Olympia, setting the time place for hearing on the budget and stating that all taxpayers requesting a copy from the City Clerk would be furnished a copy of the preliminary budget to review; and

**WHEREAS**, the CFP projects the proposed locations and capacities of expanded or new capital facilities needed to serve growth projected in the City’s comprehensive plan, along with a six-year plan that will finance such capital facilities and the anticipated capital expenditures required to construct them for said period; and

**WHEREAS**, the Olympia City Council held a public hearing on the preliminary budget on November 17, 2020, as required by law, and has considered the public testimony presented; and

**WHEREAS**, the Olympia School District’s Capital Facilities Plan is being incorporated as a component of the City’s CFP to allow for the collection of school impact fees; and

**WHEREAS**, the CFP element of the Comprehensive Plan Goals and Policies is included in the CFP; and

**WHEREAS**, the City Council has held public hearings and reviewed the recommended CFP along with the CFP Goals and Policies and has made revisions thereto; and

**WHEREAS**, the revisions made by the City Council have been incorporated into the recommended CFP; and

**WHEREAS**, the CFP meets the requirements of the Washington State Growth Management Act, including RCW 36.70A.070(3);

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:**

**Section 1.** The 2021 Estimated Revenues and Appropriations for each Fund are as follows:

**Operating Budget**

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
General, Regular Operations	\$1,367,906	\$86,567,878	\$87,935,784	0
General, Special Sub-Funds				
Special Accounts	-	1,518,965	1,349,869	169,096
Development Fee Revenue	113,018	\$4,150,296	4,263,314	0
Parking	300,790	\$1,474,840	1,775,630	0
Post Employment Benefits	-	\$1,020,000	1,020,000	0
Washington Center Endowment	-	\$5,000	5,000	0
Washington Center Operating	0	\$378,365	378,365	0
Municipal Arts	89,160	\$60,660	149,820	0
Equipment & Facilities Reserve	788,761	\$1,346,037	2,134,798	0
<b>Total General Fund</b>	<b>\$2,659,635</b>	<b>\$96,522,041</b>	<b>\$99,012,580</b>	<b>\$169,096</b>
LID Control	0	0	0	0
LID Guarantee	0	0	0	0
4th/5th Avenue Corridor Bridge Loan	0	174,250	174,250	0
UTGO Bond Fund - 2009 Fire	0	1,047,800	1,047,800	0
City Hall Debt Fund - 2009	0	2,355,353	2,355,353	0
2010 LTGO Bond - Street Projects	0	394,562	394,562	0
L.O.C.A.L. Debt Fund - 2010	0	0	0	0
2010B LTGO Bonds - HOCM	0	436,321	436,321	0
2013 LTGO Bond Fund	0	674,325	674,325	0
2016 LTGO Parks BAN	0	1,008,375	1,008,375	0
Water Utility O&M	0	15,806,072	15,500,179	305,893
Sewer Utility O&M	496,697	22,013,367	22,510,064	0
Solid Waste Utility	0	13,455,454	13,408,024	47,430
Stormwater Utility	276,035	6,216,211	6,492,246	0
Water/Sewer Bonds	0	1,915,487	1,915,487	0
Stormwater Debt Fund	0	123,650	123,648	2
Water/Sewer Bond Reserve	0	0	0	0
Equipment Rental	0	2,662,149	2,627,278	34,871
<b>Subtotal Other Operating Funds</b>	<b>\$772,732</b>	<b>\$68,283,376</b>	<b>\$68,667,912</b>	<b>\$388,196</b>
<b>Total Operating Budget</b>	<b>\$3,432,367</b>	<b>\$164,805,417</b>	<b>\$167,680,492</b>	<b>\$557,292</b>

**Special Funds Budget**

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
HUD Fund	\$352	\$472,352	\$472,704	0
Lodging Tax Fund	0	695,575	373,365	322,210
Parking Business Improvement Area Fund	0	99,450	99,450	0
Farmers Market Repair and Replacement Fund	0	0	0	0
Hands On Children's Museum	101,236	543,634	644,870	0
Home Fund Operating Fund	972,247	1,460,923	2,433,170	0
Fire Equipment Replacement Fund	0	200,000	147,219	52,781
Equipment Rental Replacement Reserve Fund	0	2,361,739	431,000	1,930,739
Unemployment Compensation Fund	0	112,500	85,000	27,500
Insurance Trust Fund	0	2,675,261	2,659,712	15,549
Workers Compensation Fund	205,023	1,447,875	1,652,898	0
<b>Total Special Funds Budget</b>	<b>\$1,278,858</b>	<b>\$10,069,309</b>	<b>\$8,999,388</b>	<b>\$2,348,779</b>

**Capital Budget**

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
Impact Fee	\$2,304,425	\$0	\$2,304,425	\$0
SEPA Mitigation Fee Fund	40,000	0	40,000	0
Parks & Recreational Sidewalk, Utility Tax Fund	0	2,636,230	1,054,757	1,581,473
Real Estate Excise Tax Fund	0	1,818,510	866,000	952,510
Capital Improvement Fund	0	9,413,060	7,836,961	1,576,099
Olympia Home Fund Capital Fund	0	1,283,297	1,283,297	0
Water CIP Fund	0	7,692,086	7,447,681	244,405
Sewer CIP Fund	0	6,114,000	6,114,000	0
Waste ReSources CIP Fund	0	368,000	368,000	0
Storm Water CIP Fund	189,000	1,624,858	1,813,858	0
Storm Drainage Mitigation Fund	0	0	0	0
<b>Total Capital Budget</b>	<b>\$2,533,425</b>	<b>\$30,950,041</b>	<b>\$29,128,979</b>	<b>\$4,354,487</b>
<b>Total City Budget</b>	<b>\$7,244,649</b>	<b>\$205,824,767</b>	<b>\$205,808,858</b>	<b>\$7,260,557</b>

**Section 2. Administration.** The City Manager shall administer the budgets and in doing so may authorize adjustments within the funds set forth in Section 1 above, to the extent that such adjustments are consistent with the budget approved in Section 1 above.

**Section 3. Salaries and Compensation.** The salaries and compensation for the City of Olympia employees for the calendar year 2021 shall be as set forth in the “Supplementary Information” section of the 2021 Adopted Budget document, or as the same may be amended by the City Manager as part of their administration of the budget pursuant to Section 2 above.

**Section 4. Benefit Cost Sharing.** The City Manager is authorized to modify and establish benefit cost sharing for City employees; and such programs may be based, in part, on the employee’s start date with the City.

**Section 5. Capital Facilities Plan.** That certain document entitled the “Capital Facilities Plan,” covering the years 2021 through 2026, a copy of which will be on file with the Office of the Finance Director and available on the City’s web site, is hereby adopted as the Capital Facilities Plan for the City of Olympia and is incorporated herein as though fully set forth.

**Section 6. City Manager Authorization.** Upon appropriation by the City Council of funds therefore, the City Manager shall be authorized to prepare plans and specifications to take bids, and to make expenditures for the projects set forth in the CFP during the year for which said projects are scheduled; provided, however, that any award of bids and execution of contracts for construction shall be approved as provided in OMC Chapter 3.16.

**Section 7. Change in Funding Source and Construction Schedule.** It is anticipated that the funding source and the construction schedule for projects identified in the CFP may be changed over the next year. Such changes shall not constitute an amendment to the Comprehensive Plan for purposes of RCW 36.70A.130.

**Section 8. Office of Finance Director Authorization.** The Finance Director is hereby authorized to bring forward into fiscal year 2021 all appropriations and allocations not otherwise closed, completed, or deleted from the prior fiscal years’ Capital and Special Fund budgets.

**Section 9. Severability.** The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

**Section 10. Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 11. Effective Date.** This Ordinance shall take effect January 1, 2021.

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MAYOR

**ATTEST:**

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CITY CLERK

**APPROVED AS TO FORM:**

Mark Barber  
CITY ATTORNEY

**PASSED:**

**APPROVED:**

**PUBLISHED:**