



Meeting Minutes

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, December 10, 2024 **6:00 PM** **Council Chambers, Online and Via
Phone**

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_5p_5uzA2RW6Sh-66uc09Sg

1. ROLL CALL

Present: 7 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Robert Vanderpool

1.A ANNOUNCEMENTS

Mayor Payne announced the open Council Seat position and stated the application was open through Friday, December 13, 2024.

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION - None

3. PUBLIC COMMENT

The following people spoke: Niki Bilodeau, Alice Rosewater, Miro Stoke, Jasper Merino, Isaac Wagner, April Miller, Michael Conner, Brittany Sanchez-Reed, Anthony Keen, Elizabeth Walker, Alec Armendariz, Michael Cade, John Hawthorne, Alexis Janson, and Lucas Miller.

COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

Councilmember Cooper asked the City Manager to provide an implementation report and recommendations for the existing sanctuary city resolutions and a provide a recommendation for a path to establishing an LGBTQIA+ sanctuary city resolution.

4. CONSENT CALENDAR

4.A [24-0989](#) Approval of November 19, 2024 City Council Meeting Minutes

The minutes were adopted.

- 4.B [24-1027](#) Approval of December 3, 2024 City Council Study Session Meeting Minutes

The minutes were adopted.

- 4.D [24-1028](#) Approval of Recommended Updates to the City Council Guidebook

The decision was adopted.

- 4.E [24-1007](#) Approval of a Resolution Authorizing a Funding Agreement with Valeo Vocation for the Operations at Plum Street Village

The resolution was adopted.

- 4.F [24-1023](#) Approval of a Resolution Authorizing a Grant Application for the Percival Creek Sewer Reroute Project

The resolution was adopted.

- 4.G [24-1022](#) Approval of a Resolution Authorizing a Grant Application for the Mitigating Coastal Flood Risks to Storm and Wastewater Systems Project

The resolution was adopted.

- 4.H [24-0947](#) Approval of a Resolution Amending and Restating an Interlocal Agreement Between the City of Olympia, City of Lacey, City of Tumwater, and Thurston County for Pooling and Transfer of Funds to Support Permanent Supportive Housing Project at Franz Anderson Road

The resolution was adopted.

- 4.I [24-1012](#) Approval of a Resolution Authorizing an Interlocal Agreement between the City of Olympia, City of Lacey, City of Tumwater and Thurston County for a Regional Environmental Education Program

The resolution was adopted.

- 4.J [24-1004](#) Approval of a Resolution Granting Special Tax Valuation for the Olympia Heritage Site at 208 Percival St NW

The resolution was adopted.

- 4.K [24-1011](#) Approval of a Resolution Adopting the Transportation Improvement Program

The resolution was adopted.

4. SECOND READINGS (Ordinances)

- 4.L** [24-0979](#) Approval of an Ordinance Repealing Olympia Municipal Code 2.38, Police Auditor and Replacing the Chapter with City Council Approved Recommendations from the Social Justice and Equity Commission for the Role of Civilian Police Auditor

The ordinance was adopted on second reading.

4. FIRST READINGS (Ordinances)

- 4.M** [24-1033](#) Approval of an Ordinance Establishing a Youth Council and Amending Olympia Municipal Code Chapter 2.100

The ordinance was approved on first reading and moved to second reading.

- 4.N** [24-1016](#) Approval of an Ordinance Adopting the 2025 Operating, Special Funds, Capital Budget and Capital Facilities Plan: 2025-2030 Financial Plan

The ordinance was approved on first reading and moved to second reading.

- 4.O** [24-0993](#) Approval of an Ordinance Relating to Permit Fees

The ordinance was approved on first reading and moved to second reading.

- 4.P** [24-0995](#) Approval of an Ordinance Relating to Impact Fees

The ordinance was approved on first reading and moved to second reading.

- 4.Q** [24-1019](#) Approval of an Ordinance Amending Ordinance 7406 (Fourth Quarter Budget Amendment)

The ordinance was approved on first reading and moved to second reading.

- 4.R** [24-1003](#) Approval of an Ordinance Relating to Utility Rates, Fees, and Charges

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Cooper moved, seconded by Councilmember Parshley, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

PULLED FOR SEPARATE ACTION

- 4.C** [24-1030](#) Approval of the Draft 2025 City of Olympia State Legislative Agenda

Councilmember Parshley requested an amendment to the 2025 State Legislative Agenda to add support of a capital budget request for \$2,000,000 for Joint Animal Services to assist with architectural and engineering design of a new animal services facility.

Councilmember Parshley moved, seconded by Councilmember Cooper, to approve the 2025 State Legislative Agenda as amended. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

5. PUBLIC HEARING

5.A [24-1026](#) Public Hearing on the Intention to Change the Olympia Parking and Business Improvement Area Assessment Rate

Economic Development Director Mike Reid shared an overview of the proposed change to the Parking and Business Improvement Area assessment rate. The proposal is to pause rate collection for 2025 to assess the program after 20 years.

Mayor Payne opened the Public Hearing at 7:17 p.m.

Christina Costello spoke.

Mayor Payne closed the Public Hearing at 7:20 p.m.

The Council asked clarifying questions.

Councilmember Cooper moved, seconded by Mayor Payne, to change the Parking and Business Improvement Area rate to zero dollars for 2025 consistent with Council Resolution M-2580. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

5.B [24-1006](#) Public Hearing to Consider an Ordinance Declaring a Continuing State of Public Health Emergency Related to Homelessness - First and Final Reading

Interim Community Planning and Development Director Tim Smith shared an overview of the ordinance declaring a continued state of public health emergency relating to human health and environmental conditions caused by increasing homelessness.

Mayor Payne opened the Public Hearing at 7:43 p.m. No one spoke, so the Public Hearing was closed at 7:43 p.m.

The Council asked clarifying questions.

Councilmember Parshley moved, seconded by Mayor Payne, to approve on first and final reading, an ordinance declaring a continuing state of public health emergency relating to human health and environmental conditions caused by increasing houselessness. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

6. OTHER BUSINESS

6.A [24-0931](#) Approval of the Welcome Figure Concept Design

Strategic Communications Director Kellie Purce Braseth and Northwest carver and artist Andrea Wilbur Sigo presented the concept design for the Welcome figure.

The Council discussed and asked clarifying questions.

Councilmember Madrone moved, seconded by Mayor Pro Tem Huynh, to approve the Welcome figure concept design by Andrea Wilbur-Sigo. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

6.B [24-1031](#) Approval of the Draft 2025 City of Olympia Federal Legislative Agenda

Legislative Liaison Susan Grisham and Desimone Consulting Group representative Rick Desimone presented the draft 2025 City of Olympia Federal Legislative agenda.

Councilmember Gilman asked that the language around the protective city portion of the agenda be expanded to include all adopted sanctuary city resolutions. The Council discussed and asked clarifying questions.

Councilmember Cooper moved, seconded by Councilmember Parshley, to approve the draft 2025 City of Olympia Federal Legislative agenda as discussed. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

6.C [24-0974](#) Approval of an Ordinance Declaring a Public Health Emergency Related to Insufficient Supply of Affordable Housing

Affordable Housing Program Manager Jacinda Steltjes presented an ordinance declaring a public health emergency related to insufficient supply of affordable housing. The Council asked clarifying questions and discussed. They requested that the ordinance be amended to change the sunset date from thirty-six months to eighteen months. The Council also asked that the ordinance be amended to include a requirement that the ordinance comes before the Council at least once every twelve months to evaluate continued need and determine extension.

Councilmember Vanderpool moved, seconded by Councilmember Madrone, to approve on first reading and forward to second reading, an ordinance declaring a public health emergency related to insufficient supply of affordable housing as amended and discussed. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

7. CONTINUED PUBLIC COMMENT - None

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

8.A [24-1042](#) ADDED DURING MEETING - Approval to Grant the Funk Festival \$10,000 of Council Goal Funds

The City Council discussed granting \$10,000 of Council Goal funds to the Olympia Funk Fest to close a gap in funding for the event.

Councilmember Cooper moved, seconded by Councilmember Parshley, to approve \$10,000 of Council Goal funds for Funk Fest. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Vanderpool

9. CITY MANAGER'S REPORT AND REFERRALS - None

10. EXECUTIVE SESSION

10.A [24-1017](#) Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Performance Evaluation)

Mayor Payne recessed the meeting at 10:05 p.m. He asked the Council to reconvene in 5 minutes for an Executive Session pursuant to RCW 42.30.110(1)(b); RCW 110(1)(c) to discuss a personnel matter.

Mayor Payne reconvened the meeting at 10:10 p.m. He announced no decisions would be made, the meeting was expected to last no longer than 90 minutes, and the Council would adjourn immediately following the Executive Session.

The executive session was held and no decisions were made.

10. ADJOURNMENT

The meeting was adjourned at 11:40 p.m.