



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360-753-8447

Meeting Minutes General Government Committee

Tuesday, August 20, 2013

5:30 PM

Room 207

1. ROLL CALL

Present: 3 - Chair Jeannine Roe, Committee Member Jim Cooper and Committee Member Karen Rogers

2. CALL TO ORDER

Chair Roe called the meeting to order at 5:30 p.m.

3. APPROVAL OF MINUTES

- 3.A [13-0626](#) Approval of July 16, 2013 General Government Committee Meeting Minutes

Committee Member Rogers moved, seconded by Committee Member Cooper, to approve the minutes. The motion carried by the following vote:

Aye: 3 - Chair Roe, Committee Member Cooper and Committee Member Rogers

- 3.B [13-0643](#) Approval of August 14, 2013 General Government Committee Meeting Minutes

Committee Member Rogers moved, seconded by Committee Member Cooper, to approve the minutes. The motion carried by the following vote:

Aye: 3 - Chair Roe, Committee Member Cooper and Committee Member Rogers

4. COMMITTEE BUSINESS

Committee Members agreed to discuss the alley naming item first.

- 4.B [13-0642](#) ORAL REPORT - Recommendation for Alley Names from the Heritage Commission

Heritage Commission Chair Holly Davies and Associate Planner Jennifer Kenny provided background on the alley naming project, the Commission's process over the past couple of years to develop recommendations, and the rationale. They also shared information about the historic Mosquito Fleet. The Commission and staff recommended naming five (or portions of five) alleys in downtown Olympia after some of the most active steamships in the Mosquito Fleet: SS Eliza Anderson, SS TJ Potter, SS Bailey Gatzert, SS Fleetwood, and

SS Messenger.

Committee Member Cooper said that is a really cool idea. Other Committee Members concurred.

Chair Roe encouraged the Commission to continue the naming effort in 2014 and suggested they propose a continued alley naming project for their 2014 work plan. She encouraged the Commission to consider some of the other creative names they discussed as part of this effort.

Chair Roe said she would report the Committee's discussion at this evening's Council meeting. She asked staff to add the recommendation to the Council's August 27 Consent Calendar since this is a unanimous recommendation from the General Government Committee.

Committee Member Cooper moved, seconded by Committee Member Rogers, to accept the recommended alley names from the Heritage Commission and forward them to the City Council for approval.

Aye: 3 - Chair Roe, Committee Member Cooper and Committee Member Rogers

4.A [13-0633](#) Discussion of CDBG Public Process and Current Fund Status

Housing Program Manager Anna Schlecht provided an overview of the Community Development Block Grant (CDBG) program, reporting and timing considerations, process options, and status of current spend down of the Fund.

She said staff worked very hard with the Family Support Center and other agencies to meet the June 30 spend down cap for CDBG funds, per federal requirements. Committee Members asked for a quarterly report on CDBG contract and fund status.

Staff should add appropriate public meetings and hearings to the process that are consistent with past practice and to meet all federal requirements.

Committee Member Cooper suggested that as part of next year's process review, the General Government Committee discuss the possibility of a multi-year process.

The Committee agreed to recommend the following process for next year's CDBG cycle, and to review the process annually to determine if adjustments are appropriate.

- 1. Council reviews and confirms priorities (September, if possible)**
- 2. Staff develops a draft RFP and ranking criteria for General Government Committee review**
- 3. RFP issued in October or early November**
- 4. Staff reviews RFPs and prepares an initial analysis/ranking for General Government Committee review**
- 5. General Government Committee develops a recommendation to forward to**

Council.

6. The entire prioritized applicant list will be provided to the City Council

5. ADJOURNMENT

Chair Roe adjourned the meeting at 6:35 p.m.