



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Joyce Phillips
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Monday, September 11, 2017

6:30 PM

Room 207

1. CALL TO ORDER

Chair Mark called the meeting to order at 6:32 p.m.

1.A ROLL CALL

Commissioner Richmond arrived after the roll call was taken.

Present: 6 - Chair Brian Mark, Vice Chair Mike Auderer, Commissioner Rad Cunningham, Commissioner Paula Ehlers, Commissioner Darrell Hoppe and Commissioner Carole Richmond

Absent: 2 - Commissioner Tammy Adams and Commissioner Travis Burns

OTHERS PRESENT

Councilmember Julie Hankins
Community Planning and Development Staff:
Deputy Director Leonard Bauer
Senior Planner Joyce Phillips
Minutes Recorder Stacey Rodell
Coalition of Neighborhood Associations (CNA) President Phil Schulte
Members of the CNA

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT - None

4. STAFF ANNOUNCEMENTS

Ms. Phillips reminded the Commission of upcoming meeting dates and provided a brief update on building projects. She also informed the Commission the City's Economic Development Director, Renée Sunde has resigned.

5. BUSINESS ITEMS

- 5.A** [17-0891](#) Joint Meeting of the Olympia Planning Commission and the Coalition of Neighborhood Associations

Mr. Schulte indicated the CNA needed to conduct some administrative business prior to the joint discussion. The minutes from CNA's last meeting were approved. Mr. Schulte indicated an opportunity has been presented to the CNA as a courtesy of the City of Olympia Police and Community Planning and Development Departments to have a workshop on Saturday - October 21, 2017. The workshop will be led by a specialist on neighborhood issues and will look at possible solutions to many of the issues faced by neighborhoods. He asked members if they would be interested in attending this workshop instead of having the normal CNA meeting in October. There were enough members interested so that will be their only meeting in October.

Neighborhood nuisance and crime issues

The CNA members and the Commission discussed the following:

- Dangerous Activities, including drug manufacturing and sales
- Block Watch
- Home burglaries
- City of Olympia responsiveness
- Rentals in the CNA area comprise 40% of the homes, 96% of those owners are located out of state
- Vacant property issues, such as squatters and lack of property maintenance
- Rental housing inspections could reduce crime and code violations
- The potential to add volunteer positions in Code Enforcement, similar to the Police Department
- Missing Middle housing - accessory dwelling units and current requirement for property owner to live on-site
- Code Enforcement cannot enter private property without permission
- Addressing drug addiction issues may help reduce the problems associated addiction
- Use of Crime Prevention Through Environmental Design (CPTED)

Capital Facilities Plan (CFP)

The CNA members and the Commission discussed the following:

- CFP work in neighborhoods
- Sidewalks and pedestrian crossing improvements
- Parks acreage and investments
- CNA priorities
- Bike lanes
- Relationship to the Comprehensive Plan
- Investment to reduce dependence on automobiles
- Would be helpful if when making a suggestion for a CFP item to identify the source of the funds to facilitate that item
- Partnering with School District
- Should subarea plans be incorporated in the CFP?

There was also a discussion about neighborhood centers.

6. OTHER TOPICS - None

7. ADJOURNMENT

The meeting adjourned at 8:22 p.m.