



# Meeting Minutes

## Parks and Recreation Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Laura Keehan  
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Thursday, December 15, 2016

6:00 PM

Room 207

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### 1. CALL TO ORDER

The meeting was called to order at 6:08 p.m.

### ROLL CALL

**Present:** 5 - Chair Jim Nieland, Vice Chair Alicia Seegers Martinelli, Committee member Brock Milliern, Committee member Kimberly Bauer and Committee member Maria Ruth

**Absent:** 4 - Committee member Barbara Benson, Committee member Robert Dengel, Committee member Brian Tomlinson and Committee member Candace Jacobs

### 2. APPROVAL OF AGENDA

The agenda was approved.

### 3. APPROVAL OF MINUTES

- 3.A [16-1364](#) Approval of October 20, 2016 Parks and Recreation Advisory Committee Special Meeting Minutes

The minutes were approved.

- 3.B [16-1363](#) Approval of October 20, 2016 Parks and Recreation Advisory Committee Meeting Minutes

The minutes were approved with a modification to Item 6A.

### 4. PUBLIC COMMENT

Bob Jacobs urged the committee to make recommendations to Council to protect parks, paths and views.

### 5. ANNOUNCEMENTS

Committee members Milliern, Seegers Martinelli, and Tomlinson are up for re-appointment. Committee member Tomlinson will not re-apply and Committee member Dengel is vacating his position. The City is accepting applications for advisory committee positions until January 31.

Smoke- and vape-free parks was approved by the City Council.

## 6. BUSINESS ITEMS

### 6.A [16-1373](#) Action Plan Briefing

Community Planning & Development Senior Planner Stacey Ray provided an update on the status of the Action Plan. She highlighted the community indicators that have been developed, upcoming opportunities for community input and information that is available at [olympiawa.gov/actionplan](http://olympiawa.gov/actionplan).

**The information was received.**

### 6.B [16-1379](#) West Bay Environmental Restoration Assessment

Associate Planner Jesse Barham gave a presentation on the West Bay Environmental Restoration Assessment. Public Works Water Resources partnered with the Parks Department, Port of Olympia, the Squaxin Island Tribe and consultant Coast and Harbor Engineering to develop the report. The assessment was a science based analysis of the environmental conditions and restoration opportunities along the entire West Bay shoreline. Mr. Barham explained the criteria, restoration objectives and the evaluation process. The assessment also looked at different levels of restoration/development for the lagoon, trail and park.

The West Bay Park and Restoration Master Plan process will begin in 2017.

**The report was received.**

### 6.C [16-1376](#) Recommendation on Downtown Strategy

Parks Planning & Design Manager Laura Keehan presented the Downtown Strategy proposed actions. The Committee discussed the actions and will draft a letter to City Council with the following comments:

-Views from parks and trails are important and PRAC would like to be involved in any future work efforts that may affect or impact important views from parks or trails.

-Committee member Ruth volunteered to participate on the technical committee for the upcoming downtown regulations and design guidelines update.

**A recommendation was made.**

### 6.D [16-1380](#) Land Evaluation Acquisition Framework (LEAF)

Laura Keehan presented the Land Evaluation Acquisition Framework (LEAF). This framework provides criteria to consider when determining whether to purchase properties. It will be used as an initial step for staff to review the results, assess other applicable information as appropriate, and then determine which acquisitions will be recommended to the City Council for further consideration. The Committee discussed

and was supportive of the process.

**The discussion was completed.**

**6.E**     [16-1375](#)     2017 PRAC Work Plan

The work plan will be added to the February meeting for more discussion.

**7.        REPORTS - None**

**8.        QUESTIONS OF STAFF OR SUGGESTIONS FOR NEXT AGENDA**

Committee member Ruth requested adding work time to the agenda to formulate ideas and recommendations.

**9.        ADJOURNMENT**

The meeting adjourned at 8:30 p.m.