



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8441

Tuesday, April 14, 2026

6:00 PM

Council Chambers, Online and Via
Phone

Register For Virtual Public Comment:
https://us02web.zoom.us/webinar/register/WN_7n7ZxY48TgO2bpM6I3zg2w
or Watch the meeting at www.olytv3.com

1. ROLL CALL

Present: 6 - Mayor Dontae Payne, Mayor Pro Tem Yén Huỳnh, Councilmember Dani Madrone, Councilmember Robert Vanderpool, Councilmember Kelly Green and Councilmember Paul Berendt

Excused: 1 - Councilmember Clark Gilman

1.A ANNOUNCEMENTS

Mayor Payne announced that on April 13, the City Council met with the Port of Olympia Commission to discuss mutual goals and development information.

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [26-0258](#) Special Recognition - Proclamation Recognizing Fair Housing Month

Councilmembers read a proclamation recognizing April as Fair Housing Month.

The proclamation was accepted by Fair Housing Center of Washington Cassandra Wycoff and Thurston County Realtors President Steve Chung.

The recognition was received.

2.B [26-0278](#) Special Recognition - Proclamation Recognizing Child Abuse Prevention and Awareness Month

Councilmembers read a proclamation recognizing April as Child Abuse Prevention month.

The proclamation was accepted by Jill Severin and Family Education and Support Services Director Shelly Willis.

The recognition was received.

3. PUBLIC COMMENT

The following people spoke: Cece Coates, Eric Cedar, Sam Calendy, Sam Valentine, Gwen Valentine, Brett Barnes, Sue Hedrick, Grace Fletcher, Annette (unable to read the last name on sign-in sheet), Crystal Smith, James (unable to read the last name on sign-in sheet), Monica Whitman, Gary Meyers, Stephanie Scott, Tom Crawford, David Webb, and Jacob DeMonte-Finn.

COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

4. CONSENT CALENDAR

- 4.A** [26-0282](#) Approval of March 24, 2026 City Council Meeting Minutes

The minutes were adopted.

- 4.B** [26-0273](#) Approval of Bills (February 5, 2026 - March 25, 2026) and Payroll
(February 15, 2026 - March 31, 2026) Certification

Payroll periods February 15, 2026 through March 31, 2026 and Direct Deposit transmissions: Total: \$10,633,260.72; Claim expenditures February 5, 2026 through March 25, 2026: Total: \$17,093,969.27.

The decision were adopted.

- 4.C** [26-0279](#) Approval of City Council Appointed Advisory Body 2026 Work Plans

The decision was adopted.

- 4.D** [26-0274](#) Approval of the 2026 Civilian Police Auditor Work Plan

The decision was adopted.

- 4.E** [26-0253](#) Approval of a Resolution Authorizing an Agreement with Thurston County
Emergency Services for Emergency Management Services

The decision was adopted.

- 4.F** [26-0261](#) Approval of a Resolution Authorizing an Agreement with the Washington
State Patrol for Access to the Traffic and Criminal Software System

The resolution was adopted.

- 4.G** [26-0263](#) Approval of a Resolution Authorizing an Agreement with Mark
Scheibmeir for Hearing Examiner Services

The resolution was adopted.

- 4.H [26-0264](#) Approval of a Resolution Authorizing an Easement Agreement with City of Lacey for Utility Purposes

The resolution was adopted.

- 4.I [26-0265](#) Approval of a Resolution Authorizing a Grant Agreement with the Washington State Department of Ecology for a Stormwater Retrofit Project

The resolution was adopted.

- 4.J [26-0271](#) Approval of a Resolution Authorizing a Grant Agreement with the Washington State Department of Natural Resources for the Urban Forest Management Plan Project

The resolution was adopted.

- 4.K [26-0276](#) Approval of a Resolution Authorizing Amendment No. 1 to an Agreement with Thurston County for Judicial Services

The resolution was adopted.

4. SECOND READINGS (Ordinances)

- 4.L [26-0228](#) Approval of an Ordinance Adopting a Residential Energy Performance Rating and Disclosure Policy

The ordinance was adopted on second reading.

Approval of the Consent Agenda

Councilmember Madrone moved, seconded by Councilmember Green, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 6 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Madrone, Councilmember Vanderpool, Councilmember Green and Councilmember Berendt

Excused: 1 - Councilmember Gilman

4. FIRST READINGS (Ordinances) - None

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A [26-0260](#) Approval of the Parking and Business Improvement Area Evaluation

Recommendations

Economic Development Director Jennica Machado and Uncommon Bridges Founding Partner Brian Scott presented the results of the Parking Business Improvement Area (PBIA) evaluation, which reviewed the program's structure, operations, and fee system and identified opportunities to improve equity, sustainability, and administration. Phase Two will include additional planning and stakeholder engagement, with any proposed changes to return to Council for approval.

Councilmembers asked clarifying questions.

Mayor Pro Tem Huynh moved, seconded by Councilmember Madrone, to approve the evaluation recommendations and proceed with the roadmap implementation plan or "Phase Two". The motion carried by the following vote:

Aye: 6 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Madrone, Councilmember Vanderpool, Councilmember Green and Councilmember Berendt

Excused: 1 - Councilmember Gilman

6.B [26-0262](#) Approval of the 2026 Neighborhood Matching Grant Allocation

Associate Planner Brittany Gillia presented the 2026 Neighborhood Matching Grant recommendations. The program received 13 applications, with 11 reviewed and recommended for funding. Staff recommended awarding a total of \$32,544 to support neighborhood-led projects focused on community improvements, sustainability, and engagement. The program also introduced updates to expand eligibility, including allowing informal neighborhood groups to apply.

Councilmembers asked clarifying questions.

Councilmember Berendt moved, seconded by Councilmember Vanderpool, to approve the Grant Review Team recommended Neighborhood Matching Grant proposals and authorize the completion of contracts for the proposals. The motion carried by the following vote:

Aye: 6 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Madrone, Councilmember Vanderpool, Councilmember Green and Councilmember Berendt

Excused: 1 - Councilmember Gilman

7. CONTINUED PUBLIC COMMENT

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

9. CITY MANAGER'S REPORT AND REFERRALS

10. ADJOURNMENT

The meeting adjourned at 8:45 p.m.