



Meeting Agenda

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Heritage Commission
Contact: Brittany Gillia
(360) 753-8427

Wednesday, April 22, 2026

5:30 PM

Room 207

1. **CALL TO ORDER**

1.A **ROLL CALL**

2. **APPROVAL OF AGENDA**

3. **APPROVAL OF MINUTES**

3.A [26-0309](#) Approval of the February 25, 2026 Heritage Commission Meeting Minutes

Attachments: [Heritage 2.25.2026 Minutes draft](#)

4. **PUBLIC COMMENT**

During this portion of the meeting, community members may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission where the speaker promotes or opposes a candidate for public office or a ballot measure.

5. **ANNOUNCEMENTS**

6. **BUSINESS ITEMS**

6.A [26-0302](#) Incoming and Outgoing Members

6.B [26-0303](#) Arts Walk Spring 2026

6.C [26-0304](#) Upcoming projects

7. **REPORTS**

8. **OTHER TOPICS**

9. **ADJOURNMENT**

Upcoming

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Heritage Commission

Approval of the February 25, 2026 Heritage Commission Meeting Minutes

Agenda Date: 4/22/2026
Agenda Item Number: 3.A
File Number:26-0309

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of the February 25, 2026 Heritage Commission Meeting Minutes



Meeting Minutes

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Heritage Commission
Contact: Brittany Gillia
(360) 753-8427

Wednesday, February 25, 2026

5:30 PM

Room 207

Register to attend:

https://us02web.zoom.us/webinar/register/WN_TyVn6o9PQA28GzpoKjdQtQ

1. CALL TO ORDER

Chair Miller called the meeting to order at 5:34 p.m.

1.A ROLL CALL

Present: 6 - Chair Garner Miller, Commissioner Michael Bowman, Commissioner William Cotter, Commissioner Melissa Patrick, Commissioner Mark Shepard and Commissioner Gary Stedman

Absent: 1 - Commissioner Stephen Becker

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [26-0164](#) Approval of the January 28, 2026 Heritage Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS - None

6. BUSINESS ITEMS

6.A [26-0159](#) Housekeeping

Staff and Committee Members discussed housekeeping topics.

The discussion was completed.

6.B [26-0160](#) Election Nominations

Heritage Commission elections were discussed.

Commissioner Patrick moved, seconded by Commissioner Stedman, to hold the voting today. The motion passed unanimously.

Chair Miller moved, seconded by Commissioner Stedman, to nominate Commissioner Cotter as Chair. The motion passed unanimously.

Commissioner Shepard moved, seconded by Commissioner Patrick, to nominate Commissioner Bowman as Vice Chair. The motion passed unanimously.

Commissioner Shepard moved, seconded by Commissioner Bowman, to skip the March meeting. The motion passed unanimously.

7. REPORTS

Next Tuesday, Ed Echtle and someone from the Locke family will be presenting at Council for the Chinese exclusion anniversary.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 6:32 p.m.



Heritage Commission Incoming and Outgoing Members

Agenda Date: 4/22/2026
Agenda Item Number: 6.A
File Number:26-0302

Type: discussion **Version:** 1 **Status:** In Committee

Title

Incoming and Outgoing Members

Recommended Action

Information only, no action requested.

Report

Issue:

Discussion and introduction of new members. Recognition of outgoing members.

Staff Contact:

Brittany Gillia, Historic Preservation Officer, Community Planning and Economic Development,
360.753.8427

Presenter(s):

N/A

Background and Analysis:

Welcoming new members and recognizing outgoing members.

Climate Analysis:

N/A

Equity Analysis:

N/A

Neighborhood/Community Interests (if known):

N/A

Type: discussion **Version:** 1 **Status:** In Committee

Options:

1. Meet and greet with new members

Financial Impact:

N/A

Attachments:



Heritage Commission

Arts Walk Spring 2026

Agenda Date: 4/22/2026
Agenda Item Number: 6.B
File Number:26-0303

Type: discussion **Version:** 1 **Status:** In Committee

Title

Arts Walk Spring 2026

Recommended Action

Information only. No action requested.

Report

Issue:

Discussion on volunteer shifts and activities planned for upcoming Arts Walk event.

Staff Contact:

Brittany Gillia, Historic Preservation Officer, Community Planning and Economic Development,
360.753.8427

Presenter(s):

N/A

Background and Analysis:

The Heritage Commission is working to increase visibility and community engagement by attending public events to share information on the City's historic preservation programs and resources. This time will be spent going over the plans for Arts Walk, happening April 24th and 25th.

Climate Analysis:

Following the NPS guidelines encourages repair of historic material as much as possible, which reduces the introduction of more waste to landfills. If repair is not feasible, use of historic, often natural, locally sourced materials, is then encouraged, which reduces environmental impacts of the work. Attending Arts Walk will allow the Commission to provide educational materials to the public to raise awareness of NPS guidelines and historic preservation best practices.

Equity Analysis:

The Olympia Heritage Commission is dedicated to improving education and outreach opportunities to underrepresented communities. Every listing to the Olympia Heritage Register, Special Property Tax Valuation application, and design review project, is an opportunity for education and outreach.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Discuss plans for Arts Walk
2. Do not discuss plans for Arts Walk

Financial Impact:

N/A

Attachments:



Heritage Commission

Upcoming projects

Agenda Date: 4/22/2026
Agenda Item Number: 6.C
File Number:26-0304

Type: discussion **Version:** 1 **Status:** In Committee

Title

Upcoming projects

Recommended Action

Information only. No action requested.

Report

Issue:

Discussion on upcoming projects and opportunities

Staff Contact:

Brittany Gillia, Historic Preservation Officer, Community Planning and Economic Development,
360.753.8427

Presenter(s):

N/A

Background and Analysis:

Discussion on several upcoming topics and points of interest, including a Heritage Month Proclamation, CAMP Training, CLG Grant Application for 2027, and other future projects.

Climate Analysis:

Following the NPS guidelines encourages repair of historic material as much as possible, which reduces the introduction of more waste to landfills. If repair is not feasible, use of historic, often natural, locally sourced materials, is then encouraged, which reduces environmental impacts of the work. The upcoming projects will promote historic preservation best practices and education to continue aligning with NPS guidelines.

Equity Analysis:

The Olympia Heritage Commission is dedicated to improving education and outreach opportunities to underrepresented communities and increasing public engagement overall. Every public event attended, listing to the Olympia Heritage Register, Special Property Tax Valuation application, and design review project, is an opportunity for education and outreach.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Discuss upcoming projects
2. Do not discuss upcoming projects

Financial Impact:

N/A

Attachments: