



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, December 9, 2025

6:00 PM

**Council Chambers, Online and Via
Phone**

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_dKw1NdeVR5CsPTjtlShLWg

1. ROLL CALL

Present: 7 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green, Councilmember Dani Madrone and Councilmember Robert Vanderpool

1.A ANNOUNCEMENTS

The Mayor reminded the community that the application for Advisory Body members is open through Friday, December 12 and the application link can be found through our City website.

1.B APPROVAL OF AGENDA

The agenda was amended to remove item 8.A to Consider a Referral Regarding Speed Enforcement Cameras from the agenda and move to a future agenda date.

The agenda was approved as amended.

2. SPECIAL RECOGNITION - None

3. PUBLIC COMMENT

The following people spoke: Joby Winans, Reverend Dr. Janet Waggoner, Jill Barns, David Webb, and Shauna Stewart.

COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

4. CONSENT CALENDAR

4.A [25-1039](#) Approval of November 25, 2025 Olympia City Council Meeting Minutes

The minutes were adopted.

4.B [25-1040](#) Approval of December 2, 2025 Olympia City Council Study Session

Minutes

The minutes were adopted.

- 4.C** [25-1034](#) Approval of Bid Award for the Old Port 1 Lift Station Project

The decision was adopted.

- 4.D** [25-1026](#) Approval of a Resolution to Set a Public Hearing on \$0 PBIA Rate Extension

The resolution was adopted.

- 4.E** [25-1025](#) Approval of a Resolution Adopting the Transportation Improvement Program

The resolution was adopted.

- 4.F** [25-1032](#) Approval of a Resolution Authorizing the 2024-2026 Olympia Police Guild Collective Bargaining Agreement

The resolution was adopted.

- 4.G** [25-1033](#) Approval of a Resolution Authorizing the 2026-2028 International Association of Fire Fighters (IAFF) Collective Bargaining Agreement

The resolution was adopted.

- 4.H** [25-1044](#) Approval of a Resolution Authorizing an Amendment to a Municipal Services Agreement with South Puget Sound Habitat for Humanity for Energize Thurston 2025 Subsidized Pathway Program Administration

The decision was adopted.

4. SECOND READINGS (Ordinances) - None

4. FIRST READINGS (Ordinances)

- 4.I** [25-1028](#) Approval of an Ordinance Amending Olympia Municipal Code 3.16 Relating to Alternative Public Works Contracting Procedures

The ordinance was approved on first reading and moved to second reading to the City Council due back on 12/16/2025

- 4.J** [25-1035](#) Approval of an Ordinance Amending Olympia Municipal Code Chapters 10.16, 10.20 and 4.60. Relating to Parking

The ordinance was approved on first reading and moved to second reading to the City Council due back on 12/16/2025

- 4.K** [25-0980](#) Approval of an Ordinance related to Chapter 3.04 Funds of the Olympia

Municipal Code

The ordinance was approved on first and final reading.

- 4.L** [25-1007](#) Approval of an Ordinance Amending Ordinance 7438 (Fourth Quarter Budget Amendment)

The ordinance was approved on first reading and moved to second reading to the City Council due back on 12/16/2025

- 4.M** [25-1027](#) Approval of an Ordinance Relating to Utility Rates, Fees, and Charges

The ordinance was approved on first reading and moved to second reading to the City Council due back on 12/16/2025

- 4.N** [25-1015](#) Approval of an Ordinance Relating to Permit Fees

The ordinance was approved on first reading and moved to second reading to the City Council due back on 12/16/2025

- 4.O** [25-1016](#) Approval of an Ordinance relating to Impact Fees

The ordinance was approved on first reading and moved to second reading to the City Council due back on 12/16/2025

- 4.P** [25-1037](#) Approval of an Ordinance Adopting the 2026 Operating, Special Funds, Capital Budget and Capital Facilities Plan: 2026-2031 Financial Plan

The ordinance was approved on first reading and moved to second reading to the City Council due back on 12/16/2025

Approval of the Consent Agenda

Councilmember Madrone moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

5. PUBLIC HEARING

- 5.A** [25-1029](#) Public Hearing - Consideration of a Vacation Petition for a Right-of-Way along Garfield Avenue Abutting West Bay Drive

City Surveyor Adam Dreller, PLS presented information on the proposed vacation Petition for a right-of-way along Garfield Avenue abutting West Bay Drive

The Mayor opened the public hearing at 6:23 p.m.

Joel Finch spoke.

The public hearing closed at 6:27 p.m.

The Public Hearing was held and closed. Councilmember Gilman, seconded by Councilmember Madrone moved to approve the petition to vacate, direct staff to prepare a Vacation Ordinance, and require payment to the City of one-half the appraised value. The motion passed with the following vote:

Aye: 6 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

Nay: 1 - Mayor Pro Tem Huynh

5.B [25-1030](#) Public Hearing - Consideration of a Vacation Petition for an Alley Right-of-Way South of Legion Way, between Adams and Jefferson Street

City Surveyor Adam Dreller, PLS presented information on the proposed vacation Petition for a right-of-way South of Legion Way, between Adams and Jefferson Street

The Mayor opened the public hearing at 7:05 p.m.

No one spoke.

The public hearing closed at 7:05 p.m.

The Public Hearing was held and closed. Councilmember Cooper, seconded by Councilmember Gree moved to approve the petition to vacate, direct staff to prepare a Vacation Ordinance, and require payment to the City of one-half the appraised value. The motion passed with the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

6. OTHER BUSINESS

6.A [25-0887](#) Approval of an Ordinance Adopting Olympia 2045 Comprehensive Plan and Associated Development Regulation Updates

Planning Manager, Joyce Phillips presented information on the Olympia 2045 Comprehensive Plan and Associated Development Regulation Updates.

The Council discussed and asked clarifying questions.

Councilmember Gilman, seconded by Councilmember Green, moved to approve on first reading, and forward to second reading, an Ordinance adopting Olympia 2045 Comprehensive Plan and associated development regulation updates. The motion passed with the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

7. CONTINUED PUBLIC COMMENT - None

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

8.A [25-1045](#) Consider a Referral Regarding Speed Enforcement Cameras

The referral was postponed.

9. CITY MANAGER'S REPORT AND REFERRALS

City Manager Burney reported that the City staff Holiday Light parades have started and encouraged the Council and community members to attend the final event on December 18 in Southeast Olympia, the route map can be found on the City's website.

10. EXECUTIVE SESSION

10.A [25-1046](#) Executive Session Pursuant to RCW 42.30.110(1)(i); Litigation and Potential Litigation

Mayor Payne recessed the meeting to Executive Session at 8:14 p.m. pursuant to RCW 42.30.110(1)(i) to discuss litigation and potential litigation. He announced the Council would meet no more than 60 minutes and no decisions would be made. Mayor Payne called the Executive Session of the Olympia City Council to order at 8:23 p.m. The executive Session was adjourned at 9:21 p.m. The City Attorney was present at the Executive Session.

10. ADJOURNMENT

The meeting adjourned at 9:21 p.m.