

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE 2014 DRAFT WORK PLAN
(Last Updated 7/21/2014)**

COMMUNITY AND ECONOMIC REVITALIZATION Committee Work Plan items:

1. **Martin Way Planning Process** - April, December
2. **Annual Annexation Report** - October*
3. **Annual review of changing market dynamics and Opportunity Sites.** October
4. **Develop relationships with property owners** in Opportunity Areas and other stakeholders to learn about their interests and short-term and long-term development goals. Future
5. **Convene a development roundtable.** March 20, May 22, September Event
6. **Consider the Comp Plan from an Economic Development Perspective** - review the Economy Chapter March*
7. **Consider the role of the CFP from an Economic Development Perspective and in moving the Opportunity Sites forward.** March 20, June 12*
8. **Meet with the Planning Commission on how to make use of the information about the 5 opportunity sites with their activities.** June
9. **Consider subarea/focus area planning efforts for the Kaiser/Harrison and Division/Harrison areas.** August
10. **Clarify the City's development toolkit.** September
11. **Work with the CAC to guide the development of the Community Renewal Process downtown.** January - June
 - a. **Community Economic Revitalization Committee Guiding Principles for Isthmus Planning**
 - b. **Isthmus Property Owners Meeting** -- February
 - c. **Citizens Advisory Committee Meeting** - March
 - d. **Urban Design Charrette** - April
 - e. **Design Charrette report out and next steps recommendation to City Council** - May
12. **Finalize the CRA Process, Public Involvement and Budget for presentation to City Council.** February 12, March 6, March 20, April 1st City Council
13. **Finalize the CRA Plan** August -- December
14. **Section 108 Loan Program Oversight** - Ongoing, as needed.
15. **Proactive Community Development Process** - Ongoing

*As these items relate to the implementation of the Investment Strategies: Opportunities Sites report.

Issue	Staff Responsible	Referred By	Status and Notes
Thursday January 30, 2014 4:30 to 5:30			
1. Consider Meeting Schedule and Work Plan	Keith Stahley	Community Economic Revitalization Committee	
2. Status Report and Update on CRA Process	Keith Stahley	Community Economic Revitalization Committee	
3. Consider Community Economic Revitalization Committee	Keith Stahley	Community Economic Revitalization Committee	
Thursday February 6, 2014 (Meet with Isthmus Property Owners - not a public meeting)			
1. Review Status of CRA	Lorelei Juntunen	City Council	
2. Consider Guiding Principles	Lorelei Juntunen	City Council	
3. Review Workshop Process	Lorelei Juntunen	City Council	
4. Commitment to Participate	Lorelei Juntunen	City Council	
Wednesday February 12, 2014 4:30 to 6:30			
1. Isthmus Charrette Process	Keith Stahley	Community Economic Revitalization Committee	Property owner feedback, guiding principles.
2. CRA Process	Keith Stahley	Community Economic Revitalization Committee	Consider CRA process required to finish plan.
Thursday March 6, 2014 4:30 to 6:00			
1. CRA Planning Process	Keith Stahley	Community Economic Revitalization Committee	Consider CRA process required to finish plan --
2. Isthmus Charrette Process	Keith Stahley	Community Economic Revitalization Committee	Review workshop approach with consultant team.
3. Consider Work Plan	Keith Stahley	Community Economic Revitalization Committee	Review revised dates.

Thursday March 6, 2014 (CAC Meeting 6:30 to 9:00 - Potential Community Economic Revitalization Committee Meeting)			
1. Review Status of CRA	Lorelei Juntunen	City Council	
2. Consider Guiding Principles	Lorelei Juntunen	City Council	
3. Review Workshop Process	Lorelei Juntunen	City Council	
4. Commitment to Participate	Lorelei Juntunen	City Council	
Monday, March 17, 2014 4:30 to 6:30			
1. Finalize Process for April 5, 2014 Urban Design Workshop and Debrief March 6, 2014 Citizens Advisory Committee Meeting	Keith Stahley	Community Economic Revitalization Committee	Finalize the CRA Process, Public Involvement and Budget for presentation to City Council March 18 th City Council
2. Review the Economy Chapter of proposed Comprehensive Plan and consider amendments to implement the <i>Investment Strategy: Olympia Opportunity Areas</i> report.	Keith Stahley	Community Economic Revitalization Committee	Review Economic Chapter of the Comp Plan. Scoping
Saturday April 5, 2014 9:00 to 12:00 (CAC/Property Owners Urban Design Workshop- Potential Community Economic Revitalization Committee Meeting)			
1. Conduct Urban Design Charrette	Lorelei Juntunen	City Council	
Monday April 21, 2014 4:30 - 6:00			
1. Debrief Urban Design Charrette	Keith Stahley	Community Economic Revitalization Committee	
2. Debrief City Council Meeting	Keith Stahley	Community Economic Revitalization Committee	
4. Consider Role of the Opportunity Sites in CFP Process and prepare for	Keith Stahley	Community Economic Revitalization Committee	Review the CFP in relationship to the six opportunity sites. Scope meeting with the PC.

meeting with the PC			
5. Consider next steps to implement opportunity sites and properties of interest	Keith Stahley	Community Economic Revitalization Committee	Consider convening property owners, developers, financiers in a roundtable discussion - coordinate with EDC.
Thursday May 1, 2014 6:30 - 9:00 CAC Design Scenario Review- Potential Community Economic Revitalization Committee Meeting			
1. Review Design Scenarios with the CAC	Lorelei Juntunen, John Fregonese	City Council	Provide feedback to the Community Economic Revitalization Committee on what worked and what should be incorporated into future plans.
2. Consider next steps in the CRA process	Keith Stahley	City Council	What is the role of the CAC in ongoing public engagement and outreach around the CRA Plan.
Thursday May 29, 2014 4:30 - 6:00			
1. Debrief CAC Meeting and consider next steps in the CRA process	Keith Stahley	Community Economic Revitalization Committee	How do we use the Isthmus design work. Do we move forward with public engagement towards finalization of the CRA Plan.
2. Continue to consider Developer Roundtable	Keith Stahley	Community Economic Revitalization Committee	Engage EDC
3. Consider Role of the Opportunity Sites in CFP Process	Keith Stahley	Community Economic Revitalization Committee	Review the CFP in relationship to the six opportunity sites. Budget implications.
Thursday June 12, 2014 6:30 - 9:00			
1. Planning Commission Finance Subcommittee/CRA Ad Hoc Joint Meeting	Keith Stahley	Community Economic Revitalization Committee	Joint Meeting PC Finance Subcom.
3. Martin Way Corridor Study Status Report	Cari Hornbein/Sophie Stimson	Community Economic Revitalization Committee	
Monday July 21, 2014 4:30 - 6:00			

1. Subarea/Focus Area Planning	Keith Stahley	Community Economic Revitalization Committee	Consider scope of focus area planning for Kaiser/Harrison or Division/Harrison. Budget implications.
3. Proactive Approach to Community Development	Keith Stahley	Community Economic Revitalization Committee	Hear report on outcomes from CPD Lean Academy
4. Consider revisions to scope of Development Roundtable	Keith Stahley	Community Economic Revitalization Committee	Consider revisions and receive feedback from CERC on revised scope for development roundtable
Thursday July 24, 2014 4:30 - 6:00			
1. Consider revisions to the scope the Development Roundtable	Keith Stahley	Community Economic Revitalization Committee	Consider revisions and receive feedback from CERC on revised scope for development roundtable
2. Consider revisions to the CERC 2014 Work Plan	Keith Stahley	Community Economic Revitalization Committee	The scope of work for the CRA process has been amended and the Work Plan needs to be revised to reflect these changes.
Thursday August 7, 2014 4:30 - 6:00 CERC			
3. Consider next steps in the Isthmus and CRA public participation process	Lorelei Juntunen, John Fregonese	City Council	Provide feedback to the Community Economic Revitalization Committee on what's needed from a public participation perspective.
4. Consider updated design scenarios and feasibility work	Lorelei Juntunen	Community Economic Revitalization Committee	Work based on latest scope to assess fiscal and community impacts of proposed Isthmus redev. Scenarios.
Thursday August 7, 2014 6:30 - 9:00 CAC and Community Economic Revitalization Committee Meeting			
1. Consider updated design scenarios and feasibility work	Lorelei Juntunen	Community Economic Revitalization Committee	Work based on latest scope to assess fiscal and community impacts of proposed Isthmus redev. Scenarios.
2. Consider next steps in the Isthmus and CRA public participation process	Lorelei Juntunen, John Fregonese	City Council	Provide feedback to the Community Economic Revitalization Committee on what's needed from a public participation perspective.

Thursday September 18, 2014 4:30 - 6:30 (New Meeting)			
1. Consider Draft of the CRA Plan	Lorelei Juntunen	Community Economic Revitalization Committee	Consider first draft of the CRA Plan
Thursday October 2, 2014 6:30 - 9:00 (New Date)			
1. Development Roundtable	Keith Stahley		Facilitated by the EDC
Thursday October 16, 2014 4:30 -7:00 (New Meeting)			
1. Debrief Developers Roundtable	Keith Stahley/Michael Cade	Community Economic Revitalization Committee	
2. Annual Opportunity Site Review	Keith Stahley	Community Economic Revitalization Committee	Consider priorities for 2015.
3. Annexation Report	Todd Stamm	Community Economic Revitalization Committee	
4. Consider Draft of the CRA Plan	Lorelei Juntunen	Community Economic Revitalization Committee	
Thursday November 6, 2014 4:30 - 6:00 (Special meeting due to Thanksgiving)			
1. Review Draft of the CRA Plan	Lorelei Juntunen	Community Economic Revitalization Committee	
2. Development Tool Kit	Abe Farkas	Community Economic Revitalization Committee	Abe provide an overview of the other economic development tools available to the City. Moved from Sept.
Thursday December 4, 2014 4:30 - 6:00 (Special meeting due to Christmas)			
1. Martin Way Planning Process	Cari Hornbein/Sophie	Community Economic Revitalization	Status Report on the Martin Way Planning Work

	Stimson	Committee	
2. Finalize Draft CRA Plan	Lorelei Juntunen	Community Economic Revitalization Committee	Review and approve draft of CRA Plan for consideration by City Council
3.			
Future Items Date TBD			
1. Develop relationships with property owners in Opportunity Areas and other stakeholders			Learn about their interests and short-term and long-term development goals.

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