



Meeting Minutes

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Wednesday, February 24, 2016

4:30 PM

Room 207

1. CALL TO ORDER

Chair Roe called the meeting to order at 4:30 p.m.

2. ROLL CALL

Present: 3 - Chair Jeannine Roe, Committee member Jessica Bateman and Committee member Clark Gilman

3. APPROVAL OF MINUTES

- 3.A** [16-0390](#) Approval of February 24, 2016 General Government Committee Meeting Minutes

The minutes were approved.

4. COMMITTEE BUSINESS

- 4.A** [16-0241](#) Update on Public Safety/Olympia Police Department

Olympia Police Department Lieutenant Paul Lower presented a status report on crime activities, community oriented outreach/policing and Department staffing changes. He reviewed crime data related to vehicle and property thefts in the City and the efforts underway to address these incidents. Lieutenant Lower urged citizens to lock their vehicles and ensure no items of value are left in sight.

Committee members thanked Lieutenant Lower for his presentation and asked clarifying questions. Chair Roe asked that he return to update the General Government Committee on Olympia Police Department activities on a quarterly basis.

The information was received.

- 4.B** [16-0236](#) Options for Downtown Public Restrooms - Preparation for City Council Study Session

In preparation for a Study Session on March 15, Housing Program Manager Anna Schlecht gave an overview of concerns regarding restrooms in downtown Olympia. She presented recommendations for short-, medium- and long-term solutions to the issue.

Committee members asked clarifying questions and determined which options are

most appropriate to move forward to the Study Session.

The discussion was completed.

4.C [16-0243](#) Parking and Business Improvement Area (PBIA) Budget Priorities and Guidance on the PBIA Strategic Plan Update

Downtown Liaison Mark Rentfrow gave background on the creation and mission of the Parking and Business Improvement Area Board (PBIA) for the benefit of new Committee members.

PBIA Board Chair Mary Corso noted the PBIA Board is preparing for their annual retreat and update of their five-year strategic plan. In preparation of these events, she requested guidance from the General Government Committee regarding priorities moving forward. PBIA Clean and Safe Committee Chair Connie Phegley shared identified concerns of downtown businesses.

Committee members asked clarifying questions and gave feedback. Chair Roe recommended the PBIA focus on projects that will have most cost benefit.

The report was received.

4.D [16-0261](#) Preparation for Annual Meeting with Advisory Committee Chairs

Strategic Communications Director Kellie Purce Braseth discussed preparations for the upcoming meeting with Advisory Committee Chairs and liaisons.

The Committee discussed proposed agenda topics to include: work plans, issues/concerns, committee guidelines and training expectations.

The discussion was completed.

4.E [16-0264](#) Discuss Advisory Committee Interview Process and Prepare for Interviews

Strategic Communications Director Kellie Purce Braseth discussed next steps in the Advisory Committee application process and scheduling of applicant interviews.

Committee members decided that applicants reapplying for seats they currently hold would be recommended for reappointment. Committee members discussed breaking down the applicants into groups and interviewing over several evenings. Ms. Purce Braseth noted she would propose interview dates for Committee members to consider.

The discussion was completed.

5. ADJOURNMENT

The meeting adjourned at 6:32 p.m.