



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
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Monday, February 10, 2020

6:30 PM

Room 207

1. CALL TO ORDER

Chair Millar called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 6 - Chair Candi Millar, Vice Chair Paula Ehlers, Commissioner Kento Azegami, Commissioner Travis Burns, Commissioner Carole Richmond and Commissioner Aaron Sauerhoff

Excused: 2 - Commissioner Tammy Adams and Commissioner Rad Cunningham

1.B OTHERS PRESENT

City of Olympia Community Planning and Development Staff:

Senior Planner Cari Hornbein

Senior Planner Joyce Phillips

Economic Development Director Mike Reid

MAKERS Architecture and Urban Design:

John Owen

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [20-0143](#) Approval of January 27, 2020 Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

The following people spoke about the Housing Options Code: Ms. Phyllis Booth and Mr. Bob Jacobs.

5. STAFF ANNOUNCEMENTS

Ms. Hornbein made announcements.

6. BUSINESS ITEMS

6.A [20-0127](#) Downtown Design Guidelines and Related Code Amendments - Public Hearing

Ms. Phillips shared an informational PowerPoint presentation on the Downtown design guidelines and related code amendments.

Public testimony was made by Mr. Chris Van Daalen. The public hearing was opened at 7:13 p.m. and closed at 7:18 p.m.

The Commission requested additional information from staff to be presented at a future meeting.

The public hearing was tabled.

6.B [20-0135](#) EPA Brownfields Grant Update

Mr. Reid provided a briefing on the Environment Protection Agency (EPA) Brownfield Grant Update and handed out a flyer advertising an open house to be held on February 24, 2020.

The report was received.

6.C [20-0130](#) Preliminary 2020-2021 Planning Commission Work Plan

The following changes were recommended:

Item 3.3, Thurston Climate Mitigation Plan - address current best available science and consistency with county and state goals.

Item 3.6, Park Projects Briefing - include information regarding park master plans and use of the Greenprint tool.

Commissioner Ehlers moved, seconded by Commissioner Carole Richmond to recommend approval of the preliminary 2020-2021 Planning Commission Work Plan with the recommended changes. The motion passed unanimously.

7. REPORTS

Commissioners reported on outside meetings attended.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:37 p.m.

