

January 5, 2004

Name
Address

Dear Senator _____:

On behalf of the Olympia City Council and administration, welcome to the 2004 State Legislative Session. We hope your stay in the Capitol City is a positive and productive one.

As your host community during the legislative session, we are pleased to present you with the enclosed information packet to help acquaint you with Olympia's many activities, services, and amenities. In the back pocket of the Guide, you will find a brochure with the most current parking and commute option information, including a map of convenient parking areas, transit routes, and shuttles. Extra copies of the packet are available from the City Manager's office, (360) 753-8447.

As in past years, we have activated a 24-hour automated telephone information system to meet your needs when you have questions about City services and activities. Using a touch-tone telephone, dial (360) 753-4444 and enter the 4-digit code 8262 to access the CityLine Special Olympia Service (S.O.S.). Leave your name, telephone number, and a message. City staff will return your call as quickly as possible during regular work hours.

You are always welcome to call any member of the City Council, the City Manager, or me directly at anytime. Our phone numbers and e-mail addresses are listed in the enclosed Legislator's Guide.

Again, welcome to Olympia.

Respectfully,

Mark Foutch
Mayor