



# Meeting Minutes - Draft

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Information: 360.753.8244

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Thursday, January 21, 2021

5:30 PM

Online and Via Phone

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Attend: [https://us02web.zoom.us/webinar/register/WN\\_jgl52ptJRaOhLPJJrMEYcg](https://us02web.zoom.us/webinar/register/WN_jgl52ptJRaOhLPJJrMEYcg)

**1. CALL TO ORDER**

Chair Madrone called the meeting to order at 5:31 p.m.

**2. ROLL CALL**

**Present:** 3 - Chair Dani Madrone, Committee member Clark Gilman and Committee member Yến Huỳnh

**OTHERS PRESENT**

Community Planning and Development Staff:  
Director, Leonard Bauer  
Lead Code Enforcement Officer, John Mahone

Public Works Staff:  
Director, Rich Hoey  
Deputy Director, Mark Russell

**3. APPROVAL OF AGENDA**

The agenda was approved.

**4. PUBLIC COMMENT**

No one spoke.

**5. APPROVAL OF MINUTES**

- 5.A** [21-0085](#) Approval of Corrected November 19, 2020 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

**6. COMMITTEE BUSINESS**

- 6.A** [21-0070](#) Land Use and Environment Committee 2021 Work Plan

Mr. Bauer gave a briefing on the Land Use and Environment Committee 2021 Work Plan.

**Committee member Huýnh moved, seconded by Committee member Gilman, to approve the Land Use and Environment Committee work plan. The motion carried by the following vote:**

**Aye:** 3 - Chair Madrone, Committee member Gilman and Committee member Huýnh

**6.B** [21-0053](#) Annual Code Enforcement Programs Status Report

Mr. Mahone gave a presentation on the Annual Code Enforcement Programs Status. The Committee discussed Code Enforcement approaches to various issues.

**The report was received.**

**6.C** [21-0054](#) Summary of Accessory Dwelling Unit Program

Mr. Bauer provided a summary of recent amendments to zoning, building and infrastructure requirements for Accessory Dwelling Units (ADU). He also briefed the Committee on the pre-approved ADU building plans that Olympia, Lacey and Tumwater have funded. The Committee members discussed numerous issues related to incentivizing ADU construction.

**The report was received.**

**7. REPORTS AND UPDATES**

Chair Madrone reported on the progress of the Urban Agriculture Work Group.

Mr. Bauer gave a preview of the scheduled agenda items for the February Committee meeting.

**8. ADJOURNMENT**

The meeting was adjourned at 7:01 p.m.