

**Neighborhood Pathways Program  
Proposed Program Changes**

Step	Continue To Do	Change To Program
Call for Projects	<ul style="list-style-type: none"> <li>• Use of web, press release, etc.</li> <li>• Email Neighborhood Associations</li> <li>• Open House</li> <li>• Describe two-step application process</li> </ul>	<ul style="list-style-type: none"> <li>• Solicit CNA help to seek applications from more neighborhoods</li> <li>• Describe scope of program: simple projects</li> <li>• Explain size of budget, limits on grant funds</li> <li>• Share evaluation considerations (see below)</li> </ul>
Preliminary Application	<ul style="list-style-type: none"> <li>• Keep simple</li> <li>• Focus on value</li> <li>• Explain pathways improvement concept</li> </ul>	
BPAC review of Preliminary Applications	<p>Evaluation considerations (additions in italics):</p> <ul style="list-style-type: none"> <li>• Recreational value</li> <li>• Does parallel alternate route exist</li> <li>• Benefits both bikes and pedestrians</li> <li>• Serves destinations</li> <li>• Even geographic distribution of projects</li> <li>• Ease of maintenance</li> <li>• Preliminary property ownership info</li> <li>• <i>Appropriate scope for scale of program and budget</i></li> <li>• <i>Environmental considerations</i></li> </ul>	<ul style="list-style-type: none"> <li>• Staff reviews projects against evaluation considerations and shares with BPAC</li> <li>• Invite applicants to BPAC review</li> <li>• Staff provides recommendation on projects to move forward to full proposal stage (no more than 8)</li> </ul>
Requests for Full Proposal	<ul style="list-style-type: none"> <li>• Notify applicants about full proposals</li> <li>• Explain to those not selected why not selected</li> </ul>	<p>Provide an overview of the neighborhood's potential roles and responsibilities related to:</p> <ul style="list-style-type: none"> <li>• Working with volunteers</li> <li>• Liability insurance</li> <li>• Communicating with residents (still a proposal, not funded yet)</li> </ul>
Full Proposal Application	<ul style="list-style-type: none"> <li>• Detailed description of improvements, including materials and public information</li> <li>• Requested funds</li> <li>• Gauge adjacent resident and neighborhood support for project; allow comments to be submitted with application</li> </ul>	<p>Staff estimates construction costs</p>
BPAC review of Full Proposals	<p>BPAC considers staff recommendation and develops recommendation based on:</p> <ul style="list-style-type: none"> <li>• Budget</li> <li>• Distribution of projects throughout City</li> <li>• Constructability</li> <li>• Neighborhood, adjacent resident support</li> </ul>	<p>Invite applicants to BPAC review</p>

<b>Step</b>	<b>Continue To Do</b>	<b>Change To Program</b>
Council approval	Approve BPAC and staff recommendations for projects to pursue	Council may decide to drop this step
Project Award	<ul style="list-style-type: none"> <li>• Conduct formal property survey</li> <li>• Applicant and staff work closely to finalize design</li> </ul>	<ul style="list-style-type: none"> <li>• Clarify City decision-making role: engineering, compliance with regulations, appropriate use of right-of-way</li> <li>• Clarify neighborhood decision-making role: preferred design, amenities, landscaping, contractor selection if needed</li> </ul>
Agreement	City and Neighborhood Association (applicant) sign agreement defining roles and responsibilities	