



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, April 25, 2024

4:00 PM

Council Chambers, Online and Via
Phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_-OpRSCOfTFyY7GikivbWJQ

1. CALL TO ORDER

Chair Madrone called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Robert Vanderpool

2.A OTHERS PRESENT

City Manager Jay Burney
Assistant City Manager Rich Hoey
Community Planning and Development Deputy Director Tim Smith
Associate Planner Casey Schaufler
Parking Services Field Rep Chelsea Baker van Drood

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

The following people spoke: Larry Dzieza, Marty Kenney and Peter Guttchen.

5. APPROVAL OF MINUTES

- 5.A [24-0359](#) Approval of Approval of February 21, 2024 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A [24-0339](#) Proposed Changes to the Parking Program Briefing

Ms. Baker van Drood provided an update on proposed changes to the parking program that includes expanded hours of enforcement, converting more meters to a three-hour limit, improving the use of off-street parking, improving way-finding signage, increasing the use of mobile payment options, and adjusting prices to achieve an 85% occupancy rate. Committee members provided feedback and direction on community engagement with downtown residents and business owners.

The discussion was completed.

6.B [24-0343](#) Neighborhood Centers Update

Mr. Schaufler provided an update on the Neighborhood Centers report and its findings and recommendations. Next steps of public engagement were also covered. Committee members provided direction on follow-up work with the Comprehensive Plan update to incorporate goals that support neighborhood centers with simplified and flexible zoning.

The discussion was completed.

7. REPORTS AND UPDATES

Committee members discussed timing for addressing code changes for drive-through uses City-wide and agreed to raise the issue during the development of the 2025 LUEC work program.

8. ADJOURNMENT

The meeting adjourned at 6:12 p.m.