



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Tuesday, September 1, 2015

7:00 PM

Council Chambers

1. ROLL CALL

Present: 5 - Mayor Stephen H. Buxbaum, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer and Councilmember Jeannine Roe

Excused: 2 - Mayor Pro Tem Nathaniel Jones and Councilmember Cheryl Selby

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [15-0840](#) Recognition of Center for Business & Innovation at the Economic Development Council

Economic Development Council Executive Director Michael Cade introduced this item. Director of the Center for Business and Innovation Celia Nightingale provided aspects of the Center and who it will serve.

The recognition was received.

3. PUBLIC COMMUNICATION

The following people spoke: Jim Reeves, Jane Thompson, Zachariah Hainline, Ron Nesbitt, and Janice Arnold.

4. CONSENT CALENDAR

4.A [15-0809](#) Approval of August 18, 2015 City Council Meeting Minutes

The minutes were adopted.

4.B [15-0834](#) Approval of August 20, 2015 Special City Council Meeting Minutes

The minutes were adopted.

4.C [15-0829](#) Approval of August 25, 2015 City Council Study Session Minutes

The minutes were adopted.

- 4.D [15-0828](#) Approval of Letter to the Washington Utilities and Transportation Commission Regarding an Evaluation of Colstrip Units 1 and 2

The decision was adopted.

4. SECOND READINGS - None

4. FIRST READINGS

- 4.E [15-0801](#) Approval of Appropriations Ordinance in the Amount of \$100,000 Transferring Funds From the General Fund Balance to the HUD Fund

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Hankins moved, seconded by Councilmember Langer, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Buxbaum, Councilmember Cooper, Councilmember Hankins, Councilmember Langer and Councilmember Roe

Excused: 2 - Mayor Pro Tem Jones and Councilmember Selby

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A [15-0822](#) Direction to Negotiate a Specific Scope of Work with a Consultant Team for the Downtown Strategy

Senior Planner/Downtown Strategy Project Manager Amy Buckler reviewed the scope of work and selection process. She announced that MAKERS Architecture and Urban Design, LLP is the recommended team. She noted next steps include negotiating a specific contract with the consultant and bringing this forward on Consent. A detailed public participation plan will then be brought to Council.

Councilmembers asked clarifying questions. Because of timing, the Council did not want to table the issue as requested by Ms. Arnold under Public Communications.

Councilmember Cooper moved, seconded by Councilmember Hankins, to direct staff to negotiate a specific scope of work with MAKERS Architecture and Urban Design, LLP for the Downtown Strategy. The motion carried by the following vote:

Aye: 5 - Mayor Buxbaum, Councilmember Cooper, Councilmember Hankins, Councilmember Langer and Councilmember Roe

Excused: 2 - Mayor Pro Tem Jones and Councilmember Selby

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events they attended.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Steve Hall reported on storm damage throughout the City. He also addressed a letter received from Puget Sound Energy regarding a complaint that came to Council of a possible fire hazard at a house on Central Street. He stated PSE is making recommendations to rectify this hazard.

9. EXECUTIVE SESSION

9.A [15-0842](#) Executive Session Pursuant to RCW 42.30.110 (1)(b) - Real Estate Matter

The Executive Session was held and no decisions were made.

10. ADJOURNMENT

Mayor Buxbaum announced there is no Council meeting next week.

The meeting was recessed at 8:29 p.m. to reconvene in Executive Session to discuss a real estate matter. Mayor Buxbaum announced no decisions will be made, the meeting is expected to last no longer than one hour, and Council will adjourn immediately following the Executive Session. Staff present included the City Manager, the Assistant City Manager, the City Attorney, and the Public Works Director. The meeting adjourned at 9:25 p.m.