



# Meeting Agenda

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Heritage Commission  
Contact: Brittany Gillia  
(360) 753-8427

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**Monday, July 13, 2026**

**12:00 PM**

**1517 Columbia St SW**

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### Heritage Review Committee

**1. CALL TO ORDER**

**1.A ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENT**

*During this portion of the meeting, community members may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission where the speaker promotes or opposes a candidate for public office or a ballot measure.*

**4. ANNOUNCEMENTS**

**5. BUSINESS ITEMS**

**5.A [26-0528](#) Heritage Review Committee- Case Window Replacement (Permit 26-3219)**

**Attachments:** [Scope of Work](#)  
[Photo](#)  
[Site Plan](#)

**6. REPORTS**

**7. OTHER TOPICS**

**8. ADJOURNMENT**



## Heritage Commission

### Heritage Review Committee- Case Window Replacement (Permit 26-3219)

**Agenda Date:** 7/13/2026  
**Agenda Item Number:** 5.A  
**File Number:**26-0528

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**Type:** recommendation   **Version:** 1   **Status:** In Committee

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#### **Title**

Heritage Review Committee- Case Window Replacement (Permit 26-3219)

#### **Recommended Action**

Move to recommend approval of a kitchen window replacement design as part of building permit 26-3219.

#### **Report**

##### **Issue:**

Whether to approve the proposed window replacement as depicted in permit 26-3219.

##### **Staff Contact:**

Brittany Gillia, Historic Preservation Officer, Community Planning and Economic Development,  
360.75.8427

##### **Presenter(s):**

Andy Norby, Kell-Chuck Glass

##### **Background and Analysis:**

The subject property is located at 1517 Columbia St SW and is noted to be a contributing structure to the South Capitol Historic District as recognized by the National Register of Historic Places. The structure was built in 1927 and originally owned by William Yeager. The home is an English revival style mirrored duplex with a steeply gabled enclosed front porch with arched openings. Shed dormers flank the entry on the first story. Six-over-one double hung sash windows are noted to be of importance as part of the historic district listing. It is also noted that there is a multi-pane glass front entry and a bank of multi-paned windows and French doors on the rear of each unit.

As per OMC18.12.090 alterations to features designated as architecturally and historically significant for a historic structure must go through heritage review as part of the building permit process. The

review is to ensure that remodeled structures within a historic district will preserve the historic context and merit of the district.

The applicant is proposing to remove an existing single pane divided lite window and to replace it with a fiberglass framed double pane single lite window. No changes to the size and location of the window opening are proposed.

**Climate Analysis:**

Following the NPS guidelines encourages repair of historic material as much as possible, which reduces the introduction of more waste to landfills. If repair is not feasible, use of historic, often natural, locally sourced materials, is then encouraged, which reduces environmental impacts of the work. Replacing and renovating the windows provides an opportunity for the homes to be more energy efficient, while still maintaining the quality of design and the historic nature of the structures.

**Equity Analysis:**

The Olympia Heritage Commission is dedicated to improving the education and outreach opportunities to underrepresented communities. Every listing to the Olympia Heritage Register, Special Property Tax Valuation application, and design review project, is an opportunity for education and outreach.

**Neighborhood/Community Interests (if known):**

South Capitol Historic District

**Options:**

1. Recommend design concurrence to the Building Official.
2. Recommend design concurrence with amendments to the proposal.
3. Do not recommend design concurrence. Continue discussion and reconvene when a new concept or proposal is submitted.

**Financial Impact:**

N/A

**Attachments:**

Scope of Work

Photo

Site Plan



Scope of Work

5/28/26

Case

Replacing 1 window at 1517 Columbia St SW

Removing existing wood Window, (Existing is white in/out, single pane w/grids)

Replacing with new Milgard white Fiberglass C700 series window. (new frame: White in/out, double pane, No Grids)

Energy star rated w/Lowe Glass, Argon Gas, and .30 U value or better

All sizes are Same for Same



Case

Kitchen  
Walkway

